

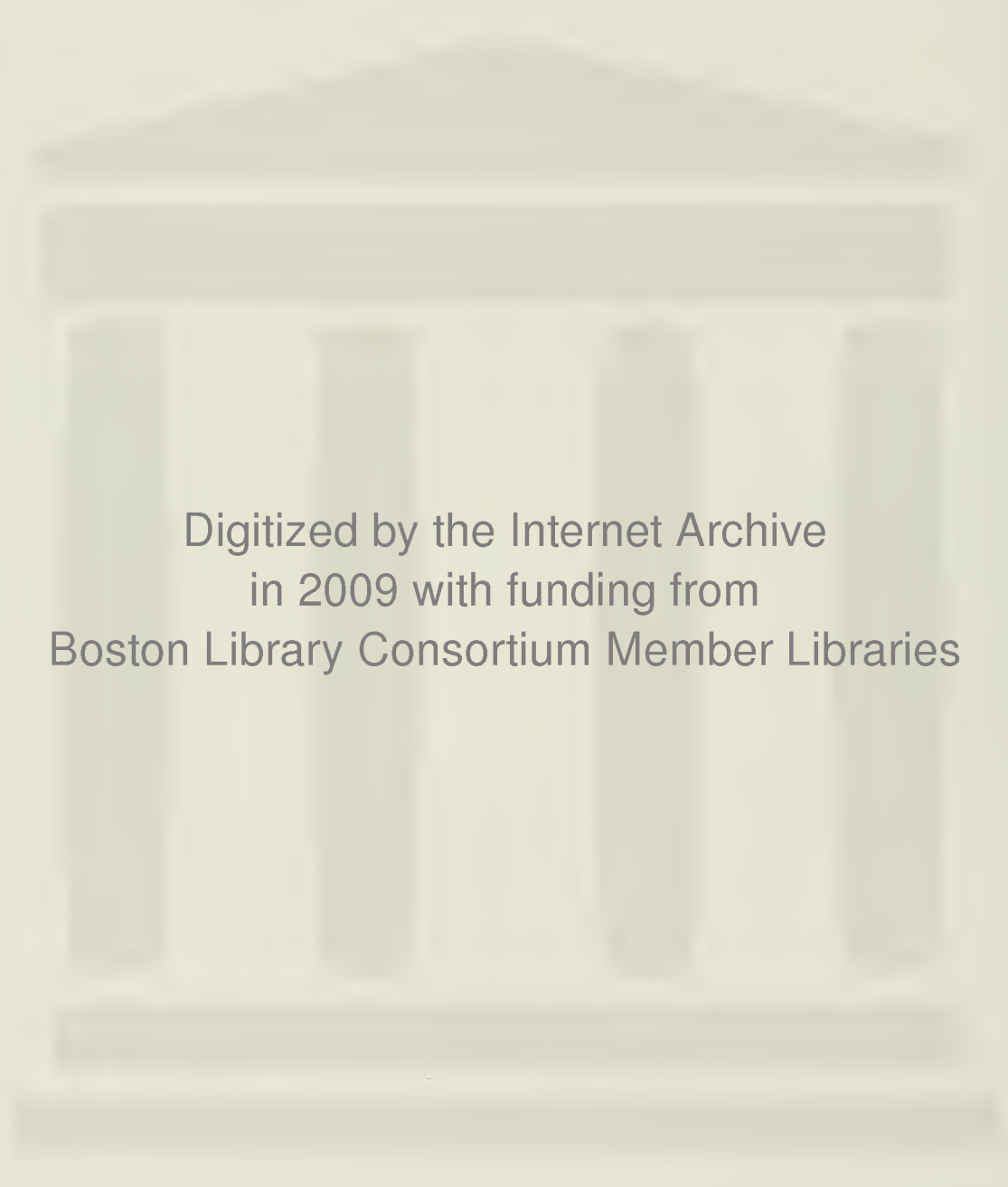


TOWN & SCHOOL DISTRICT ANNUAL REPORTS



2003
TOWN OF DEERFIELD
NEW HAMPSHIRE





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This image shows a single sheet of white paper with horizontal blue or grey ruling lines, typical of notebook paper. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Special thanks to Liz Murphy for allowing a photo of her barn to be used for the cover of this year's annual report. Thank you also to the Deerfield Heritage Commission for allowing the use of the photo of Liz's barn that was published in the "Old Barns of Deerfield 2003" calendar.

DEDICATION

The Deerfield Board of Selectmen would like to dedicate this edition of the Annual Town Report to the memory of five individuals that have helped shape the character of Deerfield with their dedication and love for the Community; Steven J. Cruikshank, Roger C. King, William "Bill" O'Neal, Rodney P. Swanson and Thomas L. Fowke.

Steven J. Cruikshank

September 25, 1951 - January 20, 2003

Steven volunteered his carpentry service from 2001 to 2003 to work on the Deerfield Gazebo project. His services have left a mark on the Town for future generations to enjoy.

Thomas L. Fowke

July 17, 1926 – November 24, 2003

Thomas served as the Clerk on the Deerfield Zoning Board of Adjustment from 1970 to 1990.



Roger C. King

February 15, 1919 – September 1, 2003

Roger King was educated at Coe Brown Northwood Academy and was an apprentice at the Portsmouth Naval Ship Yard. He was employed at the Portsmouth Naval Ship Yard working in the design section and retiring as a leading man pattern maker.

He served in the Army and Air Force during World War II in the European and Pacific theaters. He was one of the organizers of the American Legion Hoague-Batchelder Post 103 in Deerfield serving as its first commander. He was the fourth World War II Veteran to serve as District 5 Commander and then as Department Vice-Commander. He served on many State and National Legion Committees and Commissions including Alternate Executive National Committee. He was a life member of the American Legion. Roger was past president and life member of the NH Veterans Association.

He served many years as a member of the board of Trustees of Coe Brown Northwood Academy.

Roger was active in the Deerfield Fair Association, serving as a director and 21 years as president. He was a member of the Deerfield Volunteer Fire Association and was a life member of the Deerfield Historical Society. He was a member of Rockingham Lodge #76 F. & AM in Candia. He was Library Trustee, a Trustee of the Trust Funds, a Deerfield Selectmen for 18 years and a representative of the General Court for nine terms.

On March 15, 2003, Roger King listened in on the Deerfield Business Portion of the Town Meeting by phone as the residents gladly accepted his donation of 11.25 acres off of Ridge Road on behalf of he and his late wife Margaret "Peg" King to be used by the Town as a park for hiking, picnicking and general use.

DEDICATION

William "Bill" O'Neal

February 4, 1928 – September 16, 2003

Bill O'Neal was born in Deerfield, New Hampshire on February 4, 1928 and remained a lifelong resident known for his love of poetry. His photographic memory enabled Bill to recite volumes of poetry off the top of his head to any audience. He was a successful businessman who owned and operated Granite State Well Company for many years with his brother Frank.

Bill was a member of the Deerfield Fair Association and the Deerfield Volunteer Fire Department. But Bill seems to be most well known to the residence of Deerfield for his lively recitation of poetry.

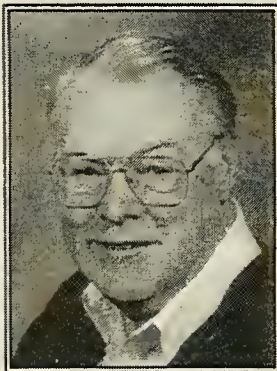
Keep a-Goin'

as recited by William "Bill" O'Neal
author: Frank L. Stanton

*If you strike a thorn or rose,
Keep a-goin'!
If it hails or if it snows,
Keep a-goin'!
'Taint no use to sit an' whine
When the fish ain't on your line;
Bait your hook an' keep a-tryin'-
Keep a-goin'!
When the weather kills your crop,
Keep a-goin'!
Though 'tis work to reach the top,
Keep a-goin'!*



*S'pose you're out o' ev'ry dime,
Gittin' broke ain't any crime;
Tell the world you're feelin' prime-
Keep a-goin'!
When it looks like all is up,
Keep a-goin'!
Drain the sweetness from the cup,
Keep a-goin'!
See the wild birds on the wing,
Hear the bells that sweetly ring,
When you feel like sighin', sing-
Keep a-goin'!*



Rodney P. Swanson

January 22, 1935 – October 4, 2003

Rodney P. Swanson moved to Deerfield around 1989 and became involved in the Community in short order. Rodney served on the Town Hall Accessibility Committee, the Municipal Budget Committee, the School Board, the Senior Housing Committee, the Parish Hall Committee, the Rescue Squad. He served as the Rescue Squad as Director, the Deerfield Fair First Aid Superintendent, the Church Moderator (two terms), and the Overseer of Welfare.

Rodney's love for woodworking was to the benefit of the Deerfield's residents. He crafted the kitchen cabinets, the quilt frame, the Boston Post Cane Cabinet and the Warren Guinan plaque in the Historic Town Hall. He was also involved in the construction of the Gazebo behind the Historic Town Hall.

Although the scope of Rodney's service to the Community of Deerfield, The Community Church, The Deerfield Community School, The Deerfield Fairgrounds and Town Government was wide ranging, each commitment was served whole-heartedly accompanied by kind humor and wit.

DEERFIELD TOWN OFFICERS

Board of Selectmen

| | |
|----------------------------------|-------------|
| R. Andrew Robertson, Chairman | March, 2004 |
| Paul P. Dinneen | March, 2004 |
| Joseph E. Stone | March, 2005 |
| Stephen R. Barry | March, 2005 |
| Frances L. Menard, Vice Chairman | March, 2006 |

Town Clerk/Tax Collector

| | |
|---------------------------|-------------|
| Cynthia E. Heon | March, 2006 |
| Jeanette L. Foisy, Deputy | March, 2004 |

Town Treasurer

| | |
|---------------------------|-------------|
| Cynthia E. Tomilson | March, 2005 |
| Raymond Sundstrom, Deputy | March, 2005 |

Moderator

| | |
|------------------------|-------------|
| Jonathan W. Hutchinson | March, 2004 |
|------------------------|-------------|

Trustees of Trust Funds

| | |
|----------------------------|-------------|
| Dwight D. Barnes, Chairman | March, 2004 |
| Donald Gorman | March, 2005 |
| Vacant | March, 2006 |

Trustees of the Philbrick-James Library

| | |
|------------------------------------|-------------|
| Ruth Kletnick | March, 2004 |
| Lizabeth MacDonald | March, 2004 |
| Christopher Dunstan (Resigned) | March, 2004 |
| Anne K. Deely, Chairman | March, 2005 |
| Claudia Renee Rivard | March, 2005 |
| Bonita Beaubien | March, 2006 |
| Donald M. Williams, Jr., Treasurer | March, 2006 |

Water Commissioners

| | |
|-------------------------|-------------|
| Waldo H. Twombly, Jr. | March, 2004 |
| Robert Kilham | March, 2005 |
| George H. Thompson, Jr. | March, 2006 |

Supervisors of Checklist

| | |
|--------------------------|-------------|
| Cherie Sanborn | March, 2004 |
| Diane Valade (Appointed) | March, 2004 |
| George Owen (Resigned) | March, 2006 |
| Katharyn E. Williams | March, 2008 |

Planning Board Members

| | |
|---------------------------------|--------------------|
| David A. Gattuso | March, 2004 |
| George H. Thompson, Jr. | March, 2005 |
| Frederick J. McGarry, Chairman | March, 2006 |
| Katherine Hartnett, Co-Chairman | March, 2006 |
| Daniel Briggs (Alternate) | March, 2005 |
| Christine Hatfield (Alternate) | March, 2005 |
| Richard Pelletier (Alternate) | March, 2005 |
| Frances L. Menard | Selectmen's Member |

Highway Agent

| | |
|--------------------------|-------------|
| Keith Rollins (Resigned) | March, 2005 |
| Alex E. Cote (Appointed) | March, 2004 |

Municipal Budget Committee

| | |
|----------------------------------|---------------------|
| James T. Alexander (Appointed) | March, 2004 |
| Sean B. Beausoleil (Appointed) | March, 2004 |
| Thomas A. Foulkes, Vice-Chairman | March, 2004 |
| Thomas P. Dillon | March, 2004 |
| Timothy Godbois (Resigned) | March, 2004 |
| Elbert Bicknell, Chairman | March, 2005 |
| Raymond W. Cote (Resigned) | March, 2005 |
| Stephen P. Phillips | March, 2005 |
| Donald J. Daley | March, 2006 |
| Walter C. Hooker | March, 2006 |
| Rebecca C. Hutchinson | March, 2006 |
| Stephen R. Barry | Selectmen's Member |
| John Harrington | School Board Member |

Overseer of Welfare

| | |
|-------------------------------------|-------------|
| Rodney P. Swanson (Deceased) | March, 2004 |
| John Richards (Appointed) | March, 2004 |
| Colleen Guardia, Deputy (Appointed) | March, 2004 |

Appointed Offices

Police Department

| | |
|----------------------------------|-----------------------------|
| Robert Wunderlich | Chief of Police |
| Michael Greeley | Lieutenant, Full Time |
| Steven Turner | Sergeant, Full Time |
| Paul C. Tower | Senior Patrolman, Full Time |
| Eric A. Hardy | Patrolman, Full Time |
| Daniel Deyermund | Patrolman, Full Time |
| Michael Lavoie | Patrolman, Full Time |
| Roger St. Onge | Patrolman Part Time |
| Glenda Gonnella Admin Secretary, | Patrolman, Part Time |

Librarian

Evelyn DeCota

Building Inspector/Health Officer

Richard Pelletier

Heritage Commission

| | |
|-------------------------------|--------------------|
| Kathryn E. Williams, Chairman | April, 2004 |
| Rebecca Hutchinson | April, 2004 |
| James Deely, Vice-Chairman | April, 2006 |
| Joe Sears, Treasurer | April, 2006 |
| Irene Shores | April, 2006 |
| Hannah Gile Beye (Alternate) | April, 2004 |
| Elsie Brown (Alternate) | April, 2004 |
| Frances L. Menard | Selectmen's Member |

Animal Control Officer

Donald Evans April, 2004

Zoning Board of Adjustment

Joshua Freed April, 2004
 Dennis Kuczewski April, 2004
 Timothy Boucher April, 2005
 John Leighton April, 2005
 Anthony DiMauro, Chairman April, 2006
 Dianne Kimball, Vice Chairman April, 2006
 George H. Thompson, Jr. (Alternate) April, 2005

Conservation Commission

Mary I Doane (Resigned) April, 2004
 Joe Sears, Chairman April, 2004
 Rebecca Whitmeyer April, 2004
 Katherine Hartnett April, 2005
 Wesley A. Golomb April, 2005
 Brenda Eaves April, 2006
 Charles L. McCabe (Alternate) April, 2005
 Erick Berglund, Jr. April, 2006

Deerfield Open Space Committee

Erick Berglund, Jr. April, 2004
 Thomas Foulkes April, 2004
 Erik Gross April, 2004
 Katherine Hartnett April, 2004
 Linda Lee April, 2004
 Robert Mathews April, 2004
 Judy E. Muller April, 2004
 Wendy S. Schorr April, 2004
 R. Andrew Robertson Selectmen's Member

Parks and Recreation Commission

Richard Pelletier April, 2004
 Dwight D. Barnes April, 2004
 Jonathan Hutchinson, Chairman April, 2005
 Jeff Shute April, 2006

Veasey Park Commission

Donald Williams, Co-Chairman April, 2004
 Paula McCoy, Co-Chairman April, 2004

Cemetery Commission

Frances L. Menard April, 2004
 Donald Tordoff April, 2004
 Roger Hartgen, Chairman April, 2005

Forestry Commission

David Sidmore April, 2004
 Frederick Dodge April, 2005
 Roger Mathes (Resigned) April, 2006

Representatives to the General Court

Elbert Bicknell Rudolph Kobel
 Harriet E. Cady Joseph E. Stone
 Robert A. Johnson

Emergency Management

Paul Buffington Steven Turner
 Aaron Cady

Fire Chief

Mark A. Tibbetts

Forest Fire Warden

Mark A. Tibbetts

Fire Wards

Mark A. Tibbetts Gary Clark
 Dale L. Purdy

Forest Fire Deputy Wardens

Kevin McDonald Dale L. Purdy
 Lewis G. Clark, Jr. Donald F. Smith
 Keith Rollins George F. Clark
 Dwight Stevens Mathew Kimball
 Nicholas Tordoff Gary Clark

OFFICE HOURS**Board of Selectmen's Office** 463-8811

Board of Selectmen Meets Mondays 5:30PM

Office Hours:

Monday 8:00 AM – 7:00 PM

Tuesday - Friday 8:00 AM – 2:30 PM

Town Clerk/Tax Collector 463-8811**Office Hours:**

Monday 8:00 AM - 7:00 PM

Tuesday - Friday 8:00 AM - 2:30 PM

Transfer Station 463-7705

Hours: Saturday & Sunday 7:00 AM - 3:00 PM

Winter Hours: Wednesday 12:00 PM - 4:00 PM

Summer Hours: Wednesday 4:00 PM - 8:00 PM

*Permits are Required / Closed on Holidays***Planning Board** 463-8811Meets the 2nd and 4th Wednesday of each Month**Zoning Board of Adjustment** 463-8811Meets the 4th Tuesday of each Month**Conservation Commission** 463-8811Meets the 1st Wednesday of each Month**Philbrick-James Library** 463-7187

Monday 1:00 PM – 8:00 PM

Tuesday 9:00AM – 5:00 PM

Wednesday 1:00 PM – 8:00 PM

Thursday 1:00 PM – 5:00 PM

Friday 1:00 PM – 5:00 PM

Saturday 9:00 AM– 12:00 PM

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE TOWN OF DEERFIELD, in the County of Rockingham, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Historic Town Hall in said Deerfield, on Tuesday, the ninth day of March, next at 7 of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. By Petition, Pursuant to RSA 40:14, shall we adopt the provision of RSA 40:13 to allow voting by official ballot on all issues before the Town of Deerfield. (3/5 vote required)

THE POLLS ARE OPEN AT 7:00AM AND WILL CLOSE NOT EARLIER THAN 7:00PM.

THE BUSINESS PORTION OF THE TOWN MEETING WILL BE HELD ON SATURDAY, MARCH 13TH, TWO THOUSAND AND FOUR AT THE DEERFIELD COMMUNITY SCHOOL BEGINNING AT 9AM.

Given under our hands and seal, this 23rd day of February, in the year of our Lord Two Thousand and Four.

R. Andrew Robertson, Chairman
Frances L. Menard, Vice-Chairman
Joseph E. Stone
Paul P. Dinneen
Stephen R. Barry

**Deerfield Board
of Selectmen**

A True Copy,
Attest:

R. Andrew Robertson, Chairman
Frances L. Menard, Vice-Chairman
Joseph E. Stone
Paul P. Dinneen
Stephen R. Barry

**Deerfield Board
of Selectmen**

In accordance with the American Disabilities Act, if you need or prefer an alternate format of communication please contact us.

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE TOWN OF DEERFIELD, in the County of Rockingham, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Deerfield Community School in said Deerfield, on Saturday, the thirteenth day of March, next at nine of the clock in the forenoon, to act upon the following subjects:

Article 1

- a. To see if the Town will vote to raise and appropriate the sum of One Million Eight Hundred Thousand Dollars (\$1,800,000) (gross budget) for the construction and original equipping of a new Safety Services Complex (Police/Fire/Rescue/Emergency Management); and
- b. To authorize the issuance of not more than One Million Eight Hundred Thousand Dollars (\$1,800,000) of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and amendments thereto enabling for the purpose of defraying the costs of the foregoing and to authorize the municipal officials to determine the time and place of payment and the rate of interest on such notes or bonds and to take such other actions as may be necessary to effect the issuance and sale of such bonds and notes; and
- c. To authorize the Selectmen to apply for, negotiate, contract for, seek and do all other things necessary to obtain such Federal and State grant-in-aid, contributions and assistance as may be available for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management), and to adopt any vote relating thereto; and
- d. To authorize the Selectmen to do all things necessary or convenient to carry the foregoing into effect, including, without limitations, the employment of engineers and the execution in the name of the Town of a contract or contracts for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management).

2/3 Ballot Vote Required

This is a Special Warrant Article

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 2

To see if the Town will vote to raise and appropriate the sum of Two Million Five Hundred Thousand Dollars (\$2,500,000) for the permanent protection of open space to help stabilize taxes and protect the rural character of the Town by acquisition of conservation easements or purchase of land (including any buildings and structures incidental thereto); said funds to be raised through the issuance of Bonds; and to authorize the Selectmen and the Conservation Commission, to act on behalf of the Town with respect to such acquisitions of land or conservation easements pursuant to NH RSA 36-A, provided, however, that such bonding authority shall expire at the conclusion of Fiscal Year 2008; and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes in accordance with the provisions of the Municipal Finance Act (NH RSA Chapter 33) and to determine the maturity date thereof, provided, however, that no such bonds shall be issued with a term of maturity of less than fifteen (15) years.

2/3 Ballot Vote Required

This is a Special Warrant Article

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 3

To see if the Town will vote to raise and appropriate the sum of Thirty Six Thousand Six Hundred Dollars (\$36,600) for the purpose of purchasing one 2004 model year Chevrolet 1500, all wheel drive, Express Cargo Van. Purchase to include all necessary shelving, storage cabinets and emergency safety equipment. Vehicle to be used as a first response support vehicle for the Deerfield Rescue Squad.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 4

To see if the Town will vote to raise and appropriate the sum of Twenty Six Thousand Six Hundred Twenty Three Dollars (\$26,623) for the purchase of a new Police Cruiser.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 5

To see if the Town will vote to authorize the Selectmen to enter into a three year lease agreement for Twenty Five Thousand Five Hundred Thirty Three Dollars (\$25,533) for the purpose of leasing a Highway Department Truck, and to raise and appropriate the sum of Eight Thousand Five Hundred Eleven Dollars (\$8,511) for the first year's payment for that purpose. This lease agreement contains an escape clause.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 6

To see if the Town will vote to raise and appropriate the sum of Twenty Four Thousand Eight Hundred Twenty Six Dollars (\$24,826) for the purchase of a 2004 Chevrolet Tahoe for the Deerfield Volunteer Fire Department.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 7

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Three Hundred Fifty Two Dollars (\$18,352) for equipment to be purchased through the Homeland Security Grant. The funds will be 100% offset by the Department of Safety, Office of Homeland Security in Concord, NH and Washington DC.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 8

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of hiring a part-time Town Planner. The planner will be shared with the Town of Northwood with equal time between the two communities. This article is contingent upon passage of a similar article in the Town of Northwood. This article is designed as a special warrant article.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 9

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Eight Hundred Sixty Nine Dollars (\$15,869) for the purpose of Town employee raises for salaries and wages (This represents a 2.6% cost of living increase for all full time and part time employees.).

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 10

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of reimbursing the Deerfield Volunteer Fire Department for work done to replace the 1,000 gallon tank on the 1980 Fire Department apparatus.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 11

To see if the Town will vote to raise and appropriate the sum of Six Thousand Two Hundred Dollars (\$6,200) for the purchase of a computer server and installation for the Police Department.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 12

To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to purchase a laptop computer for the Police Department.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 13

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purpose of constructing a concrete slab for compactors at the Transfer Station.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 14

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purchase of one trash containment unit, previously rented, to be housed at the Transfer Station.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 15

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to provide a Motorcycle Patrol Unit and to accept a grant from the New Hampshire Highway Safety Agency in the amount of One Thousand Five Hundred Dollars (\$1,500) in partial offsetting funds, Two Thousand Dollars (\$2,000) to be raised through taxation.

Recommended by the Selectmen Not Recommended by the Municipal Budget Committee

Article 16

To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred Eighty Dollars (\$3,280) for the purpose of fireproofing a renovated storage space, in the cafeteria section of the G. B. White Building, to store Town records (\$800 Fire Code Sheetrock; \$500 Fireproof Door; \$480 Labor). Shelving (\$900), File Cabinets (\$600), Hanging Files and Hardware are included.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 17

To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Thirty Dollars (\$2,530) for the purpose of purchasing a Digital Camera (\$300), Video Camera (\$600), Microphone (\$90), Tripod (\$20), three Audio Recording Devices (\$40 each) and two PC Computers (\$700 each). This includes upgrades to the replaced computers, which will be used by Parks and Recreation Department and Election Officials.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 18

To see if the Town will vote to raise and appropriate the sum of Two Thousand Four Hundred Ninety Five Dollars (\$2,495) to purchase a computer workstation and printer for the Police Department.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 19

To see if the Town will vote to raise and appropriate the sum of One Thousand Nine Hundred Seventy Five Dollars (\$1,975) for the purchase of a Moving Radar Unit.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

Article 20

The residents of Mountain Road request the Town vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) needed for the reconstructing of Mountain Road, from the beginning of the road to the end. The residents are asking for culvert repairs, under road drains, road widening, and a built up road base (as recommended by Keach Nordstrom Engineers), or a road base built to the specifications of the New Hampshire Department of Transportation.

The residents are also requesting that the Selectmen move forward with necessary easements required to continue the reconstruction to the end of Mountain Road. (By Petition)

This is a Special Warrant Article

Not Recommended by the Selectmen/Not Recommended by the Municipal Budget Committee

Article 21

To see if the Town will vote to raise and appropriate the Municipal Budget Committee sum of \$2,687,440 for general municipal operations; The Selectmen recommend \$2,687,440. This article does not include appropriations voted in other Warrant Articles.

Article 22

To see if the Town will vote to change the position of Highway Agent from an elected official to a position appointed by the Selectmen under the provisions of RSA 231:62. (If a majority vote in favor of this article, the Selectmen elected at the next annual meeting shall appoint a Highway Agent.)

Article 23

To see if the Town will vote to advise the Board of Selectmen and Planning Board to develop a comprehensive Class VI Roads Policy before approving upgrade of any Class VI Road to a Class V Road. The Class VI Roads Policy should be developed with input from:

- (1) A committee made up of a cross-section of Deerfield residents who will work with the Boards to develop the policy and update the Town's Master Plan.
- (2) A fiscal impact study to clarify the short and long term costs to the Town of development on Class VI Roads.
- (3) The development of design and performance regulations that will preserve the natural and cultural resources provided by our Class VI Road system.

The Class VI Roads Policy should be developed by February 2005 and be voted on at the 2005 Town Meeting. (By Petition)

Article 24

To transact any other business that may legally come before this meeting.

Given our hands and seal, this 23rd day of February, in the year of our Lord Two Thousand and Four.

R. Andrew Robertson, Chairman
Frances L. Menard, Vice-Chairman
Joseph E. Stone
Paul P. Dinneen
Stephen R. Barry

**Deerfield Board
of Selectmen**

A True Copy,
Attest:

R. Andrew Robertson, Chairman
Frances L. Menard, Vice-Chairman
Joseph E. Stone
Paul P. Dinneen
Stephen R. Barry

**Deerfield Board
of Selectmen**

In accordance with the American Disabilities Act, if you need or prefer an alternate format of communication, please contact us.

MS-7 Budget - Town of Deerfield FY 2004

2003 2004 2004 2004 2004 2004

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---------------------------|----------------------------------|--------|----------------|--------------|----------------------------|---------------|-----------------------------------|-------------|
| PURPOSE OF APPROPRIATIONS | | | Appropriations | | SELECTMEN'S APPROPRIATIONS | | BUDGET COMMITTEE'S APPROPRIATIONS | |
| ACCT. # | (RSA 32:3.V) | Warr. | Prior Year As | Actual | Ensuing Fiscal Year | | Ensuing Fiscal Year | |
| | | Art. # | Approved DRA | Expenditures | Prior Year | (Recommended) | (Not Recommended) | Recommended |
| GENERAL GOVERNMENT | | | | | | | | |
| 4130-4139 | Executive | | 254,779.00 | 239,020.00 | 261,521.00 | | 261,521.00 | |
| 4140-4149 | Election, Reg & Vital Statistics | | 7,050.00 | 4,763.00 | 10,479.00 | | 10,479.00 | |
| 4150-4151 | Financial Administration | | 23,001.00 | 17,508.00 | 16,322.00 | | 16,322.00 | |
| 4152 | Revaluation of Property | | 31,100.00 | 29,425.00 | 31,100.00 | | 31,100.00 | |
| 4153 | Legal Expense | | 20,000.00 | 12,027.00 | 20,000.00 | | 20,000.00 | |
| 4155-4159 | Personnel Administration | | 36,796.00 | 45,753.00 | 47,839.00 | | 47,839.00 | |
| 4191-4193 | Planning & Zoning | | 31,334.00 | 20,831.00 | 32,635.00 | | 32,635.00 | |
| 4194 | General Government Buildings | | 124,094.00 | 119,620.00 | 135,938.00 | | 135,938.00 | |
| 4195 | Cemeteries | | 9,000.00 | 8,938.00 | 9,300.00 | | 9,300.00 | |
| 4196 | Insurance | | 219,986.00 | 208,432.00 | 248,475.00 | | 248,475.00 | |
| 4197 | Advertising & Regional Assoc. | | 2,440.00 | 2,440.00 | 2,667.00 | | 2,667.00 | |
| 4199 | Other General Government | | | | | | | |
| PUBLIC SAFETY | | | | | | | | |
| 4210-4214 | Police | | 404,283.00 | 430,238.00 | 427,018.00 | | 427,018.00 | |
| 4215-4219 | Ambulance | | 5,500.00 | 5,500.00 | 5,500.00 | | 5,500.00 | |
| 4220-4229 | Fire | | 48,452.00 | 43,507.00 | 51,067.00 | | 51,067.00 | |
| 4240-4249 | Building Inspection | | 60,973.00 | 80,774.00 | 85,549.00 | | 85,549.00 | |
| 4290-4298 | Emergency Management | | 6,501.00 | 6,439.00 | 10,520.00 | | 10,520.00 | |
| 4299 | Other (Including Communications) | | | | | | | |
| AIRPORT/AVIATION CENTER | | | | | | | | |
| 4301-4309 | Airport Operations | | | | | | | |
| HIGHWAYS & STREETS | | | | | | | | |
| 4311 | Administration | | 131,497.00 | 118,907.00 | 144,320.00 | | 144,320.00 | |
| 4312 | Highways & Streets | | 499,247.00 | 494,243.00 | 522,281.00 | | 522,281.00 | |
| 4313 | Bridges | | 22,371.00 | 0.00 | 15,365.00 | | 15,365.00 | |

MS-7 Budget - Town of Deerfield

FY 2004

2004

2004

2004

2004

2003

2003

2003

2004

2004

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|-----------|---|-----------------|-------------------------------|--------------------------------------|----------------------------|----------------------|-----------------------------------|-----------------|
| ACCT. # | PURPOSE OF APPROPRIATIONS (RSA 32:3,V) | Warr. Art. # | Appropriations | | SELECTMEN'S APPROPRIATIONS | | BUDGET COMMITTEE'S APPROPRIATIONS | |
| | | | Prior Year As Approved DRA | Actual Expenditures Prior Year | (Recommended) | (Not Recommended) | Recommended | Not Recommended |
| | HIGHWAYS & STREETS cont. | | | | | | | |
| 4316 | Street Lighting | | | | | | | |
| 4319 | Other | | | | | | | |
| | SANITATION | | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXX |
| 4321 | Administration | | 40,000 | 37,969 | 47,000 | | 47,000 | |
| 4323 | Solid Waste Collection | | 25,050 | 21,027 | 25,701 | | 25,701 | |
| 4324 | Solid Waste Disposal | | 138,751 | 145,726 | 141,101 | | 141,101 | |
| 4325 | Solid Waste Clean-up | | | | | | | |
| 4326-4329 | Sewage Coll. & Disposal & Other | | | | | | | |
| | WATER DISTRIBUTION&TREATMENT | | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXX |
| 4331 | Administration | | | | | | | |
| 4332 | Water Services | | | | | | | |
| 4335-4339 | Water Treatment, Conserv. & Other | | | | | | | |
| | ELECTRIC | | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXX |
| 4351-4352 | Admin. & Generation | | | | | | | |
| 4353 | Purchase Costs | | | | | | | |
| 4354 | Electric Equipment Maintenance | | | | | | | |
| 4359 | Other Electric Costs | | | | | | | |
| | HEALTH/WELFARE | | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXX |
| 4411 | Administration | | | | | | | |
| 4414 | Pest Control (ACO) | | 26,114.00 | 22,974.00 | 26,563.00 | | 26,563.00 | |
| 4415-4419 | Health Agencies & Hosp. & Other | | 21,870.00 | 20,200.00 | 21,076.00 | | 21,076.00 | |
| 4441-4442 | Administration & Direct Assistance | | 26,370.00 | 20,392.00 | 32,270.00 | | 32,270.00 | |
| 4444 | Intergovernmental Welfare Pymnts | | | | | | | |
| 4445-4449 | Vendor Payments & Other | | | | | | | |

MS-7 Budget - Town of Deerfield

FY 2004

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|-------------------------|---------------------------------------|--------|---------------------|--------------|----------------------------|-------------------|-----------------------------------|-----------------|
| | | | 2003 | | 2004 | | 2004 | |
| | | | Appropriations | Actual | SELECTMEN'S APPROPRIATIONS | | BUDGET COMMITTEE'S APPROPRIATIONS | |
| | | | Warr. Prior Year As | Expenditures | Ensuing Fiscal Year | | Ensuing Fiscal Year | |
| ACCT. # | (RSA 32:3,V) | Art. # | Approved DRA | Prior Year | (Recommended) | (Not Recommended) | Recommended | Not Recommended |
| CULTURE & RECREATION | | | | | | | | |
| 4520-4529 | Parks & Recreation | | 108,782.00 | 92,837.00 | 115,002.00 | | 115,002.00 | |
| 4550-4559 | Library | | 55,605.00 | 54,945.00 | 62,473.00 | | 62,473.00 | |
| 4583 | Patriotic Purposes - Memorial Day | | 300.00 | 300.00 | 300.00 | | 300.00 | |
| 4589 | Other Culture & Recreation - Heritage | | 1,000.00 | 1,000.00 | 1,000.00 | | 1,000.00 | |
| CONSERVATION | | | | | | | | |
| 4611-4612 | Admin & Purch. of Nat. Resources | | 3,677.00 | 1,111.00 | 4,183.00 | | 4,183.00 | |
| 4619 | Other Conservation | | 500.00 | | | | | |
| 4631-4632 | REDEVELOPMENT & HOUSING | | | | | | | |
| 4651-4659 | ECONOMIC DEVELOPMENT | | | | | | | |
| DEBT SERVICE | | | | | | | | |
| 4711 | Princ.-Long Term Bonds & Notes | | 100,000.00 | 100,000.00 | 100,000.00 | | 100,000.00 | |
| 4721 | Interest-Long Term Bonds & Notes | | 22,500.00 | 22,500.00 | 16,875.00 | | 16,875.00 | |
| 4723 | Int. on Tax Anticipation Notes | | 3,000.00 | 0.00 | 3,000.00 | | 3,000.00 | |
| 4790-4799 | Other Debt Service | | 12,000.00 | 3,632.00 | 13,000.00 | | 13,000.00 | |
| CAPITAL OUTLAY | | | | | | | | |
| 4901 | Land | | | | | | | |
| 4902 | Machinery, Vehicles & Equipment | | | | | | | |
| 4903 | Buildings | | | | | | | |
| 4909 | Improvements Other Than Bldgs. | | | | | | | |
| OPERATING TRANSFERS OUT | | | | | | | | |
| 4912 | To Special Revenue Fund | | | | | | | |
| 4913 | To Capital Projects Fund | | | | | | | |
| 4914 | To Enterprise Fund | | | | | | | |
| | Sewer- | | | | | | | |
| | Water- | | | | | | | |

MS-7 Budget - Town of Deerfield

FY 2004

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---------|---|-----------------|---|--------------------------------------|--|---|--------------|-----------------|
| ACCT. # | PURPOSE OF APPROPRIATIONS (RSA 32:3,V) | Warr. Art. # | Appropriations Prior Year As Approved DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended) | Recommended | Not Recommended |
| | OPERATING TRANSFERS OUT continued | | | | | | | |
| | Electric- | | | | | | | |
| | Airport- | | | | | | | |
| 4915 | To Capital Reserve Fund | | | | | | | |
| 4916 | To Exp Tr Fund except #4917 | | | | | | | |
| 4917 | To Health Maintenance Trust Fund | | | | | | | |
| 4918 | To Nonexpendable Trust Fund | | | | | | | |
| 4919 | To Agency Funds | | | | | | | |
| | Subtotal 1 | | 2,523,923.00 | 2,432,978.00 | 2,687,440.00 | | 2,687,440.00 | |

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

MS-7 Budget - Town of Deerfield

FY 2004

2003 **SPECIAL WARRANT ARTICLES**

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|----------|---|-----------------|-------------------------------|------------------------|--------------------------------------|--|------------------------------------|--|
| ACCT. # | PURPOSE OF APPROPRIATIONS (RSA 32:3,V) | Warr. Art. # | Appropriations | | SELECTMEN'S APPROPRIATIONS | | BUDGET COMMITTEE'S APPROPRIATIONS | |
| | | | Prior Year As Approved DRA | Actual Expenditures | Ensuing Fiscal Year (Recommended) | Ensuing Fiscal Year (Not Recommended) | Ensuing Fiscal Year Recommended | Ensuing Fiscal Year Not Recommended |
| | Safety Services Complex | 1 | 0.00 | 0.00 | | | | |
| 4902 | Historic Town Hall Elevator | 11 | 30,000.00 | 210.00 | | | | |
| | | | | | | | | |
| | | | | | | | | |
| SUBTOTAL | | | 30,000.00 | 210.00 | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |

2003 **INDIVIDUAL WARRANT ARTICLES**

"Individual" warrant articles are not necessarily the same as "Special Warrant Articles." An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|-----------|---|-----------------|-------------------------------|------------------------|--------------------------------------|--|------------------------------------|--|
| ACCT. # | PURPOSE OF APPROPRIATIONS (RSA 32:3,V) | Warr. Art. # | Appropriations | | SELECTMEN'S APPROPRIATIONS | | BUDGET COMMITTEE'S APPROPRIATIONS | |
| | | | Prior Year As Approved DRA | Actual Expenditures | Ensuing Fiscal Year (Recommended) | Ensuing Fiscal Year (Not Recommended) | Ensuing Fiscal Year Recommended | Ensuing Fiscal Year Not Recommended |
| 4312 | Rte 43 - 107 | 2 | 17,500.00 | 17,500.00 | | | | |
| 4220-4229 | Tank for Fire Department | 3 | 22,000.00 | 22,000.00 | | | | |
| 4220-4229 | Protective Gear | 4 | 5,036.00 | 5,036.00 | | | | |
| 4903 | GBW Building | 5 | 10,860.00 | 8,695.00 | | | | |
| 4902 | Computer Service | 6 | 6,780.00 | 6,166.00 | | | | |
| 4903 | Compost Toilets | 7 | 58,000.00 | 23,500.00 | | | | |
| 4903 | Paint Town Hall | 8 | 4,800.00 | 4,200.00 | | | | |
| 4902 | Trash Container | 9 | 5,000.00 | 4,695.00 | | | | |
| 4155-4159 | COLA Raise | 10 | 13,577.00 | 13,577.00 | | | | |
| 4191-4193 | Ground Water | 12 | 4,000.00 | | | | | |
| 4312 | Traffic Common | 13 | 7,000.00 | 6,650.00 | | | | |
| | | | | | | | | |
| SUBTOTAL | | | 154,553.00 | 112,019.00 | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |

MS-7 Budget - Town of Deerfield

FY 2003

2004 **SPECIAL WARRANT ARTICLES**

"Special" warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|-----------|---|-----------------|---|--------------------------------------|--|--|---|---|
| | PURPOSE OF APPROPRIATIONS (RSA 32:3.V) | Warr. Art. # | Appropriations Prior Year As Approved DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Recommended | BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Not Recommended |
| | Safety Services Complex | 1 | | | 1,800,000.00 | | 1,800,000.00 | |
| | Open Space/Land Acquisition | 2 | | | 2,500,000.00 | | 2,500,000.00 | |
| 4191-4193 | Planner | 8 | | | 20,000.00 | | 20,000.00 | |
| | Mt Rd Reconstruction Petition | 20 | | | 0.00 | 200,000.00 | 0.00 | 200,000.00 |
| SUBTOTAL | | | XXXXXXXXXX | XXXXXXXXXX | 4,320,000.00 | XXXXXXX | 4,320,000.00 | XXXXXXXXXX |

2004 **INDIVIDUAL WARRANT ARTICLES**

"Individual" warrant articles are not necessarily the same as "Special Warrant Articles." An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|-----------|---|-----------------|---|--------------------------------------|--|--|---|---|
| | PURPOSE OF APPROPRIATIONS (RSA 32:3.V) | Warr. Art. # | Appropriations Prior Year As Approved DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Recommended | BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Not Recommended |
| 4902 | Rescue Vehicle | 3 | | | 36,600.00 | | 36,600.00 | |
| 4902 | Police Cruiser | 4 | | | 26,623.00 | | 26,623.00 | |
| 4902 | Highway Department Truck | 5 | | | 8,511.00 | | 8,511.00 | |
| 4902 | Fire Department Vehicle | 6 | | | 24,826.00 | | 24,826.00 | |
| 4210&4220 | Homeland Security Grant | 7 | | | 18,352.00 | | 18,352.00 | |
| 4155-4159 | Employee COLA Increases | 9 | | | 15,869.00 | | 15,869.00 | |
| 4220-4229 | Fire Department Replace Tank | 10 | | | 10,000.00 | | 10,000.00 | |
| 4902 | Police Dept Computer Server | 11 | | | 6,200.00 | | 6,200.00 | |
| 4210-4214 | Police Dept Laptop Computer | 12 | | | 2,500.00 | | 2,500.00 | |
| 4909 | Transfer Station - Slab | 13 | | | 5,000.00 | | 5,000.00 | |
| 4902 | Transfer Station - Container | 14 | | | 5,000.00 | | 5,000.00 | |
| 4210-4214 | Motorcycle Patrol | 15 | | | 3,500.00 | | 0.00 | 3,500.00 |
| 4909 | Fireproof Storage - TA | 16 | | | 3,280.00 | | 3,280.00 | |
| 4902 | Technology | 17 | | | 2,530.00 | | 2,530.00 | |
| 4210-4214 | Police Dept Computer Workstation | 18 | | | 2,495.00 | | 2,495.00 | |
| 4902 | Moving Radar | 19 | | | 1,975.00 | | 1,975.00 | |
| SUBTOTAL | | | XXXXXXXXXX | XXXXXXXXXX | 173,261.00 | | 169,761.00 | XXXXXXX |

6A

| 1 | 2 | 3 | 4 | 5 | 6 |
|-----------|---|-----------------|--|----------------------------------|---------------------------------------|
| ACCT. # | SOURCE OF REVENUE | Warr. Art. # | 2003 Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |
| | TAXES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3120 | Land Use Change Taxes | | | | |
| 3180 | Resident Taxes | | | | |
| 3185 | Timber Taxes | | 10,000.00 | 20,961.99 | 25,000.00 |
| 3186 | Payment in Lieu of Taxes | | | | |
| 3189 | Other Taxes | | | | |
| 3190 | Interest & Penalties on Delinquent Taxes | | 45,000.00 | 40,102.86 | 30,000.00 |
| | Inventory Penalties | | | | |
| 3187 | Excavation Tax (\$.02 cents per cu yd) | | 400.00 | 1,245.30 | 400.00 |
| 3188 | Excavation Activity Tax | | | | |
| | LICENSES, PERMITS & FEES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3210 | Business Licenses & Permits | | 20,000.00 | 29,615.33 | 20,000.00 |
| 3220 | Motor Vehicle Permit Fees | | 600,000.00 | 673,955.75 | 650,000.00 |
| 3230 | Building Permits | | 25,000.00 | 22,125.58 | 25,000.00 |
| 3290 | Other Licenses, Permits & Fees | | 11,000.00 | 16,177.21 | 13,000.00 |
| 3311-3319 | FROM FEDERAL GOVERNMENT | | | 2,999.25 | 18,352.00 |
| | FROM STATE | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3351 | Shared Revenues | | 19,859.00 | 39,719.00 | 19,859.00 |
| 3352 | Meals & Rooms Tax Distribution | | 80,000.00 | 120,487.77 | 100,000.00 |
| 3353 | Highway Block Grant | | 109,122.00 | 109,122.35 | 110,747.00 |
| 3354 | Water Pollution Grant | | | | |
| 3355 | Housing & Community Development | | | | |
| 3356 | State & Federal Forest Land Reimbursement | | 3,600.00 | 3,486.18 | 3,480.00 |
| 3357 | Flood Control Reimbursement | | | | |
| 3359 | Other (Including Railroad Tax) | | 41,000.00 | 16,884.24 | 41,500.00 |
| 3379 | FROM OTHER GOVERNMENTS | | 7,000.00 | 8,984.10 | 9,000.00 |
| | CHARGES FOR SERVICES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3401-3406 | Income from Departments | | 95,000.00 | 101,841.21 | 95,000.00 |
| 3409 | Other Charges | | | | |
| | MISCELLANEOUS REVENUES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3501 | Sale of Municipal Property | | | | |
| 3502 | Interest on Investments | | 45,000.00 | 36,765.37 | 35,000.00 |
| 3503-3509 | Other | | 49,000.00 | 90,412.88 | 65,000.00 |
| | INTERFUND OPERATING TRANSFERS IN | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3912 | From Special Revenue Funds | | 27,337.00 | 33,247.46 | 26,000.00 |
| 3913 | From Capital Projects Funds | | | | |

| 1 | 2 | 3 | 4 | 5 | 6 |
|---|--|--------|----------------------------------|------------------------|--------------------------|
| | | Warr. | 2003 | Actual | Estimated |
| ACCT. # | SOURCE OF REVENUE | Art. # | Estimated Revenues Prior Year | Revenues Prior Year | Revenues Ensuing Year |
| INTERFUND OPERATING TRANSFERS IN cont. | | | | | |
| 3914 | From Enterprise Funds | | | | |
| | Sewer - (Offset) | | | | |
| | Water - (Offset) | | | | |
| | Electric - (Offset) | | | | |
| | Airport - (Offset) | | | | |
| 3915 | From Capital Reserve Funds | | | | |
| 3916 | From Trust & Agency Funds | | 8,800.00 | 9,125.50 | 8,938.00 |
| | OTHER FINANCING SOURCES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3934 | Proc. from Long Term Bonds & Notes | | | | |
| | Amts VOTED from F/B ("Surplus") | | | | |
| | Fund Balance ("Surplus") to Reduce Taxes | | | | |
| | TOTAL ESTIMATED REVENUE & CREDITS | | 1,197,118.00 | 1,377,259.33 | 1,296,276.00 |

****BUDGET SUMMARY****

| | Prior Year Adopted Budget | Selectmen's Recommended Budget | Budget Committee's Recommended Budget |
|--|------------------------------|--------------------------------------|---|
| SUBTOTAL 1 Appropriations Recommended (from pg. 5) | 2,523,923.00 | 2,687,440.00 | 2,687,440.00 |
| SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6&6A) | 30,000.00 | 4,320,000.00 | 4,320,000.00 |
| SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6&6A) | 154,553.00 | 173,261.00 | 169,761.00 |
| TOTAL Appropriations Recommended | 2,708,476.00 | 7,180,701.00 | 7,177,201.00 |
| Less: Amount of Estimated Revenues & Credits (from above) | 1,197,118.00 | 1,296,276.00 | 1,296,276.00 |
| Estimated Amount of Taxes to be Raised | 1,511,358.00 | 5,884,425.00 | 5,880,925.00 |

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____

(See Supplemental Schedule with 10% Calculation)

2003 SUMMARY INVENTORY OF VALUATION

| | |
|-------------------------------------|-------------------|
| Land - Current Use | 1,684,013 |
| Residential Land | 86,183,400 |
| Commercial Land | 3,468,500 |
| Discretionary Preservation Easement | 1,788 |
| Residential Buildings | 154,557,454 |
| Manufactured Housing | 3,359,100 |
| Commercial Buildings | 6,420,600 |
| Public Utilities | <u>16,434,900</u> |
| | 272,109,755 |
| Elderly Exemptions | <u>904,600</u> |
| Less -Total Exemptions Allowed | 904,600 |
| Less - Public Utilities - Electric | <u>16,434,900</u> |
| NET VALUATION | 254,770,255 |

STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED

| | |
|---|----------------|
| Executive | 254,779 |
| Election, Registration & Vital Statistics | 7,050 |
| Financial Administration | 23,001 |
| Revaluation of Property | 31,100 |
| Legal Expense | 20,000 |
| Personnel Administration | 36,796 |
| Planning & Zoning | 31,334 |
| General Government Buildings | 124,094 |
| Cemeteries | 9,000 |
| Insurance | 219,986 |
| Advertising & Regional Association | 2,440 |
| Police Department | 404,283 |
| Ambulance | 5,500 |
| Fire Department/Forest Fires | 48,452 |
| Building Inspection | 60,973 |
| Emergency Management | 6,501 |
| Highways & Streets | 630,744 |
| Bridges | 22,371 |
| Transfer Station | 203,801 |
| Animal Control | 26,114 |
| Health Agencies & Hospitals | 21,870 |
| General Assistance | 26,370 |
| Parks & Recreation | 108,782 |
| Library | 55,605 |
| Patriotic Purposes | 300 |
| Heritage Commission | 1,000 |
| Conservation | 4,177 |
| Princ-Long Term Bonds & Notes | 100,000 |
| Int-Long Term Bonds & Notes | 22,500 |
| Interest on Tax Anticipation Notes | 3,000 |
| Other Dept Service | 12,000 |
| Warrant Articles | <u>184,553</u> |
| | 2,708,476 |

LESS: ESTIMATED REVENUES & CREDITS

| | |
|--|----------------|
| Yield Tax | 20,000 |
| Interest & Penalties on Delinq.Tax | 45,000 |
| Excavation Tax (\$.02 cents per cu yd) | 600 |
| Business Licenses & Permits | 28,000 |
| Motor Vehicle Permit Fees | 600,000 |
| Building Permits | 20,000 |
| Other Licenses, Permits & Fees | 11,000 |
| From Federal Government | 2,999 |
| Shared Revenue | 21,850 |
| Rooms & Meals Tax | 120,488 |
| Highway Block Grant | 109,122 |
| State & Federal Forest Lands Reimb | 3,486 |
| Other State Grants & Reimb | 41,000 |
| From Other Governments | 7,000 |
| Income from Departments | 80,000 |
| Interest on Investments | 45,000 |
| G.B. White Rentals & Insurance | 60,000 |
| Impact/Off-Site Fees | 27,337 |
| Trust & Agency Funds | 9,000 |
| General Fund Balance | <u>538,000</u> |
| | 1,789,882 |

TOTAL REVENUES & CREDITS

| | |
|--------------------------|-----------|
| Appropriations | 2,708,476 |
| Less: Revenues | 1,789,882 |
| Less: Shared Revenues | 13,487 |
| Add: Overlay | 148,146 |
| Add: War Service Credits | 24,700 |
| Net Town Appropriation | 1,077,953 |
| Net School Appropriation | 4,632,761 |
| State Education Tax | 1,370,651 |
| County Tax Assessment | 372,431 |

ALLOCATION OF TAX DOLLAR

| Town | School | County | ST ED |
|---------------|---------|---------|---------|
| \$ 3.98 | \$17.08 | \$ 1.37 | \$ 5.38 |
| 2002 Tax Rate | | | \$26.12 |
| 2003 Tax Rate | | | \$27.81 |

TOWN OF DEERFIELD

Town Meeting--Election Portion

March 11, 2003

Moderator, Jonathan Hutchinson, gave instructions and made the following announcements: The Checklist was in place, Ballot Clerks present, Sample Ballots posted, Absentee Ballots to be cast at 1:00PM, procedures for voting and registering on Election Day, no electioneering within the prescribed areas.

6:55AM The Ballot Boxes were opened, shown to be empty and resealed.

Moderator, Jonathan Hutchinson, stated if a ballot is spoiled return the ballot to the Ballot Clerks for a new ballot.

Election Officials present were: Moderator, Jonathan Hutchinson, Assistant Moderators, James County and James Alexander; Town Clerk/Tax Collector, Cynthia E. Heon; Deputy Town Clerk/Tax Collector, Jeanette Foisy; Inspectors of Elections, Irene Shores, Ella Sawyer and Suzanne P. Sherburne; Irene Shores was designated Ballot Clerk; Supervisors of the Checklist, Cherie Sanborn -Chairman, George Owen and Kathayn Williams; Board of Selectmen, Frances Menard-Chairman, Joseph Stone-Vice Chairman; R. Andrew Robertson, Paul P. Dinneen and Stephen R. Barry, Selectmen; School District Clerk, Kevin J. Barry.

Gatekeeper for this Election was Police Chief, Robert Wunderlich.

7:00AM The Moderator declared the Polls open and balloting began.

1:00PM Processing the Absentee Ballots Began

1:20PM All Absentee Ballots received, to this point, were processed.

5:07PM Absentee Ballots received in day's mail processed.

5:08PM Absentee Ballots completed.

7:00PM Moderator, Jonathan Hutchinson, declared the polls closed.

The counting of the Ballots began immediately.

Serving as Inspectors of Elections to count ballots were: Philip B. Bilodeau, Richard A. Boisvert, Joseph M. Dubiansky, Judith Hartgen, Roger P. Hartgen and Barbara A. Letourneau.

The Moderator announced the following dates of importance:

| | |
|----------|---|
| March 14 | Last Day to Request a Recount |
| March 15 | Town Meeting--Business Portion 9:00AM Deerfield Community School |
| March 18 | Last Day to Request a Recount of a Ballot Question |
| March 22 | School District Meeting 9:00AM Deerfield Community School |

March 11, 2003 Election Statistics

| | |
|------|-----------------------|
| 2784 | Registered Voters |
| 586 | Regular Ballots Cast |
| 33 | Absentee Ballots Cast |
| 0 | Cancelled |
| 21% | Voter Turnout |

7:05PM Moderator Jonathan Hutchinson read the unofficial results of the Election for the Officers. The unofficial results were posted in the hall.

For Selectmen for Three Years (Vote for Not More than One)

| | |
|--------------------------|-----|
| Frances "Fran" L. Menard | 419 |
| Stephen J. Robinson | 136 |

For Town Clerk/Tax Collector for Three Years (Vote for Not More than One)

| | |
|-----------------|-----|
| Cynthia E. Heon | 529 |
|-----------------|-----|

For Trustee of Trust Funds for Three Years (Vote for Not More than One)

| | |
|---------------------|-----|
| Donald "Don" Gorman | 375 |
| Kandy Davitt | 1 |

For Trustee of The Philbrick James Library for Three Years (Vote for Not More than Two)

| | |
|--------------------------|-----|
| Bonita "Bonnie" Beaubien | 391 |
| Donald "Don" Williams | 452 |

For Water Commissioner for Two Years (Vote for Not More than One)

| | |
|-----------------------|-----|
| Robert E. Kilham, Jr. | 453 |
|-----------------------|-----|

For Water Commissioner for Three Years (Vote for Not More than One)

| | |
|-------------------------|-----|
| George H. Thompson, Jr. | 414 |
|-------------------------|-----|

For Planning Board for Three Years (Vote for Not More than Two)

| | |
|----------------------|-----|
| Katherine Hartnett | 399 |
| Frederick J. McGarry | 420 |

For Municipal Budget Committee for Three Years (Vote for Not More than Three)

| | |
|-------------------------|-----|
| Donald J. Daley | 344 |
| Walter C. Hooker | 239 |
| Rebecca C. Hutchinson | 439 |
| Stephen J. Robinson | 143 |
| Charles "Chuck" Sargent | 222 |

For Overseer of Welfare for One Year (Vote for Not More than One)

| | |
|-------------------|-----|
| Rodney P. Swanson | 463 |
|-------------------|-----|

For School Board Member for Three Years (Vote for Not More than Two)

| | |
|----------------------|-----|
| John Harrington, Jr. | 384 |
| Stephen J. Robinson | 138 |
| Kevin Webber | 409 |

For School District Moderator for One Year (Vote for Not More than Three)

| | |
|-----------------|-----|
| Douglas Leavitt | 471 |
|-----------------|-----|

For School District Treasurer for One Year (Vote for Not More than One)

| | |
|---------------------|-----|
| Cynthia E. Tomilson | 517 |
|---------------------|-----|

For School District Clerk for One Year (Vote for Not More than One)

| | |
|--------------|---|
| Write-Ins | |
| Harriet Cady | 6 |

1. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 1 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS:

AMEND SECTION 213 "SENIOR HOUSING OVERLAY DISTRICT" "PURPOSE AND INTENT" TO CHANGE THE AGE FROM FIFTY FIVE (55) YEARS TO SIXTY TWO (62) YEARS SO THAT THE SECTION NOW READS:

Purpose and Intent: The provisions relating to senior housing are established to promote affordable housing for the senior population, provide for the efficient use of land and utilities consistent with the needs of the senior population sixty two (62) years of age and over and to preserve open space.

Yes 365 No 190

2. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 2 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS:

AMEND SECTION 213:9 "ASSURANCES OF SENIOR RESIDENCY" TO CHANGE THE AGE FROM FIFTY FIVE (55) YEARS TO SIXTY TWO (62) YEARS SO THAT THE FIRST SENTENCE OF THE SECTION READS AS FOLLOWS:

The applicant (developer) shall provide deed restrictions, use limitations, covenants or some other legally enforceable instrument which shall permanently restrict occupancy of the senior housing to families in which at least one member is over the age of sixty two (62) years.

Yes 361 No 196

3. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 3 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS:

AMEND ARTICLE VI, SECTION 602 "TERM DEFINITIONS" BY REPLACING "SENIOR HOUSING" WITH THE FOLLOWING NEW DEFINITION:

Senior Housing: Housing principally used, designed or adapted for use by senior citizens, sixty two (62) years of age and older, and complying with the design requirements of the "Architectural Barrier Free Design Code for the State of New Hampshire", as amended, and licensed by the appropriate state agencies.

Yes 368 No 183

4. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 4 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS:

AMEND SECTION 316 "EXPANSION OF A NONCONFORMING USE" BY ADDING THE FOLLOWING NEW SENTENCE:

The expansion of structures on sub-standard size lots is permitted, but only so long as said expansion occurs within the yard dimensions for the district in which the lot is located, subject to Section 307 and all other applicable requirements of this Ordinance.

Yes 310 No 229

8:00PM The Town Ballot Box was sealed. The Moderator declared the Meeting Adjourned.

Note: A complete list of Write-Ins for the Town and School Officers is available at the Town Clerk/Tax Collector's Office.

A True Copy of Record,
Attest:

Cynthia E. Heon
Town Clerk/Tax Collector

**TOWN OF DEEFIELD
TOWN MEETING – BUSINESS PORTION
March 15, 2003
MINUTES**

Prior to opening the Meeting, Town Moderator, Jonathan Hutchinson reminded everyone they should have passed through the area of the voter checklist, received a sheet of yes/no ballots (green) and a voting card (green). The voting card is to be signed and remain with the voter throughout the meeting. The emergency exits and access to a telephone were pointed out and it was noted there was no smoking in the building.

On Saturday, March 15th, at 9:06AM, Moderator Hutchinson called the Business Portion of the Town Meeting to Order and stated the Honor Guard would now post the colors. The colors were posted. The Moderator led the assembly in the Pledge of Allegiance to the Flag.

The officials seated before the meeting were introduced by Moderator, Jonathan Hutchinson and included: Chairman of the Board of Selectmen, Frances L. Menard; Vice Chairman of the Board of Selectmen, Joseph E. Stone; Selectmen, R. Andrew Robertson, Paul P. Dinneen and Stephen R. Barry; Assistant Moderator, James T. Alexander; Assistant Moderator on the Floor, Douglas Leavitt; Town Clerk/Tax Collector, Cynthia E. Heon; Deputy Town Clerk/Tax Collector, Jeanette L. Foisy; Assistant to the Clerk, Donna Cisewski.

Other Election Officials present were: Supervisors of the Checklist, Cherie Sanborn, Chairman; Diane Valade (appointed for the day) and Katherine Williams; Ballot Clerks, Irene Shores, Ella Sawyer, Suzanne Sherburne and Rebecca Hutchinson; Inspectors of Elections, Donald Watts, Karen Mailhot, George Clark, Jonathan Winslow and Tom Foulkes.

Expressing appreciation for the willingness, to serve the community, of those candidates that stood for election on March 11, 2003, Moderator Hutchinson wished them wisdom and patience. He instructed the newly elected officials to come forward immediately following adjournment to be sworn in and officially assume their positions. The Moderator read the results of the Elections and the amendments to the Zoning Ordinance.

Presentation of The Sherburne Award

Tom Foulkes was recognized for the purpose of presenting The Sherburne Award. The annual award is presented to a Deerfield citizen who demonstrates what it means to be a member of the community. The individual must be dependable, committed and an inspiration to others.

Mr. Foulkes stated that this years' recipient could not be more deserving. In past years, he has served as a coach, organizer of youth soccer and basketball programs in Town as well as volunteering at the Teen Center. Friends and neighbors who nominated him commented on the person's consistently positive attitude, his readiness to look at solutions to problems, fairness, honesty and dependability. This individual has also spent countless hours caring for, and nurturing, local families in need of Hospice care. As one nominator stated, "Those who have never been in this situation will never know how important a person like this is. Even the smallest of gestures means everything to a family in need."

The majority of Deerfield citizens recognize the individual from his most high profile service--a Moderator for the School District Meeting and the Moderator of this Meeting. Mr. Foulkes has known Jonathan "Jack" Hutchinson since his arrival, in Town, as the community's second grade teacher at the G. B. White Elementary School. Currently, Mr. Hutchinson serves as an instructor who constantly inspires students to achieve their full potential at the institution where Mr. Foulkes works.

Mr. Foulkes presented The Sherburne Award to Jonathan "Jack" Hutchinson. There was a round of applause. Mr. Hutchinson thanked everyone and quipped that there wouldn't have been a recognition if he had known in advance what it was and again thanked everyone.

Purpose, Rules and Decorum of the Meeting

Moderator Jonathan Hutchinson reviewed the purpose, rules and decorum of the meeting. He stated the rules are there to make it easy for everyone who wants to participate, to say what they think, to hear others and maintain this as a civil affair where no one is intimidated, or afraid to participate, but everyone is treated with respect and their opinion can be expressed.

Voters must check in with the Ballot Clerks and receive a voting card and a sheet of yes/no ballots. Non-registered voters are to sit in the designated area and will be permitted to participate in debate but not to vote. The rules of the meeting will be Roberts Rules of Order as modified by the Moderator and in accordance with the laws of the State of New Hampshire.

The business of the day is the Town Warrant. Each article will be read, the Moderator will seek a motion and a second, the maker of the motion will speak first and then the floor is opened to all. To address the meeting, proceed to a microphone where the Moderator will recognize speakers in turn. Remarks are recorded so that the Clerk can make an accurate record of the meeting. Remarks must be confined to the merits of the pending question, or to questions of order or privilege, and must be addressed to the Chair. Once recognized, the member should state their name and express his or her views. All who wish to speak will have a first turn before any has a second turn. The over-riding principal being fairness. A rule adopted years ago, and with the support of this meeting will be followed, is that a member may rise to address the question, or move to close debate, but cannot advocate a position and close debate in the same turn.

A secret ballot exists to offer secrecy and is not intended to be a tactic of delay. It can be requested by five members, in writing, prior to a hand vote, but must be for a specific vote, not for all votes in the meeting. Otherwise, the votes are by a show of voting cards. If the Chair cannot judge a clear majority, he will move to a division of the house (a count of raised cards). If a member is not satisfied the result is correct, he or she should request a division.

Seven members who question any non-ballot vote immediately after it is announced may request a written ballot vote or the Moderator, if the margin is narrow, may move to a ballot vote. Five voters may request a recount of a written ballot vote provided the margin is not more than 10% of the votes cast, such recount taking place immediately following the vote.

If a member wishes to accomplish something, they should approach a microphone and request a Point of Inquiry or approach someone during a recess. The role of the Moderator is to fairly organize and regulate the meeting by rules agreeable to the members. Rulings of the Moderator are subject to appeal. Appeals are made immediately following a ruling, a second is required, the procedure is explained and members vote to sustain or reverse the Moderator's ruling.

Moderator Jonathan Hutchinson directed the meeting to the business of the day, the Town Warrant.

ARTICLE 1

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the Municipal Budget Committee.

- a. To see if the Town will vote to raise and appropriate the sum of Two Million Five Hundred Thirty Thousand Dollars (\$2,530,000) (gross budget) for the construction and original equipping of a new Safety Services Complex (Police/Fire/Rescue/Emergency Management) and;
- b. To authorize the issuance of not more than Two Million Five Hundred Thirty Thousand Dollars (\$2,530,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and amendments thereto enabling for the purpose of defraying the cost of the foregoing and to authorize the municipal officials to determine the time and place of payment and the rate of interest on such notes or bonds and to take such other actions as may be necessary to effect the issuance and sale of such bonds and notes; and
- c. To authorize the Selectmen to apply for, negotiate, contract for, seek and do all other things necessary to obtain such Federal and State grant-in-aid, contributions and assistance as may be available for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management), and to adopt any vote relating thereto; and
- d. To authorize the Selectmen to do all things necessary or convenient to carry the foregoing into effect, including, without limitations, the employment of engineers and the execution in the name of the Town of a contract or contracts for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management). 2/3 Ballot Vote Required. This is a Special Warrant Article. Recommended by the Selectmen/Not Recommended by the Budget Committee

Chairman of the Board, Frances Menard moved Article 1 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard stated the Board of Selectmen is on record as being in favor of the Safety Services Complex because the need for the facility is recognized. With the current interest rates, it is unlikely the Town's borrowing potential can be more favorable in the foreseeable future. Chairman Menard deferred to James Alexander who has served as the liaison between the Board of Selectmen, The H. L. Turner Group and Department Heads during the design process.

MOTION TO SUSPEND THE RULES: James Alexander requested a suspension of the Rules of Order for the meeting asking the initial presentation be allowed to exceed three minutes but not 10 minutes. Seconded by Anthony DiMauro. Moderator Hutchinson asked the assembly if there was any objection to the motion. Hearing **NO OBJECTION** the **SUSPENSION OF THE RULES ADOPTED BY UNANIMOUS CONSENT.**

James Alexander introduced Ron Bourcier, Senior Civil Engineer and Dave Brignati, Architect of The H. L. Turner Group who will make a presentation and be available to answer questions. Mr. Alexander explained the facility agreed upon will serve Deerfield's needs for the next thirty years and house all emergency services (Police, Fire, Emergency Management and Rescue) under one roof. The idea was to have a facility that would not require any future additions. Several side affects resulted from the design, a large meeting room, and exercise-physical fitness room, which will be available to the entire Town. With the potential of the Parks and Recreation Department scheduling events in the physical fitness room, a small amount of income could be realized. This is a self-standing, self-sufficient facility, which would house people in the event of an emergency. It comfortably holds 100 people and should there be a severe calamity, by removing the apparatus, as many as 500 people could be housed there. Mr. Alexander deferred to Ron Bourcier and Dave Brignati for the presentation.

Ron Bourcier, of The H. L. Turner Group, stated the background work for Deerfield's proposed Safety Services Complex has been done and asked the meeting to follow along, in their handouts, which coincided with the Power Point presentation.

The first page reflects a view of the building coming down State Route 107 in a southerly direction. There are three distinct entrances to the building, the Police Department, a common area and a Fire Department entrance.

The reverse side of the page is the site plan showing the intersection of Candia Road and Church Street (Old Center Road, South). The Town owns the parcel, approximately nine acres, of which somewhere around four and one half acres would be used for the Safety Services Complex.

For clarity, Mr. Bourcier pointed out the money appropriated under Article 2, for the realignment and reconstruction of State Route 107, and Article 1, the proposed Safety Services Complex are two separate projects. A possible change in alignment, of Route 107, would require a small piece of land from the parcel for that purpose. The Turner Group accounted for both projects by incorporating the change into the plans.

To achieve a read on what the soil was like, eight preliminary test pits were dug. A wetlands analysis led to the discovery that the southerly portion of the lot contained some wetlands. The existing slope is level to the road and slopes downward to the south. The facility is placed on the site with the Police Department facing directly north. The building is positioned to provide for good solar orientation.

There are two entrances, which are also exits, one located off Candia Road and one off Raymond Road.

The structure is built on two levels. Areas designated for parking were pointed out with explanation that the graveled area on the perimeter provides for overflow parking. Other benefits are a connecting path to the ball fields.

A gravity flow septic system is planned for and there is sufficient area to accommodate the well and well radius. Drainage flows north to south and off the site. Another feature is a 10,000 gallon water storage tank which will fill tanker trucks during the night or refill them at the end of a response should they have two fires in a row.

David Brignati, of The H. L. Turner Group, presented the floor plan. The building was designed with the New England style in mind, pitched roofs and clapboard siding. The view from the street, on the Route 107 side, reflects the building as a one-story building. Mr. Brignati described the areas for each department (Police, Fire, Emergency Management and Rescue) indicating the number of square feet for each. The building itself contains 18,000 square feet. The Police Department is secured from rest of the building. While the Police Department has its own locker rooms, and facilities, kitchen space is shared with the rest of the building. A Dispatch Room and an Emergency Management Room are incorporated into the plan. The lower floor plan has a 10-bay apparatus bay with entrances from either side making it a drive through arrangement. The height allows the Fire Department to accomplish what needs to be done on top of, or to the sides, of trucks.

Point of Order — Moderator Jonathan Hutchinson recognized Timothy Godbois. Mr. Godbois pointed out, by his watch, the time allowed for the presentation had exceeded the 10 minutes and that he had heard this presentation previously. The Moderator asked The H. L. Turner Group if sufficient time was allowed or would they want to request more time. The time was considered sufficient and The Turner Group and Mr. Alexander were prepared to take questions.

Robert Davitt spoke in favor of allowing more time, as he, for one, had not previously heard the presentation on the proposed Safety Services Complex.

Selectman R. Andrew Robertson explained the project did not come about because the Selectmen wanted an attractive New England style building in the center of Town but out of concerns. It is more than just a casual need. The Selectmen looked at the Fire Department's lack of space and the safety issues of moving equipment in and out of the current building. The Police Department also lacks space. When Inspectors have reviewed the Police Department, the lack of a safe containment area has been mentioned along with the fact that it is in the same building with a large nursery school facility.

Point of Inquiry — Harriet Cady asked the Moderator's advice as to how to achieve a Sense of the Meeting to instruct the Selectmen to seek grants for solar assistance to the heating and water system. At the Public Hearing, Mrs. Cady learned water would be heated for the washing of fire trucks and police cars. Since the location provides for the possibility of solar energy, it could be achieved at no cost if there is proper diligence in seeking any available solar grants.

Chairman Menard said Mrs. Cady brought this issue to the Board's attention. The Board's response was positive as being something to pursue. The Moderator asked Mrs. Cady if the response was satisfactory or did she want a Sense of the Meeting. Mrs. Cady wanted assurance that the people wanted to pursue this because it could cost more money up front and she believed the people should make the choice.

Sense of the Meeting

Harriet Cady made a motion to achieve a Sense of the Meeting to see if the people would like to see solar energy savings sought if there is construction of the building mentioned in Article 1. Seconded by Jonathan Winslow.

VOTE: The Moderator called for the Vote relative to the Sense of the Meeting (Advisory Motion) that the Selectmen seek solar energy savings for the building under consideration in Article 1. The Moderator declared the **HAND VOTE** overwhelmingly **IN FAVOR**. The Sense of the Meeting has been achieved.

Harriet Cady questioned whether the Town seeking its own bonding, at a cost of \$30,000, versus going to a bonding company would save money. Selectman R. Andrew Robertson stated the Selectmen looked carefully at the cost between seeking a commercial bond, a government bond through commercial banks or the Town seeking its own bond. The Selectmen discovered a 1% lower interest rate, for a bond, could be procured. The only cost identified is approximately \$30,000, in administrative costs, for the preparation of the prospectus. Selectman Robertson deferred to James Alexander for further information.

Mr. Alexander said there was discussion of borrowing from the Bond Bank and the Bank of New Hampshire. Representatives from the Bank of New Hampshire brought forward the idea the Town could issue their own bonds. The percentage rate was 3.5% (self-issuance) versus 4.5% to 5.5% (Bond Bank or Bank of New Hampshire). The expenditure of \$30,000 to issue the bond results in a savings, over the life of the 10-year bond, of approximately \$85,000.

David O'Neal wanted to know if the State Route 107 relocation was only because of the Safety Services Complex or could the relocation be done if the Complex was not. Vice Chairman Stone answered the relocation of State Route 107

is a separate item and approval for that project depends on this body. Mr. O'Neal followed up with the question of whether or not the Town was still liable for one third of the cost and asked for the total cost. Vice Chairman Stone explained the project requires a one-third (Town funds)/two-thirds (State funds) match. The exact cost is not known at this time.

Point of Order — John Richards requested a Sense of the Meeting as to if more discussion was necessary. Mr. Richards stated that no matter what all the details are it is still an expenditure in excess of \$2,000,000. Moderator Hutchinson declared that debate is the right thing, and until debate is closed, or there are no more speakers, Article 1 will not go to a vote. The vote determines the people's interest. That is the legislative process.

Emily Moore didn't question the need for more emergency support within the Town but could not assess if this project met the need in a reasonable way or it is the deluxe version. She wanted more concrete information regarding the common rooms. Were these common rooms, which are in addition to those already in Town, needed and have there ever been two fires back to back to justify a 10,000-gallon tank.

Chairman of the Board of Selectmen, Frances Menard deferred to James Alexander. Mr. Alexander said needs for both the Fire Department and the Police Department were looked at from the perspective, their minimum needs plus the needs of the Rescue Squad and Emergency Management, for the foreseeable future, meaning 30 years. Many other towns have built Safety Services Complexes for less and subsequently returned to the voters for additional funding to complete the project. Mr. Alexander's position on the committee was to get the biggest bang for the buck. While everyone might have liked a few more things, everyone still had to look at the taxpayers. Part of the criteria of the committee was to keep the price at \$2,500,000. The Turner Group was sent back to the drawing board, on several occasions, because the committee would not support anything higher than \$2,500,000.

To address the question of the 10,000-gallon water tank, Mr. Alexander explained the tank was not there solely for the purpose of filling trucks but also provides water to the sprinkler system for the entire building. He drew on personal experience as a former firefighter that not only has there been back-to-back fires but simultaneous fires. Having stood at water holes, ponds and lakes, in the winter, going through eighteen inches of ice to get water, he personally would look for a larger water tank but the committee was trying to stay within the minimum requirements.

Elbert Bicknell rose in opposition to the proposal for this Safety Services Complex but not the need. As a citizen he is aware the Fire Department needs more room and the Police Department is not in compliance with the Statutes. His objection is the amount and described the facility as a Taj Mahal. He and Kevin Chalbeck visited seven towns and looked at the safety complexes constructed in the past two or three years. From Madbury, Barrington and Raymond to Wakefield none of the costs to build exceeded \$1,500,000.

Fielding a question from Debbie Boisvert as to whether or not the fire trucks can be accommodated in the current fire station, Fire Chief, Mark Tibbetts described the lack of space in the apparatus bays. When picking up the most recent fire truck, in 1993, a call was made back to Deerfield to have the building measured before the truck was driven to Deerfield. The new vehicle cleared by one inch on each side.

To Christine Allen, it appeared the Police Department did not have ample area for police vehicles. Mr. Bourcier, of The Turner Group said the design took into consideration that the Police vehicles are not parked at the Police Station all the time but out on patrols.

MOTION TO CLOSE DEBATE

Raymond Cote made a motion to Close Debate and Move the Question. Seconded by David O'Neal.

VOTE: The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION.**

The **HAND VOTE** was **UNCLEAR.** The Moderator called for the vote to be counted. The results of the **COUNTED HAND VOTE** were:

| | | | |
|------------|------------|-----------|------------|
| YES | 162 | NO | 108 |
|------------|------------|-----------|------------|

The Moderator declared that the two-thirds vote was not achieved and **DEBATE REMAINS OPEN.**

Robert Davitt asked if Article 1 passed what the cost to the taxpayer would be and when the building would be occupied. Using calculations based on the current equalized valuation of the Town, Mr. Alexander quoted an estimated cost of \$1.34 per thousand, for the Year 2004, which is the most costly year. It is anticipated the equalized valuation would go up reducing the cost by a few cents, and then costs would decline each year thereafter. Occupancy is projected for this time next year. Selectman R. Andrew Robertson added the calculation was based on a 10-year bond with the assumption the rate is 3.5%.

Erick Gross requested a summary of the effect of this bond on the Town's total borrowing limit and wondered if any consideration was given to the high school issue. Selectman R. Andrew Robertson did not have the specifics on borrowing limits but could get them. Speaking personally, and as a Selectman, any actions taken would be on what is found to be in the best interest of the Town. Potential high school building projects were not part of the equation when the proposed Safety Services Complex project was explored. Responding to a follow-up question from Mr. Gross as to what extent this project is part of the master planning, Selectman Robertson answered he could not speak directly to the Master Plan.

Selectman Stephen Barry responded to the comment equating the proposed facility to the Taj Mahal stating it wasn't a Taj Mahal, a bare bones version or a deluxe version. Selectman Barry learned from his experience, with the very building the meeting is taking place in, that bare bones leads to having to expand in a few years. He noted that the

Deerfield Community School has been added to twice. The proposed Safety Services Complex is everything that the Town needs for the next 30 years to prevent returning to ask for a little more of this or a little more of that.

Gary Lenehan supported the proposed Safety Services Complex because he saw the need for the building in the community. At prior meetings, the topic has been debated. Between 1997-2000, two additions were put on the Deerfield Community School, a kindergarten and a cafeteria followed by four classrooms because the children of the community needed the space. This year, Mr. Lenehan believed the community should support the Safety Services Complex, as the Fire Department and Police Department are the people who protect and serve the community. Mr. Lenehan urged passage of Article 1 because there are no major building issues surrounding the Deerfield School District, bond rates are at the lowest in 30 years, the time is right and the need is there.

Richard Mailhot asked for someone to share how the existing buildings would serve the Town in the future. If the Police Department vacated the space, in the G. B. White Building, would that area be rented or would it be office space. By the Town procuring their own bonds, Mr. Mailhot wondered if the door would be open that will save money in the future.

Chairman Menard deferred to James Alexander. Mr. Alexander spoke to possible ideas for the Central Fire Station stressing nothing was firm. The space is suitable for expansion of the Philbrick James Library, a senior citizens center, and a meeting place for groups such as the Boy Scouts, Girl Scouts, Cub Scouts and a home for Meals on Wheels. Many groups have been displaced since the sale of the Community Center.

Selectman R. Andrew Robertson commented that while there are no hard and fast plans for the spaces those familiar with the PLAN NH Charrette know of suggested uses as mentioned by Mr. Alexander. If the Selectmen continued to be landlords, Selectman Robertson believed the Board of Selectmen would indeed rent the space if the Police Department moved.

Speaking to the self-issued bonds, Selectman Robertson understood that once you obtain a self-issued bond you receive a bond rating. The rating will be for that particular bond issue. On a go forward basis, for similar projects, there is some savings. A prospectus is still required but not at the full \$30,000 and bond rating would be in place when the need arose for other Town or School projects.

Victor Motz mentioned the statement on the bottom of Article 1 that the Municipal Budget Committee (MBC) did not approve Article 1 and asked someone from the MBC to speak to that.

Elbert Bicknell, Chairman of the MBC said the MBC did not recommend Article 1 because of the tax impact to the voters on \$2,500,000. The MBC took into consideration the senior citizens and the new people who have moved to the community. Senior citizens will receive a 1.4% cost of living increase, which equates to \$15 a month while the Town employees are getting 2.6%. New residents do not make six figure incomes. As Chairman of the MBC, Mr. Bicknell believed all the people of the Town should be looked after, not just ones who can afford a Taj Mahal. He further stated this is Deerfield, New Hampshire not Boston Massachusetts. There was a round of applause. Mr. Motz requested the MBC vote on Article 1. Mr. Bicknell referred to a vote, taken at a January meeting, of 2 in favor and 9 opposed to not recommend Article 1.

Raymond Cote spoke of living within ones means. He asked for everyone to stay united which would keep the Town united in these uncertain financial times. In 1999, the Baker Property Study Committee was formed and it was a great group of well-rounded citizens. Planning included the emergency services and the Town Offices, under one roof, for a cost of \$1,500,000. The building in Article 1 is a nicely designed building but too far out there for these times. Mr. Cote wanted to see a facility designed with everything in it.

Selectman R. Andrew Robertson stated the Selectmen considered the numbers of a couple years ago and talked to the engineers. While not having figures for a building that would house everything (Police, Fire and Town Offices), Selectman Robertson assured the assembly a building could not be constructed, Taj Mahal or otherwise, or locations changed from across the road to the Baker property, for \$1.5 million or less.

If Article 1 is Tabled, or doesn't pass, Leo Preston wanted to know if he was correct in assuming the work done on this project could be revived two or three years from now. Selectman Robertson replied that the Town paid for the engineering services and they will not go away because Article 1 does not pass.

A member of the MBC, Walter Hooker, who originally voted against the Safety Services Complex, changed his mind after speaking with the Police Chief and the Fire Chief. According to Mr. Hooker's rough calculations, using a home appraised at \$200,000 would equate to a .73-cent increase, per day, in taxes.

William Carbonneau wondered how much it would cost, in tax dollars, if everything the Town wanted and everything the school wanted was approved. He didn't find this information in the Town Report, which led him to believe someone wasn't doing his or her job. He compared the omission of data to the lack of planning as how many chairs would be needed in the hall this morning. Mr. Carbonneau requested the increase on the tax rate for the Town and School separately. If the Selectmen were doing everything they could for the people of this Town, Mr. Carbonneau thought the Newsletter should contain information to assist the townspeople in making better decisions.

Selectman R. Andrew Robertson could not speak to exactly what the tax rate is going to be based on the Town Budget or School Budget, as it isn't known what will be voted at Town or School Meetings. Selectman Robertson realized that not everyone was familiar with how the tax rate is set. He assured the members of the meeting the Selectmen do the best they can, as past history shows, to stabilize the tax rate. A number of factors go into the tax rate, surplus and overlay being a part of it. As a general rule of thumb, by taking the total budget numbers, and considering the Town's property valuation, for every \$250,000 spent, \$1 is added to the tax rate. Broken down into increments, \$25,000 equals .10 cents and \$2,500 equals one penny.

William Carbonneau reiterated this information should be published ahead of meetings, along with the budgets, in the Town of Deerfield Newsletter. Because the two budgets come together to form the tax rate, he as a citizen may want to choose something from one budget, or the other, and the information would help taxpayers make decisions.

William O'Neal didn't see a problem with finding uses for vacant buildings. When the PLAN NH Charrette was done, a museum was recommended. He, for one, is in favor of a museum as his trust contains a sum of money to be given to the Town along with all of his things, which are of museum quality. There was an enthusiastic round of applause. Mr. O'Neal mentioned museums people could visit to see the advantage of having one. He noted it is a good educational tool and the children of Deerfield need a good education.

While this is Deerfield, and not Boston, Gile Beye pointed out that it is rapidly become a suburb of Concord and Manchester. There are plenty of people who do commute to Boston. Given the proposed expansion of I-93, Deerfield will most likely grow again and there will be more needs for police and fire services. Ms. Beye saw the proposed plan for the Safety Services Complex as visionary, and addressing impending growth.

MOTION TO CLOSE DEBATE

Gavin Quill made a motion to Close Debate and Move the Question. Seconded by Gary Clark.

VOTE: The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and debate is closed.

With debate closed, Moderator Jonathan Hutchinson moved to the vote on Article 1. The Moderator gave instructions as follows: All voters are to pass through the checklist, state their name, be checked off the checklist, receive a green ballot specific to Article 1, mark the ballot yes or no and deposit the ballot in the ballot box. Voting booths are provided for the voters if privacy is required. Once everyone in the hall has had an opportunity to vote, the meeting will resume. The polls will remain open for one hour as is legally required. When the polls are closed, the ballots will be counted.

The Moderator re-read **ARTICLE 1** stating the question before the Meeting is the adoption of Article 1 as written. The Moderator declared the **POLLS OPEN** at **10:23AM**.

The results of the vote on Article 1 are recorded following the vote on Article 4.

10:24AM Moderator Hutchinson declared the meeting in Recess.

11:00AM Moderator Hutchinson called the Meeting to Order.

Moderator Hutchinson noted the Polls (Article 1) would be open for another 20 minutes.

The Moderator reminded voters of the procedure for Article 1 and noted that anyone in the hall wishing to vote should come forward.

MOTION TO SUSPEND THE RULES: Vice Chairman of the Board of Selectmen, Joseph "Joe" Stone requested a suspension of the Rules of Order to take Article 15 out of order at this time. Seconded by Selectman Stephen Barry. Vice Chairman Stone said the reason for the request is to discuss Article 15, which concerns a generous donation of land, to the Town, by Roger King while the majority of the voters are present.

VOTE: The Moderator called for the vote to suspend the rules and take up Article 15 at this time. It was a **HAND VOTE** in the **AFFIRMATIVE**. **SUSPENSION OF THE RULES IS ADOPTED**
Article 15 will be taken up at this time.

ARTICLE 15

To see if the Town will vote to accept the conveyance of Map 414 Lot 97-1, Plan D-29947 formerly belonging to Roger C. King in accordance with RSA 31:3.

Vice Chairman of the Board, Joe Stone moved Article 15 be adopted as written. Seconded by Rodney Swanson.

Moderator Hutchinson stated that Vice Chairman Stone would be speaking with Roger King, from his hospital room, via the telephone, during the discussion of Article 15. Because of Mr. King's long history of contributions to this Town, the Moderator found it appropriate for the meeting to accommodate this.

Vice Chairman Stone began by saying Mr. King was in his left ear and the townspeople in his right ear. Vice Chairman Stone moved to Deerfield in 1969. It was at that time he became acquainted with Roger King and today it gives him great pleasure to speak to Article 15. Vice Chairman Stone stated Mr. King has been a Selectman, President of the Deerfield Fair Association and a Legislator for nine terms (18 years). It was important for the Selectmen to bring before the townspeople that the land was donated on behalf of Roger King and his late wife Margaret "Peg" King to be used, by the Town, as a park for hiking, picnicking and general use. The process of acquiring the land has taken place and the parcel deeded to Town.

Vice Chairman Stone asked Mr. King if he wanted to say anything. Mr. King, through Vice Chairman Stone, stated: "He appreciated all that the people are doing and that was about all he could say. He hoped Peg would agree with him." There was a round of applause.

Chairman of the Board, Frances Menard stated the Town Park would be known as "Peg King Park". There was another round of applause.

Selectman Stephen Barry requested a voice vote for the benefit of Roger King. It was determined there was no longer a telephone connection with Mr. King.

VOTE: The Moderator called for the vote to adopt **ARTICLE 15** as written. It was a **UNANIMOUS HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. There was a round of applause.

MOTION TO SUSPEND THE RULES: Raymond Cote made a motion to suspend of the Rules of Order to take Article 17 (By Petition) out of order at this time. Seconded by David Gattuso. Mr. Cote wanted Article 17 (By Petition) taken up while a larger number of voters were present.

VOTE: The Moderator called for the vote to suspend the rules and take up Article 17 (By Petition) at this time. It was a **HAND VOTE** in the **AFFIRMATIVE**. **SUSPENSION OF THE RULES IS ADOPTED** Article 17 will be taken up at this time.

ARTICLE 17

To see if the Town of Deerfield will vote to rescind NH RSA 32:14-23, relative to the Municipal Budget Committee adopted at Town Meeting in March, 1973. (By Petition)

Petitioner Colleen Guardia moved Article 17 (By Petition) as written. Seconded by John Richards.

Colleen Guardia asked Moderator Hutchinson if Article 17 could be discussed along with Article 18 as they were written in conjunction with each other. Moderator Hutchinson asked if the adoption of one precluded the other. Mrs. Guardia replied the adoption of Article 17 is necessary in order to adopt Article 18. Discussion on Article 17 and Article 18 will occur simultaneously.

Colleen Guardia explained that Article 17 was written with the intention of restructuring the current Municipal Budget Committee (MBC) to an Advisory Budget Committee (ABC). To avoid ending up with an MBC, and an ABC, the MBC has to be legally abolished and a subsequent vote taken to create the ABC. The articles were written separately to provide clarity for the voters. The proposed ABC would consist of a five-member committee, not eleven members as it is now. Following the structure of the ABC created in the 1970's, in Deerfield, Mrs. Guardia stated that it is more in line with the current Board of Selectmen, and School Board, which each have five members. The thought is the citizens should be able to vote on the budgets the Selectmen and the School Board bring forward and not vote on the budgets the MBC brings forward. Mrs. Guardia observed that the Selectmen and School Board, along with their other duties, spend most of the year creating appropriate budgets for the Town. Mrs. Guardia clarified that a vote "yes" on Article 17 and "yes" on Article 18 replaces the current MBC with an ABC; a "yes" on Article 17 and "no" on Article 18 results in no MBC or any kind; a vote "no" on both Article 17 and Article 18 leaves things as they are.

Peter Onksen saw a risk in voting "yes" on Article 17, dissolving what is in place and leaving the Town without a budget committee if there is a "no" vote on Article 18. It would then only be the Selectmen and School Board that would create budgets. The budget now shows what the boards presented to the MBC and what the MBC proposes. If citizens want to spend more money than is recommended by the MBC, the numbers are in front of them. Residents receive the information a week or two in advance of the Meeting, whereas, the MBC spends a fair amount of time looking at the budgets.

Raymond Cote recalled the good experience of the Baker Property Study Committee. Pulling a sentence from the minutes, which spoke about "a well rounded group of citizens", Mr. Cote believed "well rounded" is how it should stay. To Mr. Cote, eleven individuals provided representation of a good part of Deerfield because members are spread all over Town and can hear citizens concerns and react to things brought up in conversation. The long hours and dedication of the members is also important to note.

Harriet Cady shared with the assembly, she did not approve of the recommendations written beneath each Warrant Article and noted a previous statement was inaccurate that only MBC recommended budget is reflected as both amounts are printed. Moderator Jonathan Hutchinson understood the speaker to say the MBC Budget is the number the meeting starts from. Mrs. Cady questioned how long Mrs. Guardia has lived in Deerfield and requested the names of the petitioners. The Moderator stated the Petition is available but the years of residency is not relevant.

Erick Berglund heard the petitioner's intent but wanted to know why. Colleen Guardia explained that many of the petitioners have attended MBC meetings for several years and are concerned about the process. At the beginning of this year's process, there were many comments, by the MBC, about having to cut budgets extensively. Initially, the Town Budget was cut by thousands of dollars. This petition was put in place and in the final meetings monies were put back. The concern is coming to Town Meeting beginning with what the MBC recommends and should that be cut by 30%, or 30% added, by law only a 10% adjustment could be made. Mrs. Guardia stated that the citizens elect the Selectmen and the School Board and they are trusted to do a good job. They do a good job creating budgets that are fair, reasonable and sound. As citizens, they wanted to adjust the budgets without concern for the 10% limitation if that is what the voting body decides.

Point of Order – David O'Neal raised a question on the 10% limitation as to whether Colleen Guardia had explained it correctly. Selectman Robertson provided his understanding of the 10% limitation, as being the budget cannot be increased by more than 10% of the overall MBC Budget excluding bonded items. Moderator Hutchinson asked if there was anything that spoke to restricting the amount the meeting can cut. Selectman Robertson did not know of anything.

Elbert Bicknell, Chairman of the Municipal Budget Committee (MBC) spoke in opposition to Article 17. The MBC operates under RSA 32 and it is not their responsibility to cut but to look at the Town and School Budgets and estimated revenues. If the voters wish to put money back, it is their right to do so. Personally he didn't want to be part of any committee that took a budget, the Selectmens or the Schools, and cut it to the point they could not operate. The MBC cut to the Town Budget this year was less than 2%.

Stephen Robinson, former Chairman of the MBC, spoke about not wanting budgets rubber-stamped. He believed the MBC provides the checks and balances because it puts reality into the recommendations of the Town and the School Budgets. Mr. Robinson noted that in the past the MBC's cuts have been overruled at Town Meeting.

Vice Chairman Joseph "Joe" Stone was in favor of people expressing themselves but stood against Article 17. In 1969 when he moved to Deerfield, an Advisory Budget Committee (ABC) was in place. In the middle to late 70's, the eleven member MBC was formed. Vice Chairman Stone said the petition came forward based on what took place during December and January when resentment grew about the way the process was going. During the tumultuous years of the late 80's, when the school and townspeople had many heated debates, the process endured and everyone shook hands and went away friends and neighbors. Vice Chairman Stone believed the best way to handle the situation is at the polls. Each year three members are elected, or re-elected to the MBC. The first step was taken this year, with the past election, when the voters elected two members and re-elected one. Next year the same opportunity will present itself. If the townspeople are not satisfied, they can search out suitable candidates for the office and vote someone in or out. To Vice Chairman Stone, the heat of the battle brought the petition about and he quoted an old adage, "if it isn't broken why fix it".

Terressa Roberge wasn't part of the heated battle this year but this is a subject her family has talked about for some time. She recalled a year where there was a large item and the MBC had voted no. Mrs. Roberge went to the hearing and pleaded with the MBC to allow it to go forward to the voters. Her reasoning was the townspeople take their Saturdays to come here and listen to the information so it is important for everything to be presented. That

year, the MBC changed their votes and the item went forward. Mrs. Roberge favored Article 17 and Article 18, as she believed the groundwork done by the committee was helpful and provides an extra set of eyes and ears.

The Moderator recognized Eric Gross who deferred to Erick Berglund. Mr. Berglund said there is a process in place today and if the results brought forward by the MBC aren't favorable, the option is run for office or elect people who will hear what you will say. He urged defeat of both articles.

Robert Davitt wondered if there was a way to get around not being able to surpass the MBC Budget by 10%. The only way Selectman Robertson knew of was the method used in Article 1 that applies to bonds. Mr. Davitt observed a high level of frustration occurs if not enough people run for office. A person can get in with one vote and if it is an individual who says no to everything, and they are on the committee, it can lead to a situation like what occurred this year. Mr. Davitt would advise the members of the MBC not to say no to everything but to use common sense, and reason, then it won't be necessary to present articles like these.

Point of Order — Harriet Cady reminded the Moderator the names on the petition had not been read. Because the names were not clear to the Moderator, the list was being transcribed. Mrs. Cady had a problem with this process because when her petitions are before the meeting they are read immediately. Her petitions are in compliance because there is a printed name and a signature. She found the process unfair because not everyone is treated the same. Moderator Hutchinson stated that something was learned today and future petitions will have the names printed next to signatures.

Donald Gorman attended a lot of MBC meetings as a citizen and as a School Board Member. Because of the different dynamics of everyone, sometimes there was quite a ruckus and at times people were out of order. With the economic poor times, which are beyond anyone's control, the School Board challenged every line of the budget before the School Budget went to the MBC. He opposed Article 17 because the system in place is a good system.

ARTICLE 1

11:43AM Moderator Hutchinson stated **THE POLLS** had been open, for voting on Article 1, over an hour. He called for anyone present in the hall that had not voted. Seeing no one approach the polls, The Moderator **DECLARED** the Polls **CLOSED**. He directed the ballots to be counted.

MOTION TO CLOSE DEBATE

Timothy Godbois, Municipal Budget Committee (MBC) Member made a motion to Close Debate and Move the Question.

Point of Order — The Moderator stated that before Mr. Godbois' motion is honored he would read the names on the Petition for Article 17, as previously requested. He reminded the body people could sign petitions because they want to bring something to the floor. The names of the petitioners were read.

Point of Order — Brenda Wilson reminded Moderator Hutchinson there wasn't a second to the motion to close debate.

MOTION TO CLOSE DEBATE - SECOND

Brenda Wilson seconded the motion to close debate.

VOTE: The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the affirmative and so declared.

ARTICLE 17 (By Petition)

VOTE: The Moderator stated the vote on Article 17 (By Petition) would be by **SECRET BALLOT VOTE**.

Point of Order — Philip Bilodeau requested the names on the Petition for the Secret Ballot be read. The names were read.

SECRET BALLOT VOTE

The Moderator re-read Article 17 (By Petition) and gave instructions on voting. He designated **BALLOT "B"** from the sheet of Yes/No Ballots for this purpose and instructed the Ballot Clerks to collect the ballots. Assistant Moderator on the Floor, Douglas Leavitt stated Article 17 would be counted prior to Article 1. The results of the Secret Ballot Vote on **ARTICLE 17 (By Petition)** were:

| | | | |
|------------|-----------|-----------|------------|
| YES | 81 | NO | 230 |
|------------|-----------|-----------|------------|

It is a **VOTE** in the **NEGATIVE** and so declared. The motion does not carry.

MOTION TO SUSPEND THE RULES: Chairman of the Board, Frances Menard made a motion to suspend of the Rules of Order to take Article 3 out of order at this time. Seconded by Selectman Stephen Barry. Chairman Menard requested Article 3 be taken up because the meeting does not have the results of the vote on Article 1. It was thought people would want the results of Article 1 prior to taking up Article 2.

Point of Order – Colleen Guardia wanted to know if Article 18 should be withdrawn. The Moderator indicated that would not be necessary as it was contingent on the passage of Article 17, which failed.

VOTE: Moderator Hutchinson asked the assembly if there was any objection to taking up Article 3 out of order, before Article 2, because the results of Article 1 were not available. Hearing **NO OBJECTION**, the **SUSPENSION OF THE RULES IS ADOPTED BY UNANIMOUS CONSENT.**

Point of Order – Raymond Cote asked if it was appropriate to place a motion on the floor to Restrict Reconsideration on Article 17 (By Petition). The Moderator stated he would entertain Mr. Cote's request immediately following Article 3.

ARTICLE 3

To see if the Town will vote to raise and appropriate the sum of Twenty Two Thousand Dollars (\$22,000) for the purpose of replacing the stainless steel tank on the primary Fire Department Tanker (the 1987 Ford Tank Truck). Recommended by the Selectmen/Recommended by the Budget Committee

Chairman of the Board of Selectmen, Frances Menard moved Article 3 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Fire Chief, Mark Tibbetts. Chief Tibbetts explained that last summer it was noticed the tank on the primary tank truck was leaking. Research indicated improper materials were used and there were no warranties. Valley Apparatus looked at the tank and said if welded the life expectancy could only be four years. Chief Tibbetts obtained replacement costs for a new poly tank and then met with the Selectmen to acquire funding. When funding could not be found in the Town Budget, Chief Tibbetts approached the Fire Department Association who agreed to spend \$22,000. The purpose of Article 3 is to reimburse the Association. Chief Tibbetts stated the actual cost of the replacement was \$23,500 and the new tank is guaranteed for life.

Selectman R. Andrew Robertson said the Selectmen are grateful to the Firemen's Association for saving budgeting hassles and keeping the Town safe. The Association was under no obligation to do this but willingly did when the need arose.

Elbert Bicknell supported Article 3 noting the outstanding work the Fire Department does using their own money for training and equipment.

VOTE: The Moderator called for the vote to adopt **ARTICLE 3** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 3 is adopted in the amount of **\$22,000.**

MOTION TO RESTRICT RECONSIDERATION

The Moderator returned to the request to Restrict Reconsideration of **ARTICLE 17 (By Petition).**

Raymond Cote made the motion to Restrict Reconsideration of Article 17 (By Petition). Seconded by Kathy Shigo. The Moderator explained what the adoption of the motion to Restrict Reconsideration meant.

VOTE: The Moderator called for the vote to Restrict Reconsideration of Article 17 (By Petition). It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries.

MOTION TO SUSPEND THE RULES: Frances Menard made a motion to suspend of the Rules of Order to take Article 4 out of order at this time. Seconded by Steve Barry. Chairman Menard requested Article 4 be taken up because the meeting does not have the results of the vote on Article 1.

Point of Order – Christine Allen wanted to know why other articles are being moved in front of Article 2. At meetings she has attended, Article 1 and Article 2 are not inter-related. Moderator Hutchinson said he was honoring a request of voters who would like to know the outcome of Article 1 before voting on Article 2.

VOTE: Moderator Hutchinson asked the assembly if there was any objection to taking up Article 3 out of order, before Article 2, because the results of Article 1 were not available. Hearing **NO OBJECTION**, the **SUSPENSION OF THE RULES IS ADOPTED BY UNANIMOUS CONSENT.**

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of Five Thousand and Thirty Six Dollars (\$5,036) for the purpose of acquiring four sets of protective gear for the Deerfield Volunteer Firefighters (4 pairs of boots, 4 pairs of pants, 4 coats, 12 pairs of gloves). This protective gear will replace worn gear.

Recommended by the Selectmen/Recommended by the Budget Committee

Chairman of the Board, Frances Menard made a motion Article 4 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Fire Chief, Mark Tibbetts. Chief Tibbetts explained the purpose of the article is to replace gear, originally purchased in 1991, that is showing age. Last year four sets were replaced. This article allows four more sets to be replaced.

VOTE: The Moderator called for the vote to adopt **ARTICLE 4** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 4 is adopted in the amount of \$5,036.

ARTICLE 1- BOND ARTICLE - SAFETY SERVICES COMPLEX

The Moderator announced the results of the **SECRET BALLOT VOTE** on Article 1-- a 2/3-majority vote is required.

YES 150 NO 223

It is a **VOTE** in the **NEGATIVE** and so declared. The motion does not carry.

ARTICLE 2

To see if the Town will vote to raise and appropriate Seventeen Thousand Five Hundred Dollars (\$17,500) for engineering design services for Intersection Improvements to the intersection of New Hampshire Routes 43 and 107 located in the vicinity of the George B. White Building.

Recommended by the Selectmen/Not Recommended by the Budget Committee

Vice Chairman of the Board of Selectmen, Joseph "Joe" Stone moved Article 2 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard explained that engineering is already in progress. There is a one-third (Town funds), two-thirds (State funds) match available to the Town because \$60,000 has been encumbered towards the reconstruction.

Vice Chairman Stone provided the history of the reconstruction of South Road and the Selectmen coming to the Town asking for funds 30,000 (Town funds), \$60,000 (State funds). When the South Road project was completed, and not all funds used, the funds were encumbered at the Town and State level. At the time, Vice Chairman Stone and then Chairman James Alexander met with Robert Barry of the Department of Transportation to ask if the funds could be used to resolve problems with the intersection of State Routes 43 and 107 where it meets Old Center Road, South (Church Street). The PLAN NH Charrette considered this intersection in need of reconstruction. In addition to that, there is a heavy traffic flow through the intersection.

Having worked for the New Hampshire Department of Transportation (NHDOT) and appraised projects similar to these on State roads, Harriet Cady wanted to know if the Board of Selectmen have petitioned the Executive Counselor, the Governor and NHDOT to repair Route 107. Vice Chairman Stone answered the Executive Counselor was not contacted. The Town followed the process outlined by NHDOT. Harriet Cady informed Vice Chairman Stone the correct process is to petition NHDOT that there is an unsafe State highway and ask for it to be put on the repair list. This assures the project is put on the plan.

Joe Sears said when he was younger this area saw little traffic but today it is a different. At one point, there was a plan to take the sugar maples down but that did not happen. The current plans to widen the curve will make it a safer intersection.

Hearing of the reduction in accidents on that corner, David O'Neal wondered what the number of the accidents that have occurred was. Chief of Police, Robert Wunderlich didn't have an exact number but stated there have been accidents, some serious, and a lot of near misses. Mr. O'Neal thought Gulf Road, where it comes out on State Route 107, should be looked at as it and other areas may have worse problems.

Raymond Cote asked if defeated, would the encumbered money return to the taxpayers. Vice Chairman Stone replied yes the Town portion would return and the request withdrawn from the State.

Richard Boisvert did not dispute there are other bad corners. He believed this corner was dangerous as it goes into the center of Deerfield where the library and churches are. One can barely see oncoming traffic in some situations even in the summer.

Kathy Shigo asked how this would change the look of Downtown Deerfield. Vice Chairman Stone deferred to James Alexander. Mr. Alexander stated there would be no impact on the center of Town. Most of the impact is restricted to Town owned land basically across from the G. B. White Building. An island is being considered to

provide an orderly flow of traffic onto Old Center Road, South (Church Street). Mrs. Shigo wanted to know if a light wouldn't do the same thing as she saw wider and better meaning faster and asked this be considered. Mr. Alexander said the idea is to control the flow of traffic and eliminate a bad intersection and a dangerous curve. People driving southbound often find themselves in the opposing lane of traffic. If the turning radius is changed, and the roadway moved over about sixty feet, the turn can be negotiated safely.

Selectman R. Andrew Robertson explained the funds, in Article 2, focus on an engineering design study of which some has been done. The Selectmen contracted The H. L. Turner Group for this purpose. Several scenarios have been presented of what could happen, specific dimensions and consideration to a traffic island. Selectman Robertson said the engineering study needs to be completed to provide the Selectmen with a clear idea of what is best for the center of Town.

VOTE: The Moderator called for the vote to adopt **ARTICLE 2** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 2 is adopted in the amount of **\$17,500**.

MOTION TO SUSPEND THE RULES: Kate Hartnett made a motion to suspend of the Rules of Order to take Article 13 out of order at this time. Seconded by Christine Allen. Ms. Hartnett stated the reason for doing this is Article 13 relates to pedestrian traffic and bicycle traffic in the vicinity of Deerfield Center and Routes 43 and 107. This connects to the previous discussion in Article 2.

VOTE: Moderator Hutchinson asked the assembly if there was any objection to taking up Article 13 out of order, at this time. Hearing **NO OBJECTION**, the **SUSPENSION OF THE RULES IS ADOPTED BY UNANIMOUS CONSENT**.

ARTICLE 13

To see if the Town will vote to raise and appropriate a sum not to exceed Seven Thousand Dollars (\$7,000) for engineering design services for traffic management through the Deerfield Center area from the Routes 107/43, Candia Road, Old Center Road intersection westerly to and including the planned road improvements associated with the Senior Housing Construction Project.

Recommended by the Selectmen/Not Recommended by the Budget Committee

Chairmen of the Board, Frances Menard moved Article 13 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Katherine Hartnett. Ms. Hartnett said the reason the article came forward is time has been spent on the Safety Services Complex and the issue of the State highway. This article addresses the needs of the individuals at the Senior Housing Project, the folks at the Sharon Home and studies pedestrian and bicycle connections in the Center of Deerfield and along Bicentennial Field to the Post Office.

Chairman Menard stated the Selectmen thought it important to consider the two design projects together.

Point of Order — Claudia Libis asked to be recognized. Ms. Libis believed the Moderator did not see her and she wished to ask a question.

Claudia Libis wanted to know if the two projects were combined would the Town save money. Kate Hartnett explained the purpose of the \$7,000 is to hire a separate independent consultant to look at the entire project area. Currently no one is looking at all the projects--Senior Housing, Deerfield Center, Potential Safety Services Complex, Reconstruction of Routes 43 and 107. The individual hired would look at how the flow of people connects to the flow of vehicles and present the needs to the New Hampshire Department of Transportation (NHDOT).

Donald Gorman questioned if the two articles were combined would there be a one-third, two-thirds match from the State. Vice Chairman Stone replied no.

Selectman Robertson did not originally have a position on Article 13 but what changed his thinking was the recollection of soccer and baseball seasons and the pedestrian traffic in the area.

A resident asked for the vote of the Municipal Budget Committee (MBC). Elbert Bicknell, Chairman of the MBC said the vote was 4 in Favor, 6 opposed to not recommend Article 13.

Dennis Walsh asked if there were any drawings of what was to be done in this area. Selectman Robertson deferred to Katherine Hartnett. Ms. Hartnett explained the \$7,000 would allow the Town to learn what the needs of the people are and develop a design by working with NHDOT.

VOTE: The Moderator called for the vote to adopt **ARTICLE 13** as written. The **HAND VOTE** was **UNCLEAR**. The Moderator asked for a **COUNT** of the **RAISED CARDS**. The vote was: **YES 149 NO 106**. It was a vote in the **AFFIRMATIVE** and so declared. The motion carries and Article 13 is adopted in the amount of **\$7,000**.

ARTICLE 5

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Eight Hundred Sixty Dollars (\$10,860) for replacing the T-111 siding from the roof to the overhangs at doorways of the George B. White Building (\$8,900) and pressure washing, scraping, priming and painting (two coats) the exterior of the George B. White Building (\$1,960). Recommended by the Selectmen/Recommended by the Budget Committee

Chairman of the Board, Frances Menard moved Article 5 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Mark Tibbetts. Mr. Tibbetts explained funds from Article 5 would be used to replace the T111 on the overhangs in the back section of the G. B. White Building. The areas that require paint will be scraped and painted--eaves, overhangs, the front and rear of the building.

Joe Sears asked if any money is made from the rental units in the G. B. White Building. Reading from the profit and loss statement for the G. B. White Building, Selectman Robertson explained the Town uses a little over 7,000 square feet at a rate of \$4 per square foot. Going to the bottom line and looking at the \$38,000 the Town is in the negative and offsetting that with the amount the Town space is worth leaves a net loss of \$10,000.

Elbert Bicknell commented that regardless of whether or not the Town should be leasing land and buildings it was his thought the property should be treated as if it were a residence and kept in repair.

VOTE: The Moderator called for the vote to adopt **ARTICLE 5** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 5 is adopted in the amount of **\$10,860**.

MOTION TO SUSPEND THE RULES: Timothy Godbois made a motion to suspend of the Rules of Order to take Article 20 out of order at this time. Seconded by Elbert Bicknell. Mr. Godbois' rationale for bringing Article 20 forward at this time was based on the last vote count, versus the vote count on Article 1, 120 voters have left the meeting. **VOTE:** Moderator Hutchinson called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. **THE RULES ARE SUSPENDED** and Article 20 will be taken up at this time.

ARTICLE 20

We the residents of Cottonwoods Estates are petitioning the Town of Deerfield, NH to accept and maintain (snow removal, repairs, storm drain upkeep & etc.) the following roads as town roads: Bliss Rd., Companion Rd., Harmony Rd., Prospect Rd., and Fire Pond access road, Homestead Rd. (By Petition)

Petitioner Mark Ruggiero moved Article 20 as written. The Moderator recognized a second to the motion but the name was unknown. Mr. Ruggiero requested a Secret Ballot Vote and handed a signed Petition to the Moderator.

Mark Ruggiero came before the meeting to ask the Town of Deerfield to accept and maintain the roads in Cottonwood Estates. According to Mr. Ruggiero, residents of the development purchased their homes because they found it to be an appealing community. They were unaware of the history, or outstanding issues, which resulted in failure to enforce regulations necessary to complete the neighborhood.

The most glaring issue was to learn there wasn't an association in place to maintain the roads. Mr. Ruggiero stated before houses were built, and sold, an association, with by-laws, should have been approved by the Town and registered with the State. Because this never occurred, there is no documentation, or restrictions, relative to an

association in the deeds. There was no reference even if homeowners asked about an association during the buying process. As a result, no homeowner was legally obligated to join an association after the home was purchased. The developer has absorbed the cost of snow removal but wrote to the homeowners stating it is the last winter he will plow snow. Mr. Ruggiero said this leaves homeowners with unsafe conditions and he expressed concern for the 33 families comprised of over 40 children and an elderly couple.

In Mr. Ruggiero's opinion, the reason for having subdivision regulations is to create conditions favorable to health and safety. If a neighbor had an emergency and the ambulance could not reach him because of non-maintained road conditions, the Town is open to liability. The maintenance of the 3/4 of a mile of roadway would result in a less than 1% increase on taxes. Mr. Ruggiero believed as taxpayers the homeowners deserve equal treatment with regards to the services the Town provides. Mr. Ruggiero urged voters to think of the 33 homeowners caught in the middle of a situation they have no control over, to put themselves in their place, and think of them as neighbors, when deciding whether or not to accept the roads in Cottonwood Estates.

Christopher Beeso spoke on behalf of his three daughters, and their safety, asking the voters to think of the children in the development. He wanted to know what the Town would do next winter if one of his children had an accident and he could not transport the child to a hospital. Mr. Beeso and his wife specifically asked, during the buying process, if there was an association. The residents of Cottonwood Estates aren't asking for more than they have paid for through taxes.

Cherie Gauthier stated residents in Cottonwood Estates are the Town's volunteer health care providers, ambulance person, educators, business owners, day care providers and school volunteers. Mrs. Gauthier said residents are part of the community and want to be included fully.

Richard Mailhot has watched Cottonwood Development through its entire process going back to when it was a gravel pit. If possible, he wanted to hear from a Planning Board member if the roads were constructed to the Town standards when they were built. He asked if adjustments, to the assessment, were made, on each of the homes, because they are in a private development and not subject to the amount of road frontage everyone else has in Deerfield. Mr. Mailhot commented that safety concerns could be addressed by forming a homeowners association, and maintaining their roads, as was agreed to by their developer.

Katherine Hartnett, Vice Chairman of the Deerfield Planning Board, was recognized. Ms. Hartnett stated that Cottonwood Estates, and the roads, has been a Planning Board issue for extensive discussion for a number of years. At present, the Planning Board does not know if the roads are built to Town standards because the Planning Board hasn't received the as-built plans that show the actual physical configuration of the roads as they exist now. The Planning Board has plans from before construction.

Moderator Hutchinson asked if anyone could address the valuation of the properties from the aspect of property on Town roads versus private roads. The Town Assessor, Gary Roberge, of Avitar Associates of N. E., Inc. was not present. Selectman Robertson wasn't familiar with the tax cards belonging to properties in Cottonwood Estates but remembered hearing about factors used for road quality, condition, type and recalling it does affect valuation.

Point of Order — Mr. Ruggiero said he has a letter from Honor and Mason, the developer, indicating the as-built plans were sent in August.

Timothy Godbois, of Kettlerock Road has lived with this scenario since he moved to Deerfield. He was told Kettlerock Road was a Class V Road and it turned out to be a Class VI Road. Mr. Godbois wanted to know if the Cottonwood Estates homeowners signed a liability waiver recognizing they were not on a Town maintained road. In unison, they replied no. Mr. Godbois asked for the Board of Selectmen's thoughts on the Warrant Article.

Chairman Menard clarified that liability waivers are only for Class VI Roads, not development roads. Speaking as Selectmen's Representative to the Planning Board, Chairman Menard stated the Selectmen take direction from the Planning Board. As-built plans were presented to the Planning Board in August.

When the engineers reviewed the as-built plans, there were a number of issues that had to be addressed none of which to Chairman Menard's knowledge had been. Chairman Menard deferred to Kate Hartnett.

Katherine Hartnett, Vice Chairman of the Planning Board confirmed the Planning Board did receive the as-built plans last August. They submitted them to Keech-Nordstrom, the Town Engineer, with a full set of comments. The comments were referred to the developers. To date, there has been no response.

Selectman Robertson found it premature for the Selectmen to take a position on the matter, as the Selectmen will look to the Planning Board for a decision on the plans.

Raymond Cote used the example of a split level home on Haynes Road and an identical one in Cottonwood Estates. If they were paying the same taxes, it would prompt a look at the assessment. Mr. Cote believed the residents of Cottonwood Estates should receive the same services as other residents. There was a round of applause.

Stating he was the newest resident, David Wallace bought the house in good faith last year without encumbrances on his deed to do with an association or road maintenance. Mr. Wallace asked if the early vision for Cottonwood Estates included an association were steps verifiable, and specific, to insure people, builders and realtors were informed when they purchased a home in Cottonwood Estates.

Katherine Hartnett mentioned a draft set of articles for the homeowner's association that were sent to the Attorney General's Office for review. There were never any final articles. In the draft, it was clear the responsibility lay with the developer to meet all the requirements--engineering, construction of the road and the as-builts. The homes were built under the Open Space Ordinance and have a list of requirements including a homeowners association and road maintenance plan.

Granted permission by the Moderator, Katherine Hartnett, Vice Chair of the Planning Board, read a statement from the Planning Board. The Planning Board did not take a formal position on the Warrant Article. The as-built plans for the road have not yet been approved. If approved, the outstanding bond for construction of the roads will be discharged. This development was approved under Section 325 of the Open Space Development of the Zoning Ordinance. Section 325.4 states "all maintenance and upkeep for internal service roads shall be the responsibility of the developer and/or homeowners association". The Planning Board has been advised by the Town Attorney that acceptance of these roads under this article would violate the Zoning Ordinance.

David Wallace returned to his question of what mechanism was in place to make the homeowners aware of possible extra expenses or a required association. Moderator, Jonathan Hutchinson said the answer that can be given at this meeting has been provided. The Moderator explained Town Meeting is not a perfect information environment because whatever is brought forward has to be dealt with. Sometimes the right person to ask is here and sometimes not. David Wallace encouraged the citizens of Town to accept Cottonwood Estates and welcome the homeowners of Cottonwood as each resident here at the meeting, and ancestors for generations, were welcomed.

Brenda Wilson recalled voting on the same article last year. Phillip Milholovich referred to the minutes of last year's Town Meeting, which indicated the road had to be laid down for a year before it could be accepted.

AMENDMENT TO ARTICLE 20

Phillip Milholovich moved to amend Article 20 by adding at the end of Article 20 the following statement:

"On the condition that either these roadways are deemed to be in acceptable condition by the Planning Board as a direct result of the developer's action or the developer refuses to comply with the Planning Board's requirements relative to the construction of the roads causing the Planning Board to retain the remaining bond monies to fund the completion of the roadway work." Seconded by Mark Ruggiero.

Julie O'Brien favored the Amendment to Article 20. Mrs. O'Brien read a portion of the deed to her property as follows: "the right in common with others to pass and re-pass on the roadways as shown on the plan until such time as the roads are accepted by The Town of Deerfield as public roadways". Mrs. O'Brien held a copy of the approved subdivision plan in her hands, which reflected the signatures of the Planning Board. She did not find anywhere on the plan reference to an association needing to be formed. There was no mention of it at their closing and she and her husband researched it at the Registry of Deeds because they did not want to belong to an association. Mrs. O'Brien did not see where they were asking for any more than they should be receiving as is documented.

William Laveroni said it took him 15 years to find this nice community to live in. With regards to the situation at Cottonwood Estates, he has talked to members of the Planning Board, went to Planning Board Meetings, read minutes and so on. A lot of coordination between the developer, State and Town were required. Mr. Laveroni said simply stated the Planning Board represents the Town of Deerfield, and the townspeople, and it is their responsibility to provide proper oversight when these developments are put in. The developer has responsibilities according to the Zoning Laws. Mr. Laveroni expects elected officials to exercise diligence and oversight.

Continuing, William Laveroni stated at some point the developer got together with the Town to create the neighborhood and that was followed by people looking for a nice place to live who decided Deerfield is the place. Now they are caught in the crossfire because maybe some things were done that should not have been done.

Whether or not the roads are in a condition today to meet the Planning Board regulations, by amending Article 20, the petitioners are saying the roads are completed by the developer, or if he walks away, and he might, it is the petitioners hope the Town would take the \$50,000 in the bond and repair and accept these roads. The homeowners are looking for a remedy to the problem. For whatever reason the normal process was not followed, preparation of the association document and legalization through registration with the State did not occur. It could not have shown up on title searches because there wasn't a public record of an established association. To Mr. Laveroni, the problem is between the Planning Board and the developer. The request today is to accept the 3/4 of a mile of roadway.

Point of Clarification — Harriet Cady asked if the bond was still in place on the road. The answer was yes.

Harriet Cady didn't understand why, during the approval process, the Planning Board didn't ask for a recorded copy of the homeowner's association document, which should have been recorded at the Registry of Deeds. The process has to have a beginning, and end, with the end being the Planning Board has to know the association is in place before Town gives out building permits. A round of applause.

Harriet Cady having been trained in assessing provided an explanation to a previous question. Mrs. Cady said the assessing process is based on market analysis of highest value received, whatever was paid in that association for the homes, more than likely the assessor has taken the neighborhood prices, figured a square foot value and that becomes the assessed value. The unfortunate part is as landowners who thought they were buying on a maintained road, may have paid more than if they were in a homeowners association and responsible for costs. The title company couldn't have made the mistake because it wasn't recorded.

Suzanne Sears, who has lived in Deerfield for 28 years, stated she has three children and was concerned for their safety the number of years they lived here. It is understood there was a mistake, and maybe the Town had a piece of the mistake, but Mrs. Sears believed it was really the developer's mistake. She did not think it was appropriate for the residents of Cottonwood Estates to ask the townspeople to take care of the mistake. Mrs. Sears thought they should return to the developer and if no more satisfaction is received than the Town got since last August, then the 33 homeowners could sue the developer.

Suzanne Sears said being asked to be kind, understanding and vote for this as a good neighbor, she as a good neighbor, had to first think about being a good moral person. What is being asked of her is to break the law. Mrs. Sears said Ms. Hartnett quoted Section 325.4 under which the development was approved as an Open Space Development of the Zoning Ordinance. Mrs. Sears referred to Section 325.4 noting, "all maintenance and upkeep for internal service roads shall be the responsibility of the developer or homeowners association". The Town Attorney advised the Planning Board acceptance of these roads would violate the Zoning Ordinance, violating the Zoning Ordinance means breaking the law and Mrs. Sears, for one, did not want to vote to break the law.

When the residents of Cottonwood Estates approached the Town last year, Peter Onksen told them Candia had the same problem with a development and open land commonly owned. His suggestion then was to form an association which might give them some clout when approaching the Town or suing the developer. Mr. Onksen said his suggestion again this year would still be form an association.

Richard Mailhot found retaining the money to complete the road a good thing. Mr. Mailhot thought the homeowners had to be aware they were in an association, of some kind, because of the large tract of land they jointly own. Mr. Mailhot attended many hearings as an abutter. Concerns were raised about the unfairness of granting a subdivision with homes having 100 feet of frontage and less than one acre per house when all others are required to have three

acres and 200 feet of frontage. The developer reduced frontages, and acreage, in order to place the houses in a cluster shape. Being a subdivision tied to open space, the developer saved the costs of constructing roads in exchange for the roads staying private roads.

Richard Mailhot recalled when there was heated debate on lot size and acreage, the Planning Board gallantly stood up and made the statement that Cottonwood Estates was proposing a subdivision which will preserve open space for which they receive special consideration through the Zoning Ordinance, i.e., exchanging being able to cluster the houses for maintenance of the roads forever. Mr. Mailhot believed there are a number of other cluster subdivisions in the Town of Deerfield, approved under the same regulations, operating without any difficulty.

MOTION TO CLOSE DEBATE

Jonathan Winslow made motion to Close Debate and Move the Question. Seconded by Barbara Mathews.

VOTE: The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Debate is closed.

AMENDMENT ARTICLE 20 (By Petition)

VOTE: The Moderator called for the vote to **AMEND ARTICLE 20** to add at the end of the Warrant Article, "On the condition that either these roadways are deemed to be in acceptable condition by the Planning Board as a direct result of the developer's action or the developer refuses to comply with the Planning Board's requirements relative to the construction of the roads causing the Planning Board to retain the remaining bond monies to fund the completion of the roadway work.". It was a **HAND VOTE** in the **NEGATIVE** and so declared. The motion does not carry.

Back to the Main Motion, Article 20 (By Petition) as written.

Point of Order — Timothy Godbois was recognized for a Point of Order. Mr. Godbois heard it mentioned that passing this Warrant Article could be violating the law. Being an upstanding citizen he suggested voting against Article 20 because he didn't want to break the law. The Moderator declared that Mr. Godbois statement was not a Point of Order and would not be considered as such.

MOTION TO CLOSE DEBATE

Walter Hooker made motion to **CLOSE DEBATE AND MOVE THE QUESTION**. Seconded by Brenda Wilson.

Point of Order — Thomas O'Brien requested a counted vote on the Amendment to Article 20, as he believed it was a close vote. Moderator Hutchinson indicated it was a good request but should have been done immediately following the vote. The Moderator granted Mr. O'Brien's request for a counted vote on the Amendment to Article 20.

COUNTED VOTE/AMENDMENT/ARTICLE 20

The Moderator called for the Counted Vote on the Amendment to Article 20 to add at the end of the Warrant Article, "On the condition that either these roadways are deemed to be in acceptable condition by the Planning Board as a direct result of the developer's action or the developer refuses to comply with the Planning Board's requirements relative to the construction of the roads causing the Planning Board to retain the remaining bond monies to fund the completion of the roadway work.".

Point of Information

Julie O'Brien wanted to share with the members of this meeting that she didn't believe they would be breaking the law if the law had not been fulfilled because the association was not formed or the ordinance satisfied.

VOTE: The Moderator read the results of the **COUNTED HAND VOTE** on the **AMENDMENT** to **ARTICLE 20** as follows: **YES 69** **NO 148**

Back to the Main Motion Article 20 (By Petition) written.

MOTION TO CLOSE DEBATE

With a motion to **CLOSE DEBATE AND MOVE THE QUESTION** (Article 20 (By Petition)) on the floor, Moderator Hutchinson called for the **VOTE**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

Point of Order — Sylvia Miholovich found it unfair debate had closed. She understood speakers could only talk to the amendment and she wanted to speak to the actual issue. A number of people stepped back because the Moderator said they could only speak to the Amendment. Moderator Hutchinson stated part of the process of the meeting is that the body can decide to close debate regardless of if people are waiting to speak. It is a risk the speaker takes and a reason for speaking early. It is appropriate to keep the conversation on the amendment. Mrs. Miholovich said she would follow everyone else's lead next time and not do what the Moderator asks.

MOTION TO RECONSIDER

There was a request from an unknown individual for **RECONSIDERATION** of the **AMENDMENT** to **ARTICLE 20 (By Petition)**. The Moderator **RULED** the motion was **INAPPROPRIATE**, as debate had closed. A person who voted on the prevailing side would have to request Reconsideration.

ARTICLE 20 (By Petition)

VOTE: The Moderator called for the **SECRET BALLOT VOTE** on **ARTICLE 20** as written. The Moderator designated **Ballot "C"**. The results of the Secret Ballot Vote were **YES 67** **NO 200**
It was a **VOTE** in the **NEGATIVE** and so declared. The motion does not carry.

ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of Six Thousand Seven Hundred Eighty Dollars (\$6,780) for a new file server to be installed in the Town Offices. The purchase is to correct network problems. The old file server will remain in use in the Police Department.

Recommended by the Selectmen/Recommended by the Budget Committee

Chairman of the Board, Frances Menard moved Article 6 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Selectman R. Andrew Robertson. Selectman Robertson explained Article 6 came forward because presently the Police Department and Town Offices share a file server. It is somewhat dated and the cause of a number of network crashes because it cannot handle the traffic and the level of use it is receiving. By removing some of the traffic from the old server, it will still be functional for use by the Police Department. Having the Police Department on a separate server is seen as a better plan for security reasons. Selectman Robertson indicated the amount was arrived at from spec sheets, which have a best guess estimate.

Tom O'Brien questioned the comment "a best guess". Selectman Robertson clarified it wasn't a "guess" but was specked out and the server would more than likely go out to bid. There wasn't a hard and fast price at this point.

VOTE: The Moderator called for the vote on **ARTICLE 6** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 6 is adopted in the amount of \$6, 780.

Article 7

To see if the Town will vote to raise and appropriate the sum of Fifty Eight Thousand Dollars (\$58,000) for building renovations, the construction and installation of a composting toilet system, drainage improvements and an educational display at Veasey Park; and to accept a grant from NHDES Watershed Assisted Grants under sect. 319 of the Federal Clean Water Act in the amount of \$25,000. The balance of \$33,000 shall be raised through taxation. **Recommended by the Selectmen/Recommended by the Budget Committee**

Chairman of the Board, Frances Menard moved to adopt Article 7 as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Donald Williams of the Veasey Park Commission. Mr. Williams explained that during the summer of 2001 the septic system failed. As a short term solution, port-a-potties were brought in for a cost of about \$1,000 a season. Installing a new leach field was looked at, put out to bid and the bids came in at about \$25,000. With that method sewage had to be pumped up hill, an area of the woods clear cut and no renovations to bathhouse were included in the price.

Mr. Williams and Paula McCoy looked into the composting toilet system and visited places that were using the system. They found it to be cost effective, more of a long term remedy and it did not impact the environment because nothing

could leach into the groundwater or Pleasant Lake. Because a building is required that is where the cost of this system comes in. Kate Hartnett located grants from the New Hampshire Department of Environmental Services (NHDES) and wrote one for the Veasey Park Commission in the amount of \$25,000. The grant was awarded to Deerfield. As part of this project, a new building will be erected and some minor work will be done to alleviate the remainder of the drainage issues on the beach. The drainage/erosion issue has been worked on through several projects and the corrective measures scheduled for this year should complete that phase of the work at Veasey Park. Under a conventional system, Mr. Williams said the drainage issue would not have been covered.

Joe Sears expressed concern about vandals. Mr. Williams said Architect, Michael Greene has volunteered to design a building that is functional and Mr. Sears concerns could be addressed in that design.

Brenda Wilson pointed out that whatever system was installed it would require the proper maintenance by a company that knows how to take care of it.

VOTE: The Moderator called for the vote on **ARTICLE 7** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 7 is adopted in the amount of \$58,000 (\$25,000 in Grant Funds and \$33,000 to be raised through taxation).

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Four Thousand Eight Hundred Dollars (\$4,800) to wash, scrape, prime and apply two coats of paint, to the front exterior of the Historic Town Hall. Recommended by the Selectmen/Recommended by the Budget Committee

Chairman of the Board, Frances Menard moved to adopt Article 8 as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Mark Tibbetts. Mr. Tibbetts explained that in 1995 the entire building was painted. The front of the building is starting to peel and painting it now was thought to be the prudent thing to do rather than wait until the entire building needs to be done.

Darrell Bosworth questioned the difference in the cost of painting the G. B. White Building and the cost of painting just the front of the Historic Town Hall. Mark Tibbetts defined the costs associated with Article 5 as not just painting but the replacement of the T-111 on the overhangs as well as painting and scraping all applicable sections of the G. B. White Building.

VOTE: The Moderator called for the vote on **ARTICLE 8** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 8 is adopted in the amount of **\$4,800**.

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purchase of one trash containment unit (previously rented) to be housed at the Transfer Station. Recommended by the Selectmen/Recommended by the Budget Committee

Chairman of the Board, Frances Menard moved Article 9 be adopted as written. Seconded by Vice Chairman, Joseph "Joe" Stone.

Chairman Menard deferred to Eugene "Gino" Edwards, Transfer Station Manager. Mr. Edwards explained the Transfer Station rents eight roll-off containers. Since 1995, Mr. Edwards estimated the Town has probably paid for six containers and that is what prompted Article 9.

Peter Onksen wanted to know the outcome of last year's vote concerning an electrical upgrade and a piece of equipment for the Transfer Station as no funds were expended. Mr. Edwards said the compactor has been purchased but not installed. Mr. Edwards said he and Richard Pelletier, Code Enforcement Officer are working on the final stages of design for the electrical upgrade and then it will go out for bid. The funds have been encumbered.

VOTE: The Moderator called for the vote on **ARTICLE 9** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 9 is adopted in the amount of **\$5,000**.

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Thirteen Thousand Five Hundred Seventy Seven Dollars (\$13,577) for the purpose of Town employee raises for salaries and wages (This represents a 2.6% cost of living increase for all full time and part time employees.).

Recommended by the Selectmen/Not Recommended by the Budget Committee

Chairman of the Board, Frances Menard moved Article 10 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Elbert Bicknell, Chairman of the Municipal Budget Committee (MBC). Mr. Bicknell explained the caption "Not Recommended by the Budget Committee" was a misprint due to miscommunication. The MBC does in fact recommend Article 10.

VOTE: There was no discussion. The Moderator called for the vote on **ARTICLE 10** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 10 is adopted in the amount of **\$13,577**.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the purpose of funding a portion of the costs of installing an elevator in the Town Hall. The remainder of the costs would be raised through other means. (By Petition)

Recommended by the Selectmen/Not Recommended by the Budget Committee

Petitioner Janet Swanson moved Article 11 as written. Seconded by Selectman Stephen Barry.

Elbert Bicknell, Chairman of the Municipal Budget Committee (MBC) said the caption "Not Recommended by the Budget Committee" was a misprint due to miscommunication. The MBC does in fact Recommend Article 11

Janet Swanson spoke for the petitioners indicating they believe it is important that Article 11 pass. The museum space on the second floor, which the Historical Society has been working towards, and the large hall upstairs are not handicapped accessible. It is difficult for someone with even a slight problem to negotiate the stairs.

Kathleen Berglund asked about the remainder of the cost that would be raised by other means and did that mean applying for grants. Mrs. Swanson said grants would be applied for and there would be donations of services.

The Moderator recognized Rodney Swanson, who was on crutches. Moderator Hutchinson noted Mr. Swanson was an advertisement for an elevator. Mr. Swanson replied that he hoped approval would be forthcoming so he could throw his props away. Mr. Swanson acknowledged the work of Architect, Michael Greene who provided the drawings in the room today. Care was taken to make certain the historical integrity remained while increasing the functionality of the building.

Carol Richards was excited about the possibility of an elevator because when her husband was injured three years ago, there were a lot of places they couldn't go. She found Article 11 to be what Deerfield is about-community support.

ARTICLE 11 (By Petition)

VOTE: The Moderator called for the **SECRET BALLOT VOTE** on **ARTICLE 11** as written. The Moderator designated Ballot "**D**". He asked the Ballot Counters to come forward and collect the ballots.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of \$4,000 (\$2,000 raised through taxation and \$2,000 in matching State grant funds) to serve as required local match for a regional groundwater study to be undertaken by the United States Geological Survey (USGS) and the Department of Environmental Services

(DES). This study, "Sustainability of Groundwater Resources in the Southeastern Region of New Hampshire", encompasses 42 communities in southeastern New Hampshire and will investigate the supply of groundwater available in the region. Recommended by the Selectmen/Not Recommended by the Budget Committee

Chairman of the Board, Frances Menard moved Article 12 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Katherine Hartnett. Ms. Hartnett explained that Deerfield has a small part in a large regional study currently being undertaken about groundwater and underground water in New Hampshire. This amount is Deerfield's share of expenses to learn how much groundwater is in the ground. It is the first step in achieving the big picture of determining the extent and quantity of ground water resources in the State of New Hampshire. Joe Sears, Conservation Commission Co-chair stated the Conservation Commission supports the study.

Steve Robinson questioned the definition of groundwater and did it mean surface water versus the water people have to drill for because surface water would fluctuate depending on how much rainfall there was. To Ms. Hartnett's understanding, it was the water drilled for that is located in the sand, gravel and the cracks in the rocks. Ms. Hartnett said the survey was not directly related to the controversy regarding the USA Springs Development in Barrington but that did raise the question and this is the first step in getting some answers.

VOTE: The Moderator called for the vote on **ARTICLE 12** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 12 is adopted in the amount of **\$4,000** (\$2,000 in Grant Funds and \$2,000 to be raised through taxation).

ARTICLE 11 (By Petition)

VOTE: The Moderator read the results of the Secret Ballot Vote, Ballot "D", on Article 11 (By Petition). The results were: **YES 141 NO 79**

It was a **VOTE** in the **AFFIRMATIVE** and so declared. The motion carries in the amount of **\$30,000**.

2:16PM The Moderator declared a Recess.

2:32PM The Moderator called the Meeting to Order.

ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of Two Million Four Hundred Sixty Eight Thousand Nine Hundred Thirty Three Dollars (\$2,468,933) which represents the Town Operating Budget. Said sum does not include special or individual articles addressed. The Selectmen Recommend \$2,523,423. The Municipal Budget Committee Recommends \$2,468,933.

Elbert Bicknell, Chairman of the Municipal Budget Committee (MBC) moved to adopt Article 14 in the amount of the MBC's recommended number of \$2,468,933. Seconded by Walter Hooker, MBC Member.

Mr. Bicknell spoke of the many long hours the MBC deliberated, at public meetings and hearings, and the work the members took home with them to research and agonize over. It is now presented to this meeting to vote up or down. The system is not intended to cut anyone's taxes but rather, to create an efficient budget the Town could run on.

AMENDMENT TO ARTICLE 14

Rodney Swanson moved to amend Article 14 by increasing the MBC's budget by \$54,490 making the total \$2,523,423. Seconded by Selectman Stephen Barry.

Mr. Swanson explained that while there were several reasons for doing this, he believed it was the cleanest, easiest and most expeditious way of processing the budget. It will give the legislative body the opportunity of saying to the Board of Selectmen that we have confidence in the budget they submitted. It also says to the MBC we appreciate and understand the hard work you went through but the members of the meeting believe the budget submitted by the Board of Selectmen more closely represents the needs of the Town. The voters have the opportunity to increase or decrease this figure.

Steve Robinson stated this was a good example of checks and balances not being applied. He pointed out the amount quoted by Mr. Swanson was the exact amount that the Board of Selectmen submitted to the MBC. He saw this maneuver as laying aside the work of the MBC and working around the MBC, which has gone on for years both at the Town Meeting and the School Meeting. The idea of an Advisory Budget Committee (ABC) is another attempt to limit the checks and balances. Mr. Robinson did not find this to be the democratic way to run the Town.

Selectman R. Andrew Robertson clarified for the record the School Board and the Board of Selectmen have not worked around the democratic process. Selectman Robertson chaired the MBC for years and served on the MBC prior to that. Selectman Robertson wasn't sure the previous speaker had as many years experience to draw a prospective from. Of all the Boards and Committees Selectman Robertson has served on, none have worked around the democratic process. Moderator Jonathan Hutchinson stated that the meeting is using the democratic process and directed the conversation to the Town Budget.

Peter Onksen asked the Board of Selectmen if they could live with the 2% reduction in the Town Budget.

Selectman R. Andrew Robertson answered no. The biggest area of concern is in Town Administration/Town Clerk/Tax Collector's budgets where \$27,500 was cut out of the positions. It is Selectman Robertson's and the Board of Selectmen's belief the funds are needed to effectively provide services to the Town through the Town Offices. Some other items might not be as necessary such as cuts made of \$200 or \$300 here and there. Selectman Robertson stated he whole-heartedly supported putting the \$54,490 back to the Selectmen's Budget.

Point of Order — Erick Berglund wanted to present an amendment to the amendment on Article 14. Moderator Hutchinson ruled the meeting would first take this amendment and Mr. Berglund's would follow.

Harriet Cady commented with regards to the democratic process that less than 200 people out of a checklist of over 2,800 people would decide the tax bill for the Town. Mrs. Cady stated that from now on, every year, she would submit a petition for the Town of Deerfield to go to SB2 because the majority of the voters will then see what they are voting for. Mrs. Cady referred to comments Selectman Robertson made at MBC meetings, such as "slashing and trashing", when referring to MBC budget cuts, as undemocratic. The Moderator reminded Mrs. Cady to stay on

the amendment. Mrs. Cady said she had a video of how the Selectmen developed their budget. The Moderator ruled Mrs. Cady out of order asking her to refrain from any further comment at this time.

Helen Tomilson stated that everyone makes a choice to be here. If you are here, you have made the choice to vote. Moderator Hutchinson asked Mrs. Tomilson to speak to the amendment only. Mrs. Tomilson wanted a clarification as to whether or not the salary of the Town Clerk was cut because if that is what happened, she didn't find it appropriate.

Selectman Robertson explained that the MBC can make cuts, and they can indicate where they think they should come from, but it is the Selectmen's job to figure out how to juggle things around once that cut has been made. If the MBC recommends a cut to a particular department, it doesn't necessarily mean the department will be cut. It is not a specific cut to the Town Clerk's salary. It came down to how the switching of positions between the Town Clerk/Tax Collector and Town Administration was looked at by the MBC. The MBC didn't see the need for one of the positions.

MOTION TO CLOSE DEBATE

Jonathan Winslow made a motion to Close Debate and Move the Question. Seconded by Jeff Shute

VOTE: The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and debate is closed.

AMENDMENT TO ARTICLE 14

VOTE: The Moderator called for the vote **TO INCREASE** the amount in **ARTICLE 14** from MBC's recommended budget to the Selectmen's recommended budget by the amount of \$54,490. It was a **HAND VOTE** in the affirmative and so declared. The Amendment to Article 14 in the amount of \$54,490 is adopted.

SECRET BALLOT VOTE

Harriet Cady requested a Secret Ballot. The Moderator ruled he would go to a Division of the House. Harriet Cady again requested a Secret Ballot Vote with seven people to stand. The Moderator asked if there were seven people who would stand to request a Secret Ballot Vote. Seven voters stood and were counted. The Moderator moved to the Secret Ballot Vote on the **AMENDMENT** to **ARTICLE 14** and designated **BALLOT "E"** as the ballot to use. The Ballot Clerks were asked to collect the ballots.

Gavin Quill wanted to know what percentage the Town Budget had increased over last year and absolute dollar amount with the articles added in from today. Selectman Robertson said the Town Operating Budget is up slightly over 8% from last year. The difference between the Selectmen's Budget and the MBC Budget was the \$54,490, which was roughly a 2% difference. The total amount, including warrant articles, will be provided later.

AMENDMENT TO ARTICLE 14

VOTE: The Moderator read the results of the **SECRET BALLOT VOTE (Ballot "E")** to increase Article 14 by \$54,490 to the Selectmen's Budget. The results were: **YES 110** **NO 68**. The Amendment to Article 14 is adopted.

Back to the Main Motion, Article 14, as amended, in the amount of \$2,523,423.

Point of Clarification — Erick Berglund requested a clarification on Page 42 of the Town Budget, Line #01-4619.10-709, Open Space Committee, was the \$500 included in the MBC Budget also included in the \$54,490. Selectmen R. Andrew Robertson stated the \$500 was not in the budget as it now stands.

AMENDMENT TO ARTICLE 14 (as previously amended)

Erick Berglund moved to amend Article 14 to increase the amount of the Town Operating Budget by \$500 to restore the \$500 for the Deerfield Open Space Committee (DOSC). The Moderator recognized a second to the motion but the name was not known.

Point of Order

Harriet Cady understood that the previous amendment added all the money back into the Selectmen's Budget that was cut by the MBC. Moderator Hutchinson said the conclusion was the \$500 wasn't there.

Erick Berglund explained that the DOSC was formed out of a Town Meeting a few years ago. The committee works in conjunction with the Deerfield Conservation Commission (DCC) to protect open space. Mr. Berglund drew everyone's attention to the handout, Conservation Corner, which explains what the DOSC is working on. As activity picks up, expenses will be incurred. Up until now, the DOSC has been supported by the DCC. The aerial photographs of the Town's geographic features, which locate where conservation lands are is one example of what

has been done. Mr. Berglund said that if anyone notices rare species, or particular views they would want preserved, they should contact the DOSC.

AMENDMENT TO ARTICLE 14 (as previously amended)

Moderator Hutchinson called for the vote to increase the Town Operating Budget by \$500, the Open Space Committee Line Item, bringing Article 14 the Town Operating Budget to be \$2,523,923.

Donald Smith questioned if the amount of \$500 should be added in given the action taken on the previous amendment. The Moderator referred Mr. Smith to the budget detail and noted the prior amendment restored the Selectmen's Budget. This item existed in the MBC's Budget but not in the Selectmen's Budget. If an itemized detail of the amounts added back into the Town Budget is required, Rodney Swanson has a copy of the changes.

VOTE: The Moderator called for the vote on the **AMENDMENT to ARTICLE 14** to increase the Town Operating Budget by **\$500** to open a line for the Open Space Committee. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The Amendment is adopted in the amount of \$500.

Back to the Main Motion, Article 14, as amended, in the amount of \$2,523,923.

Michael Corriveau commented the proposed budget is an increase of 8%, the Federal Government is saying the inflation rate is less than 2%, the company he works for budgeted salary increases of 3% and cut back the amount of the health care benefit they cover, therefore, he did not see how a 10% increase could be justified and urged the budget be defeated. Moderator Hutchinson advised Mr. Corriveau that voting no would achieve the results and noted that the meeting cannot end until a number is agreed upon.

MOTION TO CLOSE DEBATE

Jonathan Winslow made a motion to Close Debate and Move the Question. Seconded by Glenda Gonnella.

VOTE: The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and debate is closed.

ARTICLE 14 AS AMENDED

The Moderator called for the vote on Article 14, as amended, in the amount of \$2,523,923.

VOTE: It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 14, **TOWN OPERATING BUDGET**, as amended, is adopted in the amount of **\$2,523,923**.

MOTION TO RESTRICT RECONSIDERATION

Robert Davitt made a motion to Restrict Reconsideration of **ARTICLE 14 (Town Operating Budget)**.

The Moderator recognized a second to the motion but the name is not known. The Moderator explained the vote to Restrict Reconsideration of Article 14.

VOTE: The Moderator called for the vote to Restrict Reconsideration of Article 14 (Town Operating Budget). It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries.

Point of Information – Selectman R. Andrew Robertson asked to provide an earlier speaker with the information that was requested. This year's budget including warrant articles as voted is \$2,708,476 and the budget including warrant articles last year was \$2,450,624. This equates to a 9.4% increase.

ARTICLE 16

Shall we adopt the provisions of RSA 72:37 for the exemption for the blind from the assessed value of residential real estate for property tax purposes? This statute provides that every inhabitant who is legally blind shall be exempt each year, for the property tax purposes, from the assessed value on a residence to the value of \$15,000. (Ballot Vote Required)

Chairman of the Board, Frances Menard moved to adopt Article 16 as written. Seconded by Selectman Stephen Barry.

Chairman Menard stated that the Department of Revenue Administration (DRA) Monitor brought this to the attention of the Board of Selectmen as the Town had not adopted this exemption.

There was no further discussion. Moderator, Jonathan Hutchinson gave instructions to the voters to pass by the Ballot Clerks, show their voting card, the voting card will be stamped next to the signature and the voter will be handed a ballot specific to this vote. The Moderator said voters would not have to pass through the checklist. Once everyone in the hall voted the polls on Article 16 were declared closed.

ARTICLE 18

If the preceding article is adopted, to see if the Town of Deerfield will vote pursuant to RSA 32:24, to establish an Advisory Budget Committee (ABC), to consist of 5 members (one member appointed by the Board of Selectmen, one member appointed by the School Board, and three members elected). This article is contingent upon the preceding article, abolishing the Municipal Budget Committee, and if both articles are approved, replacing the Municipal Budget Committee (MBC) with an Advisory Budget Committee (ABC). (By Petition)

Moderator Hutchinson explained that Article 17 was defeated. Therefore, Article 18 was not meaningful.

ARTICLE 19

To see if the Town will vote that the Annual Inventory Blanks for purposes of inventorying your taxable property now being mailed yearly to taxpayers will cease as of the vote at this Town Meeting. (By Petition)

Selectman Stephen Barry moved Article 19 be adopted as written. Seconded by Selectman Paul Dinneen. Selectman Barry said that while this was a petitioned warrant article, the Selectmen supported passage of Article 19.

Harriet Cady explained this was her petitioned article which she put in because it costs the Town approximately \$800 a year to mail the forms and they are not useful to anyone because there are building permits and the Selectman can easily find out what is new and put it through the assessment process. Many taxpayers were being fined \$50 for not filing the form when they had just purchased a house and a previous owner kept the form. Mrs. Cady thought the Inventory Forms should be gotten rid of and save hassle and waste.

VOTE: The Moderator called for the vote on **ARTICLE 19** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 19 is adopted as printed.

Point of Order – Moderator Jonathan Hutchinson being a member of the Parks and Recreation Commission turned the Chair over to Assistant Moderator, James Alexander.

ARTICLE 21

To see if the Town will vote to ask the Parks and Recreation Commission to present to the 2004 Town Meeting a plan and budget for a team sports facility to be built on Deerfield Fairground property under the 10 year renewable agreement between the Town and the Fair Association. The Parks and Recreation Commission estimates the total cost of this project between \$200,000 and \$500,000 and a 2004 request of \$100,000. The Commission would also undertake private fundraising and the sports programs (baseball, softball and soccer) may contribute. This is an advisory article.

Vice Chairman of the Board of Selectmen, Joseph “Joe” Stone moved Article 21 as written. Seconded by Selectman Stephen Barry.

Vice Chairman Stone, as a person who has been very much involved with Little League and Babe Ruth, drew reference to the Fair Association before there was even a ball field being used at the Fairgrounds. He told of a funnier side asking if there were any former ballplayers in attendance today who remembered the hill in the middle of the parking lot. There was one individual that did. Vice Chairman Stone said the Fair Association has always been generous to the Town with the use of their facilities and bent over backwards to help the Town's youth. This petitioned article came about by many of the volunteers here in Town today.

Jonathan “Jack” Hutchinson wanted to bring forward the history of the contract between the Town and Fair Association and get the townspeople’s opinion on the terms and learn what they considered important.

At present, there are 250 children involved in youth soccer and 200 children involved in baseball and softball. Soccer players over 12 years of age do not have a home field, as there is no minimal soccer field in Deerfield. The participation in team sports has grown because it helps children to develop socially, reduces drug use and teen pregnancy, and helps depression and eating disorders. It is important not to overemphasize winning. It is important to emphasize learning to compete, participating and to have a team to be on. Sports opportunities are good for the children in the community as is adult recreation. At present, Deerfield has the highest participation, and the least facilities, of any town in the area. The programs are exceptionally well run, and popular, but lack sufficient space to practice and play.

Mr. Hutchinson continued saying that for the last 10 years several possibilities have been looked at for team sports but none as inexpensive to develop as the Deerfield Fairgrounds. The access road and parking lot are in place.

There are no trees or stumps to be removed and no ledge. Given the need, and opportunity, the Board of Selectmen and the Deerfield Fair Association signed a memorandum of understanding to allow the Town to develop sports facilities on Fair Association property.

Tom True, Chuck Sergeant, Jeff White, Jeff Shute, and others have worked on the development of the fields. Drawings are available for viewing that show the layout of fields for softball, Little League, Babe Ruth and two or three full sized soccer fields. Eventually the fields would be irrigated to sustain use and lighted to extend the hours they would be available. The danger of vehicles and crossing the road to get to a field would be eliminated.

The cost of the project is in the vicinity of \$500,000 half of which Mr. Hutchinson said would be raised through donations, volunteer work and participation in sports programs. Before pursuing fundraising, it was thought best to consult with Town Meeting. The agreement currently has a term of 10 years from date signed, renewable in five-year installments as agreed to by both parties. The Town is to pay for improvements and the Fair Association will retain the benefits of the upgrades. The property must be available a full week before the Deerfield Fair for exclusive use by the Deerfield Fair. The fields would need to be constructed in such a way that if on the Saturday of the Fair, when the

weather is good, vehicles could park there. Mr. Hutchinson was looking for the sense of the meeting if the terms of agreement are something people would like to see happen or would people prefer a change in the agreement.

Joe Sears favored the agreement but assumed there would be a provision to repay the Town through ticket sales. Mr. Hutchinson did not know how the numbers would work. He is familiar with the sports programs and the costs associated with them. The programs currently contribute to maintenance costs for Bicentennial Field and the Tordoff Field. Joe Sears asked if participants from out of Town would be helping to raise some of the money. Mr. Hutchinson believed tournament proceeds would pay for the fields.

Leslie Van Berkum supported the idea of more facilities on the Deerfield Fairgrounds. She heard the renewable contract was reduced from 20 years to 10 years and wondered if that could be addressed. Mrs. Van Berkum would not want a lot of money spent there only to find out later the Town would not have the use of the fields. Vice Chairman Stone said the agreement is for 10 years and during recent discussions, while looking at Article 21, the Board decided Selectman Stone and Selectman Robertson would return to the Fair Association to see if the terms of the agreement could be extended.

Having children on travel teams, Terressa Roberge was in favor of more fields. Mrs. Roberge wasn't sure parking vehicles would work on nice fields. Mr. Hutchinson said it was thought parking would only extend to that area of the Fairgrounds if the weather were good. The soils would be engineered to support parking.

Richard Mailhot said that while no one thinks of a fair going out of business, the City of Lewiston, Maine had a long-standing fairgrounds in the middle of their city and now it is gone. Mr. Mailhot wondered if the discussions taking place could include the potential purchase of the property should the Deerfield Fair Association dispose of the property. The Town should have the first option for the portion of land for which the Town is making a substantial investment. While Mr. Mailhot supported the project, he wanted to see the Town have as much security as it could for the investment it was making. People have diligently looked for a place to develop fields for eight or ten years and to wait any longer will not make the situation better.

Assistant Moderator Alexander reminded the meeting this is an advisory motion and the committee and the Board of Selectmen will use all advice and information that comes forward.

Harriet Cady referred to Richard Mailhot's statement. Mrs. Cady said the Articles of Agreement of the Fair Association are that should the Deerfield Fair cease to exist all the assets would go to the Town of Deerfield - land and buildings.

Because the fairgrounds have grown, and with that an increase in attendance, Mrs. Cady wanted to know if the fields would be needed by the Town and Fair at the same time. Mrs. Cady didn't know if there was a part of the gravel pit, off Cotton Road, that could be used as she had seen something similar done in Raymond.

Judith Bush wasn't against the proposal but wondered about the expense for only six months use.

Leo Preston suggested expanding the idea to include a track as well. Mr. Hutchinson said the committee has thought of using these fields for field sports that do not require permanent construction. The committee is looking to have bathroom facilities, a place to sell refreshments and safe parking. A Lacrosse field has also been considered.

Helen Tomilson mentioned using the facility in the winter for cross-country skiing and snowshoeing. Mr. Hutchinson believed there are trails developed, for those sports, within the community. Mr. Hutchinson said other uses thought of were Old Home Days could be held there, the Old Home Days Softball game, Highland Games, flying glider aircraft and anything else appropriate to a grassy field.

VOTE: Seeing no further discussion, Assistant Moderator, James Alexander called for the vote on **ARTICLE 21**. Assistant Moderator Alexander reminded the meeting this was an advisory motion and no money was being committed at this years meeting. It is a **HAND VOTE** in the **AFFIRMATIVE**, almost unanimously in favor. The Sense of the Meeting has been achieved.

Point of Order — Assistant Moderator, James Alexander turned the Meeting over to Moderator, Jonathan Hutchinson.

ARTICLE 16 - Blind Exemption

VOTE: The Moderator declared the results of the **SECRET BALLOT VOTE** on **ARTICLE 16**, the Blind Exemption, as follows: **YES 120 NO 34**. It was a vote in the **AFFIRMATIVE** and the motion carries. The blind exemption is adopted.

Article 22

To see if the Town will act on the following resolution submitted by New Hampshire for Health Care.

Whereas, New Hampshire residents pay the 12th highest cost for insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Deerfield, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- **Everyone, including the self-employed, unemployed, un-and underinsured, and small business owners, has access to an affordable basic health plan similar to what federal employees receive;**
- **Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;**
- **Everyone receives high quality care that is cost efficient and medically effective; and**
- **That these efforts help control the skyrocketing cost of health care. (By Petition)**

Richard Boisvert moved to adopt Article 22 as written. Seconded by Barbara Mathews.

Mr. Boisvert spoke to Article 22 saying that this was a tiny step in sending encouragement towards the larger picture. It is clear that health care costs are a problem and to bring the best minds together to solve the problem is a good thing. It might not happen overnight but if each town takes this step, they are saying something needs to be done and it will encourage officials to take the next step.

VOTE: The Moderator called for the vote on **ARTICLE 22** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 22 is adopted as written.

ARTICLE 23

To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.

Chairman of the Board of Selectmen Frances Menard moved Article 23 as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Joe Sears, Conservation Commission Co-chair. Mr. Sears stated that the Deerfield Conservation Commission supported Article 23.

Representative/Vice Chairman Stone spoke about the Committee he Chairs in the Legislature, which has reviewed the proposed funding for the LCHIP Program. Representative Stone believed the funding would not be maintained

at the present level, \$6,000,000 but at \$4,000,000. Therefore, this resolution is appearing on the warrant in many communities.

VOTE: The Moderator called for the vote on **ARTICLE 23** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 23 is adopted as written.

Article 24

To transact any other business that may legally come before this meeting.

Moderator Hutchinson recognized George Keech. Mr. Keech complimented the Municipal Budget Committee, the Board of Selectmen and all the Officers of this Town for their diligence in regards to their jobs. He reminded everyone the American Legion was sponsoring a corned beef and cabbage dinner this evening. He extended thanks to all those who have participated in the Saturday morning breakfasts and invited those who have not attended to come.

MOTION TO ADJOURN

3:47PM On the motion of Jonathan Winslow to Adjourn, seconded by Selectman Stephen Barry, Moderator Hutchinson called for the vote. It was a **VOICE VOTE** in the **AFFIRMATIVE** and so declared. The March 15, 2003 Town Meeting is adjourned.

A True Copy of Record,

Attest:

Cynthia E. Heon
Town Clerk/Tax Collector

Note 1:

| | |
|--------------------------------|-------|
| Number of Registered Voters | 2,784 |
| Voters Present at this Meeting | 384 |

Note 2:

Immediately following the Meeting the following Officials elected on March 11, 2003 came forward and took the Oath of Office administered by Moderator, Jonathan Hutchinson:

| | |
|--------------------|--|
| Frances L. Menard | Selectman |
| Cynthia E. Heon | Town Clerk/Tax Collector |
| Rodney Swanson | Overseer of the Welfare |
| Katherine Hartnett | Planning Board Member |
| Donald Williams M. | Trustee of the Philbrick James Library |
| Walter C. Hooker | Municipal Budget Committee Member |
| Donald Daley | Municipal Budget Committee Member |
| Rebecca Hutchinson | Municipal Budget Committee Member |

2003 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

| PURPOSE OF APPROPRIATIONS | APPROPRIATION | EXPENDITURE |
|-------------------------------|---------------|-------------|
| General Government | | |
| Board of Selectmen | 11,900 | 4,150 |
| Town Administration | 175,628 | 176,996 * |
| Town Clerk/Tax Collector | 67,251 | 65,192 * |
| Town Meeting/Elections | 7,050 | 4,763 |
| MBC | 1,600 | 798 |
| Data Processing | 21,401 | 19,826 * |
| Revaluation of Property | 31,100 | 29,425 * |
| Legal Expense | 20,000 | 12,027 |
| Town FICA/MEDI | 36,796 | 45,753 |
| Planning Board | 26,749 | 14,857 * |
| Zoning Board | 4,585 | 5,974 * |
| Government Buildings | 104,095 | 110,356 |
| Town Hall | 11,695 | 9,567 * |
| Gazebo Construction | 8,304 | 1,516 * |
| Cemeteries | 9,000 | 8,938 |
| Insurance | 219,986 | 208,432 |
| Advertising/Regional Dues | 2,440 | 2,440 |
| Public Safety | | |
| Police Department | 404,283 | 430,238 |
| Ambulance | 5,500 | 5,500 |
| Fire Department | 29,400 | 29,068 |
| Rescue Squad | 14,052 | 11,657 * |
| Forest Fires/Water Holes | 5,000 | 2,781 |
| Building Inspection | 60,973 | 80,774 |
| Highway Safety | 6,501 | 6,439 |
| Highways and Streets | | |
| Highway - Winter | 201,129 | 202,406 |
| Highway - Summer | 110,450 | 117,350 |
| Road Surfacing | 89,001 | 57,747 |
| Road Reconstruction | 209,700 | 218,409 *+ |
| Gravel Roads | 20,464 | 25,738 |
| Bridges and Railing | 22,371 | 0.00 * |
| Sanitation | | |
| Transfer Station | 203,801 | 204,722 |
| Health | | |
| Animal Control | 26,114 | 22,974 |
| Health Department | 21,870 | 20,200 |
| Welfare | | |
| General Assistance | 26,370 | 20,392 |
| Culture and Recreation | | |
| Recreation | 85,407 | 72,096 |
| Veasey Park | 23,375 | 20,740 |
| Library | 55,605 | 54,945 |
| Memorial Day | 300 | 300 |
| Heritage Commission | 1,000 | 1,000 |
| Conservation Commission | 4,177 | 1,511 |
| Debt Service | | |
| Long Term - Principal | 100,000 | 100,000 |
| Long Term - Interest | 22,500 | 22,500 |
| Tax Anticipation Note | 3,000 | 0.00 |
| Transfer of Funds | 8,000 | 0.00 |
| Payment to the State | 4,000 | 3,632 |

2003 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

| PURPOSE OF APPROPRIATIONS | APPROPRIATION | EXPENDITURE |
|--|---------------|-------------|
| Capital Outlay-Prior Year Encumbrances | | 24,318 + |
| Warrant Articles | 184,553 | 98,652 * |
| Totals | 2,708,476 | 2,577,099 |

*2003 Encumbered Funds

| | |
|---------------------------------|-----------|
| Town Administration | 3,800.00 |
| Town Clerk/Tax Collector | 3,800.00 |
| Data Processing | 1,780.00 |
| Revaluation of Property | 1,575.00 |
| Planning Board | 1,500.00 |
| Right Road Development | 2,500.00 |
| Zoning Board | 299.71 |
| Town Hall | 2,509.74 |
| Gazebo | 2,714.00 |
| Gazebo | 4,074.00 |
| Rescue Squad | 1,400.00 |
| Rescue Squad | 100.00 |
| Highway Rd Reconstruction | 28,000.00 |
| Highway Bridges | 21,971.00 |
| Warrant Art.#6 File Server | 614.00 |
| Warrant Art.#7-Veasey Park | 34,500.00 |
| Warrant Art.#11-Town Hall | 29,790.00 |
| Warrant Art.#12-Grndwater Study | 4,000.00 |

+2002 Encumbered Funds

| | |
|---------------------------|-----------|
| Highway Rd Reconstruction | 60,000.00 |
| Capital Outlay-TS | 3,128.68 |
| Capital Outlay-Network | 597.62 |

BOND INDEBTEDNESS SCHEDULE

| | 7TH 2003 | 8TH 2004 | 9TH 2005 | 10TH (Last) 2006 |
|--------------------|-------------|-------------|-------------|---------------------|
| Landfill Interest | 22,500.00 | 16,875.00 | 11,250.00 | 5,625.00 |
| Landfill Principal | 100,000.00 | 100,000.00 | 100,000.00 | 100,000.00 |
| Landfill Gross | 122,500.00 | 116,875.00 | 111,250.00 | 105,625.00 |

SCHEDULE OF TOWN PROPERTIES

| <u>MAP & LOT</u> | <u>DESCRIPTION</u> | <u>ACRES</u> | <u>VALUE</u> |
|----------------------|--|--------------|--------------|
| 204 - 14 | Clark Land-Off Pleasant Hill | 9.8 | \$ 17,200 |
| 205 - 01 | Jarius Page Land-Off Griffin Rd | 2.9 | 4,400 |
| 205 - 76 | Veasey Park-Pleasant Lake | 5.95 | 359,400 |
| 208 - 01 | Freesees Land North Rd | 5.1 | 56,400 |
| 208 - 14 | Cemetery Rte 107 | .09 | 18,000 |
| 208 - 15 | Dolliver North Rd | 1.1 | 21,300 |
| 208 - 20 | Kenney Land-Freesees Pond Hammond Rd | .12 | 5,400 |
| 208 - 33 | Richard Land-Freesees Pond Hammond Rd | .11 | 4,500 |
| 208 - 47 | Clock Land-Hammond/Holt Rd | .3 | 19,500 |
| 208 - 61 | Witham Land-Freesees Pond North Rd | .56 | 23,600 |
| 208 - 98 | Witham Land-Penn Avenue | .14 | 7,000 |
| 208 -111 | Tanzella Lewis Drive | .11 | 6,600 |
| 208 -112 | Tanzella Lewis Drive | .11 | 6,600 |
| 208 -117 | Crosley Lewis Drive | .08 | 3,800 |
| 208 -118 | Crosley Lewis Drive | .1 | 4,800 |
| 208 -119 | Crosley Lewis Drive | .1 | 4,800 |
| 208 -122 | Freesees Land-Gravel Bank-Blakes Hill Rd | 1.7 | 30,800 |
| 209 - 01 | Daniel Stevens Land-North Rd | .78 | 36,700 |
| 209 - 25 | Freesees Land Off North Rd | 7.2 | 10,800 |
| 209 - 29 | Freesees Pond Dam | .5 | 77,500 |
| 209 - 32 | Freesees Land Off North Rd | 3.9 | 34,200 |
| 209 - 34 | Freesees Land North Rd | 11.5 | 104,400 |
| 210 - 02 | Soldiers Memorial Lot & Bldg-Old Center Rd | | 148,500 |
| 210 - 03 | Fire Station-Old Center Rd South | .25 | 201,000 |
| 210 - 05 | Town Hall Lot & Building Old Center Rd South | | |
| | Highway Building-Old Center Rd | 9.41 | 657,200 |
| 403 - 02 | Hart Land-Griffin Rd | .71 | 64,700 |
| 405 - 33 | Cemetery Whittier Rd | .12 | 24,000 |
| 405 - 98 | Susan Yeaton Land-Northwood Town Line | | |
| | Pleasant Lake Dam Land, Flowage Rights | 17 | 5,900 |
| 406 - 12 | McNeil Woods-Blakes Hill Rd | 63 | 80,100 |
| 408 - 35 | Tuttle Land-Woodman Rd | 2 | 26,700 |
| 409 - 01 | Parade Cemetery (Joseph Mills)-Nottingham Rd | .6 | 59,400 |
| 409 - 02 | Academy Lot (Joseph Mills)-Nottingham Rd | .05 | 11,000 |
| 410 - 85 | Cemetery Old Center Rd North | .5 | 20,000 |
| 410 -109 | Old Center Cemetery-Meetinghouse Hill Rd | 2.4 | 40,100 |
| 411 - 14 | Cemetery Mt Delight Rd | .11 | 22,000 |
| 411 - 16 | Mt. Delight Poor Farm Cemetery | .16 | 1,600 |
| 411 - 34 | Swamp Rd | .67 | 14,200 |
| 411 - 39 | Wells Lot-Off Mt. Delight Rd | 83 | 22,100 |
| 411 - 40 | Mt Delight Rd | .13 | 6,500 |
| 413 - 03 | Cemetery | .3 | 43,300 |
| 413 - 22 - 12 | Cemetery Middle Rd | .15 | 1,500 |
| 413 - 58 | Fisk Cemetery | .31 | 39,300 |
| 413 - 96 | Alvah Chase Land-Off Ridge Rd | 27 | 28,500 |

SCHEDULE OF TOWN PROPERTIES CONTINUED

| <u>MAP & LOT</u> | <u>DESCRIPTION</u> | <u>ACRES</u> | <u>VALUE</u> |
|----------------------|---|----------------|---------------------|
| 414 - 33 | Cemetery Ridge Rd | .05 | \$ 10,000 |
| 414 - 37 | Miller Land-Ridge Rd | 10 | 30,600 |
| 414 - 38 | Fowler Land-Off Ridge Rd | 8.3 | 9,600 |
| 414 - 39 | Miller Land-Ridge Rd | 8 | 100 |
| 414 - 40 | Miller Land-Ridge Rd | 12 | 35,400 |
| 414 - 73 | Arthur Chase Land-Ridge Rd | 38 | 58,100 |
| 414 - 97 - 1 | Land Gifted from Roger & Peg King | 11.25 | 61,300 |
| 414 -139 | Land Around Haynes Cemetery | .25 | 41,700 |
| 414 -146 | Cemetery Ridge Rd | .06 | 12,000 |
| 415 - 01 | George B. White (GBW) Building Raymond Rd | 4.5 | 914,400 |
| 415 - 03 | Morrison Cemetery-Raymond Rd | 2.9 | 97,900 |
| 415 - 30 | Lindsay Conservation Area-Candia Rd | 68.07 | 19,100 |
| 415 - 31 | Athletic Field Raymond Rd | 3.93 | 83,500 |
| 415 - 32 | Land Across From GBW Building Raymond Rd | 9.3 | 120,200 |
| 415 - 35 | Cemetery Candia Rd | .12 | 26,400 |
| 415 - 38 | Flanders Land-Candia Rd-Tannery Site | .12 | 1,300 |
| 415 - 79 | Mountain Road | 3.19 | 34,000 |
| 415 - 92 | DeVries Land-Mountain Rd | 4 | 4,800 |
| 416 - 12 | Cate Land-Cate & Nottingham Rds | 3.5 | 36,800 |
| 416 - 16 | Dowst-Cate Town Forest-Nottingham Rd | 110.3 | 131,400 |
| 416 - 18 | Weiss Nottingham Rd | 93.4 | 98,700 |
| 416 - 74 | Tilton Cemetery | .18 | 36,000 |
| 416 - 82 | Brower Land-Mountain Rd | 9.32 | 7,500 |
| 418 - 45 | Tandy Rd | 2 | 28,800 |
| 418 - 82 | Maynard-Philbrick-JCT 107 & 43 | .14 | 3,500 |
| 419 - 36 | Merrill Cemetery Middle Rd | .08 | 16,000 |
| 420 - 09 | Cemetery South Rd | .09 | 19,800 |
| 420 - 30 | Cemetery South Rd | .21 | 40,300 |
| 420 - 58 | South Fire Station Lot & Bldg-Birch Rd | .51 | 80,500 |
| 423 - 43 | Dearborn Land-Candia Rd | .31 | 12,200 |
| 424 - 26 | Wilson Brown Rd | 55.2 | 57,500 |
| 424 - 27 | Sanitary Landfill-Brown Rd | 36.78 | 254,300 |
| 424 - 55 | John Doe Land-Back Land Off Raymond Rd | 4.2 | 37,800 |
| 424 -109 | Mills Land-Lamprey River Off Raymond Rd | .99 | 1,200 |
| Totals | 77 Parcels | 831.986 | \$ 4,794,200 |

SCENIC ROADS

MEETINGHOUSE HILL ROAD

(From Rt. 107 to Old Centre Road)

Article 22 of Town Meeting Warrant voted on March 12, 1974, which was a re-convened meeting from March 5, 1974.

WHITTIER ROAD

(From Griffin Road to Dead End)

Article 23 of Town Meeting Warrant voted on March 12, 1974, which was re-convened meeting from March 5, 1974.

PERRY ROAD

(From Nottingham Road to Cate Road)

Article 14 of Town Meeting Warrant voted on March 4, 1975.

MOUNTAIN AVENUE - *now known as* HARVEY ROAD

Article 20 of Town Meeting Warrant voted on March 4, 1978.

CATE ROAD, BEAN ROAD & COFFEETOWN ROAD

Article 15 of Town Meeting Warrant voted on March 14, 1992.

CANDIA ROAD & COLE ROAD

Article 28 of Town Meeting Warrant voted on March 13, 1993.

RE: Candia Road - amended to add "a portion of Candia Road between Old Centre Road and Middle Road."

GULF ROAD

Article 23 of Town Meeting Warrant voted on March 16, 1996.



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Deerfield
Deerfield, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Deerfield, New Hampshire as of and for the year ended December 31, 2002 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Deerfield has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Deerfield as of December 31, 2002, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Deerfield taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Deerfield. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Plodzik & Sanderson
Professional Association*

March 4, 2003



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

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Town of Deerfield
Deerfield, New Hampshire

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February 18, 2004

Plodzik & Sanderson
Professional Association

THE TOWN OF DEERFIELD
REPORT OF THE OFFICE OF THE TOWN CLERK
January 1, 2003 to December 31, 2003

MOTOR VEHICLE PERMITS

| | |
|-----------|--------------|
| January | \$ 45,187.00 |
| February | 49,053.00 |
| March | 60,107.00 |
| April | 64,500.00 |
| May | 61,695.41 |
| June | 61,968.25 |
| July | 55,177.00 |
| August | 58,932.68 |
| September | 58,740.50 |
| October | 61,118.75 |
| November | 43,640.00 |
| December | 51,338.16 |

| | |
|------------------------------------|----------------------|
| TOTAL MOTOR VEHICLE REVENUE | \$ 671,457.75 |
|------------------------------------|----------------------|

OTHER REVENUES

| | |
|---------------------------|-------------|
| Dog Licenses Issued | \$ 6,130.00 |
| Dog Penalties | 379.00 |
| Titles | 2,498.00 |
| Copies | 4.00 |
| UCC's | 1,997.00 |
| State Tax Lien | 30.00 |
| Certified Copies-Birth | 380.00 |
| Certified Copies-Death | 364.00 |
| Certified Copies-Marriage | 528.00 |
| Marriage Licenses | 1,260.00 |
| Election | 5.00 |
| Bad Check Fees | 660.00 |
| Dredge & Fill Permits | 64.04 |
| Voter Cards | 6.00 |
| Municipal Agent Fees | 11,530.00 |
| Overpayments | 2.00 |
| Articles of Agreement | 18.00 |
| Pole Petition | 40.00 |
| Checklist Copies | 176.00 |
| Federal Tax Lien | 60.00 |
| Civil Forfeiture | 825.00 |

| | |
|-----------------------------|---------------------|
| TOTAL OTHER REVENUES | \$ 26,956.04 |
|-----------------------------|---------------------|

| | |
|------------------------------------|----------------------|
| REMITTANCE TO THE TREASURER | \$ 698,413.79 |
|------------------------------------|----------------------|

Respectfully Submitted,
Cynthia E. Heon
Town Clerk/Tax Collector

TOWN OF DEERFIELD
REPORT OF THE OFFICE OF THE TAX COLLECTOR
Year Ending December 31, 2003

Debits
Tax Lien Levies of....

| | 2002 | 2001 | 2000 |
|--|----------------------|---------------------|---------------------|
| <u>Unredeemed Taxes 1/1/03</u> | | \$ 74,352.37 | \$ 21,896.00 |
| Liens Executed During Fiscal Year | \$ 111,813.32 | | |
| Interest & Costs Collected (After Lien Execution) | 2,032.74 | 8,236.44 | 6,168.09 |
| Total Debits | \$ 113,846.06 | \$ 82,588.81 | \$ 28,064.09 |

Credits

| | 2002 | 2001 | 2000 |
|--|----------------------|---------------------|---------------------|
| <u>Remitted to Treasurer</u> | | | |
| Redemption's | \$ 40,973.63 | \$ 44,742.53 | \$ 16,980.96 |
| Interest & Cost Collected (After Lien Executed) | 2,032.74 | 8,236.44 | 6,168.09 |
| Abatements of Unredeemed Taxes | 155.96 | 1,995.97 | 1,604.43 |
| Unredeemed Liens Bal. as of 12/31/03 | 70,683.73 | 27,613.87 | 3,310.61* |
| Total Credits | \$ 113,846.06 | \$ 82,588.81 | \$ 28,064.09 |

*Unknown Owners

Respectfully Submitted,
Cynthia E. Heon
Town Clerk/Tax Collector

TOWN OF DEERFIELD
REPORT OF THE OFFICE OF THE TAX COLLECTOR
Year Ending December 31, 2003

| | Debits | |
|------------------------------|-----------------------|---------------------|
| | Levies of.... | |
| | 2003 | 2002 |
| Uncollected Taxes 1/1/03 | | |
| Property Taxes | | \$430,513.34 |
| Land Use Change | | 4,829.59 |
| Yield Taxes | | 327.98 |
| Taxes Committed This Year | | |
| Property Taxes | \$7,450,128.00 | |
| Land Use Change | 153,786.00 | |
| Yield Taxes | 22,801.20 | |
| Excavation Tax @ \$.02/yd | 1,245.30 | |
| Overpayments | | |
| Property Taxes | 23,996.55 | |
| 2004 Prepayment-Property Tax | 8,517.82 | |
| Interest -Late Tax | 7,186.13 | 28,243.22 |
| Total Debits | \$7,667,661.00 | \$463,914.13 |

| | Credits | |
|-------------------------------------|-----------------------|---------------------|
| | 2003 | 2002 |
| Remitted to Treasurer | | |
| Property Taxes | \$7,020,041.57 | \$327,209.50 |
| Land Use Change | 108,022.44 | 3,529.59 |
| Yield Taxes | 20,634.01 | 327.98 |
| Interest | 7,186.13 | 28,243.22 |
| (include lien conversion) | | |
| Excavation Tax @\$.02/yd | 1,245.30 | |
| Conversion to Lien (principal only) | | 100,160.56 |
| Prior Year Credits | 1,165.14 | |
| Abatements Made | | |
| Property Taxes | 7,105.00 | 3,143.28 |
| Land Use Change | 31,800.00 | 1,300.00 |
| Yield Taxes | 1,640.19 | |
| Uncollected Taxes 12/31/03 | | |
| Property Taxes | 454,330.66 | -0- |
| Land Use Change | 13,963.56 | -0- |
| Yield Taxes | 527.00 | -0- |
| Total Credits | \$7,667,661.00 | \$463,914.13 |

Respectfully Submitted
Cynthia E. Heon
Town Clerk/Tax Collector

TREASURER'S REPORT SUMMARY 2003

| | |
|------------------------------------|-----------------|
| Cash on hand January 1, 2003 | (\$ 373,111.84) |
| Receipts from Selectmen | 548,394.24 |
| Receipts from Tax Collector | 7,623,921.37 |
| Receipts from Town Clerk | 698,353.79 |
| Miscellaneous Income | 63,891.65 |
| Transfer from Money Market | 4,976,000.00 |

| | |
|------------------------------------|------------------|
| Total cash available | \$ 13,537,449.21 |
| Less payment approved by Selectmen | 8,604,402.76 |
| Transfer to Money Market | 4,910,000.00 |

| | |
|---|-------------|
| Checking account balance December 31,2003 | \$23,046.45 |
|---|-------------|

Town Accounts:

| | |
|--|----------|
| Bette Stevens BiCentennial Field | \$507.08 |
|--|----------|

Money Market:

| | |
|---------------------------|----------------|
| Conservation | \$307,309.14 |
| Tax Revenue | \$3,853,570.21 |
| Off Site..... | \$20,481.55 |
| Conservation Savings..... | \$703.09 |
| Cops Card..... | \$921.71 |
| Cottonwood Estates | \$57.52 |
| DeerRun Bond | \$43,527.49 |
| DeerRun | \$337.40 |
| Forest Maintenance..... | \$1,372.11 |
| Gazebo | \$4,636.96 |
| Gravel-Demers | \$1,048.37 |
| Heritage Commission..... | \$1,736.20 |

Impact Fees:

| | |
|-------------------------------|-------------|
| Highway..... | \$14,926.34 |
| School | \$421.03 |
| Solid Waste | \$300.33 |
| MB/Bricks..... | \$3,968.13 |
| Old Home Day | \$563.74 |
| Pistol Permits | \$3,344.72 |
| Remillard..... | \$2,027.93 |
| Road Bond/Driveway..... | \$2,641.81 |
| Brown..... | \$614.86 |
| Mt. Rd Improvement..... | \$1,502.15 |
| Teen Center..... | \$3,455.87 |
| Town Hall Accessibility | \$8,033.65 |
| State Property..... | \$2,291.19 |
| Sub.Div. Br. Rd. Logan | \$2,339.50 |
| Kelley/Demers | \$575.76 |
| Woods-Nichols Rd..... | \$1,000.54 |
| Woods-Rd.Bond Eng | \$2,000.67 |

Cynthia E. Tomilson
Treasurer

Detailed Revenue Report 2003

| | | 2003 Estimated | 2003 TC/TC | 2003 Selectmen | 2003 Actual |
|-------------|--|----------------|--------------|----------------|--------------|
| Acct # | Description of Account # | Revenue MS-7 | Revenue | Revenue | Revenue |
| | Taxes | | | | |
| 3110 | Property Taxes | | 7,449,948.19 | | 7,449,948.19 |
| 3120 | Change Use Tax | | 111,552.03 | | 111,552.03 |
| 3185 | Yield Tax | 10,000.00 | 20,961.99 | | 20,961.99 |
| 3190 | Penalties, Interest & Costs | 45,000.00 | 40,102.86 | | 40,102.86 |
| 3187 | Excavation Tax (.02 cents per cu yd) | 400.00 | 1,245.30 | | 1,245.30 |
| 3210 | Business Licenses & Permits | 20,000.00 | | | |
| | UCC Filings | | 1,997.00 | | 1,997.00 |
| | State Tax Lien | | 30.00 | | 30.00 |
| | Elections | | 5.00 | | 5.00 |
| | Municipal Agent Fees | | 11,530.00 | | 11,530.00 |
| | Articles of Agreement | | 18.00 | | 18.00 |
| | Pole Petitions | | 40.00 | | 40.00 |
| | Dredge & Fill Permit | | 64.04 | | 64.04 |
| | Overpayments | | 2.00 | | 2.00 |
| | Cable Franchise | | | 15,869.29 | 15,869.29 |
| | Treasurer / IRS | | 60.00 | | 60.00 |
| 3210 | Total | | 13,746.04 | 15,869.29 | 29,615.33 |
| 3220 | Motor Vehicle Lic, Permits & Fees | 600,000.00 | | | |
| | Registrations | | 671,457.75 | | 671,457.75 |
| | Title Fees | | 2,498.00 | | 2,498.00 |
| 3220 | Total | | 673,955.75 | - | 673,955.75 |
| 3230 | Building Permits | 25,000.00 | | | |
| | Building Permits | | | 19,808.53 | 19,808.53 |
| | Electrical Permits | | | 1,530.00 | 1,530.00 |
| | Plumbing Permits | | | 787.05 | 787.05 |
| 3230 | Total | | | 22,125.58 | 22,125.58 |
| 3290 | Other Licenses, Permits & Fees | 11,000.00 | | | |
| | Dog Licenses | | 6,130.00 | | 6,130.00 |
| | Dog License Late Fees | | 379.00 | | 379.00 |
| | Civil Forfeiture | | 825.00 | | 825.00 |
| | Marriage Licenses | | 1,260.00 | | 1,260.00 |
| | Certified Copies Birth | | 380.00 | | 380.00 |
| | Certified Copies Death | | 364.00 | | 364.00 |
| | Certified Copies Marriage | | 528.00 | | 528.00 |
| | Bad Check Fees | | 770.00 | | 770.00 |
| | Copy Checklist | | 176.00 | | 176.00 |
| | Voter Cards | | 6.00 | | 6.00 |
| | Driveway Permits | | | 600.00 | 600.00 |
| | PD Witness Fees | | | 1,909.90 | 1,909.90 |
| | Registry Fees | | | 60.37 | 60.37 |
| | Compensation to Town | | | 79.94 | 79.94 |
| | ACO Dog Fines | | | 2,709.00 | 2,709.00 |
| | Earth Excavation | | | | |
| | PD Weapon Storage Fee | | | | |
| 3290 | Total | | 10,818.00 | 5,359.21 | 16,177.21 |
| 3311 | Police Grant (Warrant Articles) | | | 2,999.25 | 2,999.25 |

Detailed Revenue Report 2003

| | | 200 Estimated | 2003 TC/TC | 2003 Selectmen | 2003 Actual |
|--------|---------------------------------------|---------------|------------|----------------|-------------|
| Acct # | Description of Account # | Revenue MS-7 | Revenue | Revenue | Revenue |
| | From Federal Government | | | | |
| 3319 | Other Federal Grants & Reimbursements | | | | |
| | From State of NH | | | | |
| 3351 | Shared Revenue Block Grant | 19,859.00 | | 39,719.00 | 39,719.00 |
| 3352 | Rooms & Meals Tax | 80,000.00 | | 120,487.77 | 120,487.77 |
| 3353 | Highway Block Grant | 109,122.00 | | 109,122.35 | 109,122.35 |
| 3356 | State & Federal Forest Lands Grant | 3,600.00 | | 3,486.18 | 3,486.18 |
| 3357 | Flood Control Reimbursement | | | | |
| 3359 | Other State Grants & Reimbursements | 41,000.00 | | | |
| | Landfill Closure Grant | | | 16,591.08 | 16,591.08 |
| | Police Grants(NH DUI Reimb) | | | 293.16 | 293.16 |
| 3359 | Total | | | 16,884.24 | 16,884.24 |
| 3379 | Intergovernmental Revenue | 7,000.00 | | | |
| | School Phone | | | 6,135.03 | 6,135.03 |
| | School Printing Reimbursement | | | 1,165.35 | 1,165.35 |
| | ACO Shared with Northwood | | | 1,683.72 | 1,683.72 |
| 3379 | Total | | | 8,984.10 | 8,984.10 |
| 3401 | Income From Departments | 95,000.00 | | | |
| | Tax Collector Copies | | 1.00 | | 1.00 |
| | Town Clerk Copies | | 4.00 | | 4.00 |
| 3401 | Subtotal | | 5.00 | 0.00 | 5.00 |
| | Zoning Board of Adjustment | | | | |
| | Abutter Notifications | | | | |
| | Application for Appeal | | | 2,459.00 | 2,459.00 |
| | Copies | | | | |
| 3401 | Subtotal | | | 2,459.00 | 2,459.00 |
| | Planning Board | | | | |
| | Impact Fee Booklet | | | 3.00 | 3.00 |
| | Lot Line Adjustments | | | 685.00 | 685.00 |
| | Site Plan Review Books | | | 178.00 | 178.00 |
| | Subdivision Books | | | 120.00 | 120.00 |
| | Subdivisions | | | 6,568.90 | 6,568.90 |
| | Zoning Books | | | 270.00 | 270.00 |
| 3401 | Subtotal | | | 7,824.90 | 7,824.90 |
| | Police Department | | | | |
| | Details | | | 27,934.25 | 27,934.25 |
| | Report Copies | | | 1,623.00 | 1,623.00 |
| | Evidence | | | 36.42 | 36.42 |
| | Reimbursement | | | 6.20 | 6.20 |
| | Weapon Storage | | | 1,000.00 | 1,000.00 |
| | Finger Printing | | | 290.00 | 290.00 |
| 3401 | Subtotal | | | 30,889.87 | 30,889.87 |
| | Selectmen | | | | |
| | Copies/Fax | | | 1,300.48 | 1,300.48 |
| | Digital Data | | | 50.00 | 50.00 |
| | Property Lists | | | 195.00 | 195.00 |
| | Tax Map Set | | | 90.00 | 90.00 |
| | Overpayment | | | 21.07 | 21.07 |

Detailed Revenue Report 2003

| | | 2003 Estimated | 2003 TC/TC | 2003 Selectmen | 2003 Actual |
|-----------|---|----------------|------------|----------------|-------------|
| Acct # | Description of Account # | Revenue MS-7 | Revenue | Revenue | Revenue |
| | Postage | | | 59.42 | 59.42 |
| | T/A Reimbursement | | | 37.50 | 37.50 |
| 3401 | Subtotal | | | 1,753.47 | 1,753.47 |
| | Highway Department | | | 521.24 | 521.24 |
| | Fire Department | | | 126.14 | 126.14 |
| | Cemetery | | | 2,400.00 | 2,400.00 |
| | Town Hall | | | | |
| | Dance | | | 80.00 | 80.00 |
| | Restoration | | | 100.00 | 100.00 |
| 3401 | Subtotal | | | 180.00 | 180.00 |
| | Culture & Recreation | | | | |
| | Adult Basketball | | | 563.00 | 563.00 |
| | Adult Volleyball | | | 432.00 | 432.00 |
| | Basketball Camp | | | 2,075.00 | 2,075.00 |
| | Co-Ed Softball | | | 2,349.00 | 2,349.00 |
| | Co-Ed Softball Sponsorship | | | 125.00 | 125.00 |
| | Concerts | | | 480.78 | 480.78 |
| | Dance | | | 5,233.00 | 5,233.00 |
| | Disney Show | | | 1,265.00 | 1,265.00 |
| | Donation | | | 1,340.00 | 1,340.00 |
| | Gazebo | | | 221.00 | 221.00 |
| | Old Home Days Donation | | | 999.85 | 999.85 |
| | Recreational Trips | | | 2,173.51 | 2,173.51 |
| | Red Sox Game | | | 1,654.00 | 1,654.00 |
| | Refunds | | | 312.84 | 312.84 |
| | Scrapbooking Class | | | 10.00 | 10.00 |
| | Tail Gate Trick-or-Treat | | | 36.78 | 36.78 |
| | Teen Café | | | 100.00 | 100.00 |
| | Teen Intramural Sports Program | | | 140.00 | 140.00 |
| | Toddler Tunes | | | 18.33 | 18.33 |
| | Veteran's Day | | | 11.00 | 11.00 |
| | Youth Basketball | | | 6,378.00 | 6,378.00 |
| | Youth Soccer | | | 5,796.84 | 5,796.84 |
| 3401 | Subtotal | | | 31,714.93 | 31,714.93 |
| | Transfer Station User Fees | | | 11,713.00 | 11,713.00 |
| | Transfer Station/Recycled Materials | | | 12,225.68 | 12,225.68 |
| | General Assistance | | | | |
| | Refund/Re-deposit-Selectmen's Office | | | 27.98 | 27.98 |
| 3401 | Total | | | 101,836.21 | 101,836.21 |
| 3501 | Sale of Municipal Property | | | | |
| | Sale of Property | | | | |
| 3501 | Total | | | | |
| | | | | | |
| 3502 | Interest on Investments / Treasurer | 45,000.00 | | 36,765.37 | 36,765.37 |
| 3503-3509 | Income from Departments | 49,000.00 | | | |
| 3503.11 | Rent Town Hall | | | 1,945.00 | 1,945.00 |
| 3503.15 | Rent GBW | | | 55,184.78 | 55,184.78 |
| 3503.20 | Rent GBW Non-Tenant Rent | | | 80.00 | 80.00 |
| | | | | | |
| 3504 | Fines & Forfeits | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Detailed Revenue Report 2003

| | | 2003 Estimated | 2003 TC/TC | 2003 Selectmen | 2003 Actual |
|----------------|---|----------------|--------------|----------------|--------------|
| Acct # | Description of Account # | Revenue MS-7 | Revenue | Revenue | Revenue |
| | Court Ordered Fines (other than PD) | | | 350.00 | 350.00 |
| 3506.6 | Other Ins Reimbursement | | | 411.64 | 411.64 |
| 3506.10 | Insurance Dividends & Reimbursements | | | | |
| | NHMA Property Liability Trust | | | | |
| | NHMA Dividends | | | 6,132.73 | 6,132.73 |
| | NHMA Reimbursement | | | 6,341.00 | 6,341.00 |
| | Other Party Insurance Reimbursement | | | 3,154.10 | 3,154.10 |
| | Primex Reimbursement | | | 177.28 | 177.28 |
| | Primex Dividend Contributions | | | | |
| | Cobra Payments | | | 5,680.71 | 5,680.71 |
| | Met Life Dividends | | | 3.91 | 3.91 |
| | Nextel Reimbursement | | | 52.15 | 52.15 |
| | Waste Management Reimbursement | | | 25.49 | 25.49 |
| 3506 | Total | | | 21,567.37 | 21,567.37 |
| 3508 | Contributions & Donations | | | | |
| | Bandstand Construction Fund - Sale of Bricks | | | 1,775.00 | 1,775.00 |
| 3509 | Other Miscellaneous Revenue | | | | |
| | Legal | | | 7,860.00 | 7,860.00 |
| | Verizon Refund | | | 16.91 | 16.91 |
| | Reimbursement - Bicentennial field | | | 380.00 | 380.00 |
| | Reim for CitiBank Bad Check Fee | | | 40.00 | 40.00 |
| | Bad Check Fee | | | 250.00 | 250.00 |
| | Cemetery Refund | | | 400.00 | 400.00 |
| | Checks Never Cashed-Treasurer | | | 152.18 | 152.18 |
| 3509 | Total | | | 9,099.09 | 9,099.09 |
| 3912 | Transfers fr Special Revenue Funds | 27,337.00 | | | |
| | Impact Fee - Highway Dept | | | 23,101.10 | 23,101.10 |
| | Impact Fee - Solid Waste | | | 6,373.36 | 6,373.36 |
| | Offsite Fees | | | 3,773.00 | 3,773.00 |
| 3915 | Transfers fr Capital Reserve Funds | | | | |
| | Trust & Agency Funds | | | | |
| 3916 | Transfers from Trust & Agency Funds | 8,800.00 | | 9,125.50 | 9,125.50 |
| | Totals | 1,197,118.00 | 8,322,335.16 | 616,424.39 | 8,938,759.55 |
| | | | | | |
| | | | | | |
| | | | | | |

DETAIL STATEMENT OF PAYMENTS

EXECUTIVE

| | |
|-------------------------|---------------|
| Merit Increase/Employee | 250.00 |
| Selectmen | 3,200.00 |
| Treasurer | 600.00 |
| Trustee of Trust Funds | <u>100.00</u> |
| | 4,150.00 |

TOWN ADMINISTRATION

| | |
|------------------------------|-----------------|
| Full Time Employee | 120,002.07 |
| Part time Employee | 480.00 |
| Overtime | 1,418.72 |
| Merit Increases | 0.00 |
| COLA Increases | 0.00 |
| Seminars/Meetings | 1,588.50 |
| Auditing Services | 7,650.00 |
| Legal Notices | 1,061.92 |
| Telephone | 10,433.21 |
| Registry Recordings | 553.93 |
| Contract/Cable | 1,673.00 |
| Maintenance Agreement/Copier | 819.36 |
| Postage Meter Rental | 1,665.60 |
| Town Report | 5,734.03 |
| Dues & Subscriptions | 172.92 |
| Mileage | 187.86 |
| Microfilm/Record Retention | 0.00 |
| Supplies | 2,858.67 |
| Copy Service/Newsletter | 4,938.60 |
| Postage | 8,197.01 |
| Books & Periodicals | 290.50 |
| Miscellaneous | 642.04 |
| Office Equipment | 387.89 |
| Contingency | 0.00 |
| Prior Year Encumbrances | <u>6,240.04</u> |
| | 176,995.87 |

TOWN CLERK/TAX COLLECTOR

| | |
|----------------------------|-----------------|
| Full Time Employee | 60,755.08 |
| Overtime | 1,254.34 |
| Merit Increases | 0.00 |
| COLA Increases | 0.00 |
| Dues | 130.00 |
| Tax Search | 1,820.00 |
| Microfilm/Record Retention | 0.00 |
| Books & Periodicals | 155.00 |
| Prior Year Encumbrances | <u>1,078.00</u> |
| | 65,192.42 |

TOWN MEETING/ELECTIONS

| | |
|--------------------------|--------|
| Moderator | 108.16 |
| Assistant Moderator | 208.60 |
| Supervisors of Checklist | 752.00 |

| | |
|------------------------|-------------|
| Ballot Clerks | 324.45 |
| Ballot Counters | 260.10 |
| Election Assistant | 115.95 |
| Legal Notices/Services | 185.83 |
| Software Upgrades | 0.00 |
| Sound System | 910.00 |
| Ballots | 1,897.53 |
| Supplies | <u>0.00</u> |
| | 4,762.62 |

ABC

| | |
|--------------------|---------------|
| Part Time Employee | 690.00 |
| Miscellaneous | <u>108.22</u> |
| | 798.22 |

DATA PROCESSING

| | |
|-------------------------|-----------------|
| Training/Seminars | 630.00 |
| Software Upgrades | 1,275.40 |
| Contract | 1,762.50 |
| Maint & Support/Vendors | 8,537.80 |
| Mileage | 30.16 |
| Supplies | 4,086.56 |
| Hardware Upgrades | 388.00 |
| Prior Year Encumbrances | <u>3,116.00</u> |
| | 19,826.42 |

REVALUATION OF PROPERTY

| | |
|----------------------------|------------------|
| Tax Maps/Updating/Maintain | 2,500.00 |
| Contract Appraiser | <u>26,925.00</u> |
| | 29,425.00 |

LEGAL EXPENSE

| | |
|---------------|-----------|
| Town Attorney | 12,027.14 |
|---------------|-----------|

TOWN FICA/MEDI

| | |
|------|------------------|
| FICA | 33,799.05 |
| MEDI | <u>11,953.83</u> |
| | 45,752.88 |

PLANNING BOARD

| | |
|-----------------------|----------|
| Part Time Employee | 7,937.10 |
| COLA Increase | 0.00 |
| Seminars/Meetings | 0.00 |
| Refunds/Reimbursement | 0.00 |
| Engineering Reviews | 130.00 |
| Consultants | 0.00 |
| Legal Services | 876.61 |
| Legal Notices | 454.53 |
| Registry Recordings | 464.59 |
| Printing | 925.80 |
| Dues & Subscriptions | 2,466.00 |
| Mileage | 111.35 |
| Supplies | 0.00 |
| Postage | 1,490.96 |

DETAIL STATEMENT OF PAYMENTS

| | | | |
|-----------------------------|-----------------|---|---------------|
| Books & Periodicals | 0.00 | <u>CEMETERIES</u> | |
| Prior Year Encumbrances | <u>0.00</u> | Superintendent | 1,600.00 |
| | 14,856.94 | Contractors | 7,252.50 |
| <u>ZONING BOARD</u> | | Supplies | <u>85.86</u> |
| Part Time Employee | 2,083.63 | | 8,938.36 |
| COLA Increase | 0.00 | <u>INSURANCE</u> | |
| Training/Seminars | 20.00 | Health Insurance | 114,627.84 |
| Legal Services | 1,190.29 | Dental | 11,928.35 |
| Legal Notices | 1,387.23 | Life Insurance | 1,963.25 |
| PO Box Rental | 44.00 | Short Term Disability | 3,951.95 |
| Printing | 44.76 | Unemployment Tax | 1,805.84 |
| Supplies | 100.00 | Worker's Compensation | 12,394.80 |
| Postage | <u>1,104.55</u> | Property & Liability | 35,918.80 |
| | 5,974.46 | Deductibles | 3,544.11 |
| <u>GOVERNMENT BUILDINGS</u> | | Retirement | 21,720.84 |
| Part Time Employee | 19,000.44 | Section 125 | <u>576.00</u> |
| COLA Increase | 0.00 | | 208,431.78 |
| Legal Notices | 129.25 | <u>ADVERTISING/REGIONAL ASSOCIATION</u> | |
| GBW Legal Notices | 284.74 | NHMA Dues | 2,440.14 |
| Service Calls | 936.31 | | |
| Mowing Contract | 1,400.00 | <u>POLICE DEPARTMENT</u> | |
| Contract | 2,769.80 | Full Time Employee | 293,341.36 |
| Electricity | 26,420.23 | Part Time Employee | 6,478.73 |
| Heating Oil | 23,737.16 | Clerical | 29,405.72 |
| Rubbish Collection | 9,195.43 | Overtime | 7,910.66 |
| GB Repairs & Maintenance | 4,591.29 | Merit Increases | 0.00 |
| GBW Repairs & Maintenance | 13,920.24 | COLA | 0.00 |
| Nat'l Preservation Trust | 115.00 | NH Retirement | 18,827.30 |
| Mileage | 0.00 | Training/Seminars | 3,930.12 |
| GB Supplies | 6,285.27 | Reimbursement | 2,135.58 |
| GBW Miscellaneous | 0.00 | Telephone/Fax | 5,709.84 |
| Capital Improvements | 0.00 | Software, License Upgrades | 6,024.97 |
| Tools/Equipment | 795.68 | Uniforms | 6,216.38 |
| Water Testing | 775.00 | Ammunition/Firearms | 188.80 |
| Prior Year Encumbrances | <u>0.00</u> | Grant | 2,999.25 |
| | 110,355.84 | Contract | 470.24 |
| <u>TOWN HALL</u> | | Vehicle Maint. & Repairs | 5,984.54 |
| Telephone | 139.58 | Maintenance Agreement | 600.00 |
| Contract | 0.00 | Dues | 500.00 |
| Electricity | 2,627.68 | Supplies | 2,882.16 |
| Heating Oil | 2,195.72 | Postage | 674.49 |
| Maintenance | 295.00 | Gasoline | 8,207.15 |
| Restoration | 2,490.26 | PD Cruiser Restoration | 0.00 |
| Prior Year Encumbrances | <u>1,819.00</u> | Equipment (non-electronics) | 518.27 |
| | 9,567.24 | Books & Periodicals | 446.25 |
| <u>GAZEBO</u> | | Miscellaneous | 1,240.44 |
| Construction | 1,515.81 | Equipment (electronics) | 2,201.48 |

DETAIL STATEMENT OF PAYMENTS

| | | | |
|---------------------------------|------------------|-------------------------------------|-----------------|
| Special Detail | 22,400.25 | <u>HIGHWAY – WINTER</u> Nov-April | |
| Photo/Video Equipment | 944.11 | Full Time Employee | 49,220.77 |
| Prior Year Encumbrances | <u>0.00</u> | Part Time Employee | 2,673.00 |
| | 430,238.09 | Overtime | 4,894.30 |
| | | Merit Increases | 0.00 |
| <u>AMBULANCE</u> | | COLA Increases | 0.00 |
| Contract | 5,500.00 | Legal Service | 0.00 |
| | | Telephone | 1,014.25 |
| <u>FIRE DEPARTMENT</u> | | Uniforms | 2,934.04 |
| Telephone | 568.34 | Service Calls | 0.00 |
| Appropriation | <u>28,499.97</u> | Contract | 62,842.66 |
| | 29,068.31 | Electricity | 1,169.01 |
| <u>RESCUE SQUAD</u> | | Heating Oil | 1,328.26 |
| Training/Seminars | 4,184.00 | Mileage | 0.00 |
| Immunizations | 0.00 | Supplies | 2,435.65 |
| Equipment Maintenance | 1,014.95 | Oxygen/Acetylene | 247.80 |
| Supplies | 2,311.38 | Vehicle Fuel | 11,953.91 |
| Postage | 56.59 | Salt | 31,832.86 |
| Equipment | <u>4,090.29</u> | Sand | 22,803.82 |
| | 11,657.21 | Bldg. Maint. & Repairs | 0.00 |
| <u>FOREST FIRES/WATER HOLES</u> | | Cold Mix | 1,255.80 |
| Training | 262.54 | Tires | 2,677.71 |
| Forest Fires | 1,500.00 | Blades | <u>3,122.38</u> |
| Water Holes | <u>1,018.45</u> | | 202,406.22 |
| | 2,780.99 | <u>HIGHWAY – SUMMER</u> May-October | |
| <u>BUILDING INSPECTION</u> | | Full Time Employee | 61,235.17 |
| Full Time Employee | 39,071.40 | Part Time Employee | 0.00 |
| Part Time Employee | 469.00 | Overtime | 884.40 |
| COLA Increases | 0.00 | Seminars/Meetings | 555.00 |
| Training/Seminars | 250.00 | Legal Notices | 1,069.51 |
| Legal Services | 36,848.95 | Blasting | 0.00 |
| Legal Notices | 99.60 | Mowing Contract | 5,100.00 |
| Telephone | 605.72 | Contract | 13,528.00 |
| Vehicle Repairs | 287.95 | Vehicle Maint./Repairs | 14,133.94 |
| Dues & Subscriptions | 120.00 | Grease/Oil | 812.05 |
| Mileage | 0.00 | Signs | 570.80 |
| Supplies | 309.05 | Culverts | 2,301.48 |
| Postage | 77.91 | Parts | 4,272.83 |
| Vehicle Fuel | 339.09 | Miscellaneous | 3,539.41 |
| Books & Periodicals | 99.95 | Equipment | <u>9,346.95</u> |
| Equipment | 0.00 | | 117,349.54 |
| Enforcement | <u>2,195.74</u> | <u>ROAD SURFACING</u> | |
| | 80,774.36 | Resurfacing | 57,747.23 |
| <u>HIGHWAY SAFETY</u> | | Tarring | 57,747.23 |
| Emergency Management | 4,000.83 | | |
| Postage | 0.00 | <u>ROAD RECONSTRUCTION</u> | |
| Equipment | <u>2,438.05</u> | Surveys | 0.00 |
| | 6,438.88 | | |

DETAIL STATEMENT OF PAYMENTS

| | | | |
|-----------------------------|-----------------|-----------------------------------|------------------|
| Blasting | 27,815.34 | Vehicle Fuel | 2,571.39 |
| Contract | 13,721.80 | Miscellaneous | 327.50 |
| Material | 70,383.63 | Equipment | <u>160.00</u> |
| Culverts | 1,199.08 | | 22,974.15 |
| Hot Top/Grinding | 96,789.50 | <u>HEALTH DEPARTMENT</u> | |
| Prior Year Encumbrances | <u>8,500.00</u> | Physicals | 793.50 |
| | 218,409.35 | Appropriation | <u>19,406.00</u> |
| <u>GRAVEL ROADS</u> | | | 20,199.50 |
| Gravel (processed) | 25,737.83 | <u>GENERAL ASSISTANCE</u> | |
| | | Part Time Employee | 613.00 |
| <u>BRIDGES AND RAILINGS</u> | | Seminars/Meetings | 80.00 |
| Contract | 0.00 | Telephone/Fax | 948.60 |
| Repairs | 0.00 | Dues | 30.00 |
| Supplies/Materials | <u>0.00</u> | Office Supplies | 25.00 |
| | 0.00 | Miscellaneous | 85.25 |
| <u>TRANSFER STATION</u> | | Appropriation | <u>18,610.19</u> |
| Part Time Employee | 37,968.67 | | 20,392.04 |
| Merit Increases | 0.00 | | |
| COLA Increases | 0.00 | <u>PARKS AND RECREATION</u> | |
| Training/Seminars | 353.00 | Full Time Employee | 33,424.80 |
| Engineering | 7,992.34 | Part Time Employee | 1,783.89 |
| Legal Notices | 438.15 | COLA Increase | 0.00 |
| Telephone | 554.10 | Training\Seminars | 0.00 |
| Testing | 776.69 | Telephone | 583.72 |
| Contract | 1,268.00 | Vehicle Maint/Repair | 708.87 |
| Electricity | 1,587.73 | Field Repairs | 0.00 |
| Disposal/Solid Waste | 125,534.53 | Bicentennial Field | 4,470.61 |
| Disposal/Refrigerators | 657.00 | Gazebo Field | 3,536.02 |
| Disposal/Recyclable | 19,534.18 | DCS Field | 535.80 |
| Disposal/Tires | 0.00 | Printing | 0.00 |
| Disposal/Oil | 0.00 | Dues & Subscriptions | 85.00 |
| Maintenance & Repairs | 2,404.04 | Mileage | 0.00 |
| Mowing | 711.25 | Old Home Days | 1,831.04 |
| Dues & Subscriptions | 383.00 | Adult Program/Equip/Facilitator | 2,735.96 |
| Mileage | 0.00 | Family Prog/Equip/Facilitator | 1,498.48 |
| Supplies | 1,459.99 | Senior Prog/Equip/Facilitator | 0.00 |
| Heavy Equipment Contract | <u>3,099.75</u> | Supplies | 519.01 |
| | 204,722.42 | Postage | 206.98 |
| <u>ANIMAL CONTROL</u> | | Vehicle Fuel | 111.05 |
| Part Time Employee | 14,569.07 | Youth/Teen Prog/Equip/Facilitator | 16,005.05 |
| COLA Increase | 0.00 | Equipment | <u>4,060.00</u> |
| Legal Notices | 0.00 | | 72,096.28 |
| Phone/Cell | 914.61 | <u>VEASEY PARK</u> | |
| Veterinary Services | 1,720.00 | Part Time Employee | 15,771.54 |
| Contract | 157.82 | Legal Notices | 154.60 |
| Maintenance & Repair | 1,915.92 | Telephone | 1,059.82 |
| Supplies | 637.84 | Contract | 807.69 |
| Meetings | 0.00 | Electric | 99.86 |

DETAIL STATEMENT OF PAYMENTS

| | | | |
|--------------------------------|-----------------|--------------------------------|-----------------|
| Repairs | 159.00 | <u>PRIOR YEAR ENCUMBRANCES</u> | |
| Supplies | 39.63 | Plan NH | 3,271.23 |
| Miscellaneous | 44.00 | Police Dept Radios | 1,000.00 |
| Swim Instructor | 2,316.88 | Compactor for Transfer Station | 15,000.00 |
| Advertisement | <u>287.43</u> | Electrical Upgrade Transfer St | 3,309.37 |
| | 20,740.45 | Computer Purchase & Networking | 1,069.38 |
| <u>LIBRARY</u> | | Completion of Bandstand | <u>667.93</u> |
| Full Time Employee | 25,686.48 | | 24,317.91 |
| Part Time Employee | 11,517.93 | <u>WARRANT ARTICLES</u> | |
| Merit Increases | 0.00 | Art#1 Safety Serv Complex | 0.00 |
| COLA Increase | 0.00 | Art#2 Engine Design 43/107 | 17,500.00 |
| Telephone | 884.63 | Art#3 Steel Tank-Fire Truck | 22,000.00 |
| Electric | 1,200.00 | Art#4 Protect Gear-Fire | 5,036.00 |
| Heating Oil | 1,294.38 | Art#5 Replace Siding GBW | 8,695.00 |
| Maint. & Repair | 111.94 | Art#6 File Serv-Town Office | 6,165.65 |
| Equipment Maintenance | 200.00 | Art#7 Build Renovation-VP | 23,500.00 |
| Humanities | 500.00 | Art#8 Paint Ext-Town Hall | 4,200.00 |
| Supplies | 750.00 | Art#9 Trash Contain Unit | 4,695.00 |
| Books | 12,000.00 | Art#10 Employee 2.6% COLA | 0.00 |
| Professional Development | <u>800.00</u> | Art#11 Elevator Town Hall | 210.00 |
| | 54,945.36 | Art#12 Ground Water Study | 0.00 |
| | | Art#13 Traffic Management | <u>6,650.00</u> |
| <u>MEMORIAL DAY</u> | 300.00 | | 98,651.65 |
| <u>HERITAGE COMMISSION</u> | 1,000.00 | | |
| <u>CONSERVATION COMMISSION</u> | | | |
| Part Time Secretary | 450.00 | | |
| Legal Services | 110.00 | | |
| Dues | 325.00 | | |
| Supplies | 50.00 | | |
| Postage | 26.00 | | |
| Meetings | 0.00 | | |
| Conservation Comm. Projects | 107.25 | | |
| Open Space Committee | 43.10 | | |
| Land | 0.00 | | |
| Conservation Fund Reimburse | 0.00 | | |
| Easement Monitoring | 0.00 | | |
| Prior Year Encumbrance | <u>400.00</u> | | |
| | 1,511.35 | | |
| <u>DEBT SERVICE</u> | | | |
| Long Term - Principal | 100,000.00 | | |
| Long Term - Interest | 22,500.00 | | |
| Tax Anticipation Note | 0.00 | | |
| Transfer of Funds | 0.00 | | |
| Payment to State | <u>3,631.50</u> | | |
| | 126,131.50 | | |

TOWN EMPLOYEE ROSTER

| | |
|---|-----------|
| Stephen Barry, Selectman | 600.00 |
| Jane Boucher, Planning Board/Zoning Board Secretary | 10,020.73 |
| Melissa Buckner, Office Assistant | 24,960.04 |
| Donna Cisewski, Office Assistant/Human Resources | 33,865.02 |
| Gary Clark, Jr., Assistant Veasey Park | 1,070.64 |
| Yvonn Coleman-Larsen, Library Custodian | 3,356.00 |
| Alex Cote, Highway Agent | 19,999.20 |
| Anne Crawn, MBC Secretary | 454.50 |
| Robert Davidson, Jr., Part Time Parks & Recreation | 403.70 |
| Carmella Davitt, MBC Secretary | 217.50 |
| Evelyn Cronyn, Librarian | 25,696.00 |
| Gail Demars, Office Assistant | 9,865.66 |
| Lynne DeVarney, Office Assistant | 9,482.87 |
| Daniel Deyermund, Police Officer | 32,305.67 |
| Paul Dinneen, Selectmen | 600.00 |
| Eugene Edwards Sr., Transfer Station Manager | 18,453.45 |
| Donald Evans, Part Time Animal Control Officer | 14,569.07 |
| Jeanette Foisy, Deputy Town Clerk/Tax Collector | 30,884.48 |
| Glenda Gonnella, Police Secretary | 30,914.37 |
| Melissa Graykin, Part Time Library | 5,638.35 |
| Michael Greeley, Police Officer | 44,459.49 |
| David Hanson, Jr., Summer Program/Parks & Recreation | 900.00 |
| Eric Hardy, Police Officer | 37,557.92 |
| Cynthia Heon, Town Clerk/Tax Collector/Administrative Assistant | 44,407.60 |
| Robert Heon, Part Time Transfer Station Attendant | 288.00 |
| Matthew Kimball, Full Time Highway | 6,508.08 |
| Michael Lavoie, Police Officer | 33,725.18 |
| Daniel Leddy, Lifeguard Veasey Park | 2,004.00 |
| Jamie Locke, Lifeguard Veasey Park | 3,969.70 |
| Leonard Mandigo, Part Time Transfer Station Attendant | 15,464.95 |
| Maureen Mann, On Call Library | 59.50 |
| Joseph Manzi, Parks & Recreation Director | 33,439.42 |
| Bonni McPherson, Part Time Parks & Recreation | 1,102.75 |
| Frances Menard, Selectman | 650.00 |
| Lisa Morse, Lifeguard Veasey Park | 2,290.50 |
| Carl Oehler, Full Time Highway | 32,957.14 |
| Abby Pelletier, Summer Program/Parks & Recreation | 160.00 |
| Richard Pelletier, Code Inforcement Officer | 39,086.02 |
| Kathleen Phetteplace, Lifeguard Veasey Park | 4,745.38 |
| Steven Piwowarczyk, Full Time Highway | 37,166.00 |
| Kenneth Potter, Part Time Highway | 2,189.00 |
| John Richards, General Assistant | 273.00 |
| R. Andrew Robertson, Selectman | 750.00 |
| Keith Rollins, Highway Agent | 19,915.84 |
| Daniel Simons, Part Time Highway | 484.00 |
| Roger St. Onge, Part Time Police Officer | 9,990.73 |
| Lisa Stevens, Office Assistant | 864.00 |
| Joseph Stone, Selectman | 600.00 |
| Rodney Swanson, General Assistance Director | 455.00 |
| Debra Tibbetts, Office Assistant | 30,017.92 |
| Mark Tibbetts, Part Time Custodian | 19,579.59 |
| Cynthia Tomilson, Treasurer | 600.00 |
| Paul Tower, Police Officer | 42,000.10 |
| Steven Turner, Police Officer | 45,590.87 |
| Cortney Valavane, Lifeguard Veasey Park | 3,910.70 |
| James Warwick, Part Time Transfer Station Attendant | 3,744.27 |
| Jeanette Winslow, Part Time Library | 2,430.08 |
| Robert Wunderlich, Police Chief | 47,222.61 |

ELECTION OFFICIALS

| | |
|--|--------|
| Jonathan Hutchinson, Moderator | 227.89 |
| Douglas Leavitt, Parliamentarian | 30.90 |
| James County, Assistant Moderator | 154.51 |
| Kathleen Berglund, Assistant Moderator | 41.20 |
| James T. Alexander, Assistant Moderator | 41.20 |
| Harriet Cady, Supervisor of Checklist | 153.00 |
| George Owen, Supervisor of Checklist | 213.00 |
| Cherie Sanborn, Supervisor of Checklist | 369.00 |
| Katharyn Williams, Supervisor of Checklist | 156.00 |
| Diane Valade, Supervisor of Checklist | 78.00 |
| Barbara A. Daley, Ballot Clerk | 231.75 |
| Ella Sawyer, Ballot Clerk | 231.75 |
| Suzanne Sherburne, Ballot Clerk | 213.75 |
| Irene B. Shores, Ballot Clerk | 164.80 |
| Janet Swanson, Ballot Clerk | 66.95 |
| Kevin Barry, Ballot Counter | 51.51 |
| Stephen Barry, Ballot Counter | 30.90 |
| Philip Bilodeau, Ballot Counter | 7.73 |
| Richard Boisvert, Ballot Counter | 15.46 |
| Elizabeth Buzzell, Ballot Counter | 7.73 |
| Bernadette Cameron, Ballot Counter | 7.73 |
| Paul Campelia, Ballot Counter | 7.73 |
| Debra Clark, Ballot Counter | 7.73 |
| George Clark, Ballot Counter | 30.90 |
| Karen Cote, Ballot Counter | 7.73 |
| Ginger Demers, Ballot Counter | 7.73 |
| Joseph Dubiansky, Ballot Counter | 12.88 |
| Elaine Gardner, Ballot Counter | 7.73 |
| Jeffrey Gottwald, Ballot Counter | 7.73 |
| Judith Hartgen, Ballot Counter | 25.76 |
| Roger Hartgen, Ballot Counter | 25.76 |
| William Hartigan, Ballot Counter | 7.73 |
| Rebecca Hutchinson, Ballot Counter | 15.46 |
| George Keech, Ballot Counter | 51.51 |
| Robert Knoetner, Ballot Counter | 7.73 |
| Violet Knoetner, Ballot Counter | 7.73 |
| Marc Lamontagne, Ballot Counter | 7.73 |
| Barbara Letourneau, Ballot Counter | 7.73 |
| Amy Marquis, Ballot Counter | 7.73 |
| Roger Marquis, Ballot Counter | 7.73 |
| Joan Mountford, Ballot Counter | 20.61 |
| Peter Onksen, Ballot Counter | 30.90 |
| Gary Roberge, Ballot Counter | 30.90 |
| Frederick Robertson, Ballot Counter | 7.73 |
| Nancy Robertson, Ballot Counter | 7.73 |
| Rachel Stuart, Ballot Counter | 30.90 |
| Janet Swanson, Ballot Counter | 7.73 |
| Rodney P. Swanson, Ballot Counter | 12.88 |
| George Thompson, Jr., Ballot Counter | 7.73 |
| Robert Van Winkle, Ballot Counter | 7.73 |
| Barbara S. Sundstrom, Election Assistant | 131.33 |

REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF DEERFIELD, NH ON DECEMBER 31, 2003

| DATE OF CREATION | DESCRIPTION OF TRUST FUND | PURPOSE OF FUND | HOW INVESTED | PRINCIPAL | | | INCOME | | | GRAND TOTAL P & I 12/31/2003 |
|---------------------|------------------------------|--------------------|-----------------|-----------------------|--------------|------------------|-----------------------|----------------|------------------|---------------------------------------|
| | | | | 12/31/2002 BALANCE | NEW FUNDS | WITH- DRAWALS | 12/31/2002 BALANCE | INCOME 2003 | EXPENDED 2003 | |
| 5/15/1977 | CEMETERY LAND ACQUISITION | CAP RES | PW GOVT | \$ 6,900.00 | | | \$ 6,900.00 | \$ 149.17 | \$ 16,159.11 | \$ 23,059.11 |
| | | | | \$ 6,900.00 | \$ - | \$ - | \$ 6,900.00 | \$ 149.17 | \$ - | \$ 23,059.11 |

| DESCRIPTION OF TRUST FUND FUND SUMMARY 2001 | PURPOSE OF FUND | HOW INVESTED | PRINCIPAL | | | INCOME 2003 | EXPENDED 2003 | GRAND TOTAL P & I 12/31/2003 |
|---|--------------------|-----------------|-----------------------|--------------|------------------|----------------|------------------|---------------------------------------|
| | | | 12/31/2002 BALANCE | NEW FUNDS | WITH- DRAWALS | | | |
| COMMON TRUST FUND A | CEMETERY | GNMA | \$ 23,801.08 | | | \$ 2,299.49 | \$ (2,801.25) | \$ 47,780.91 |
| COMMON TRUST FUND B | CEMETERY | GNMA | \$ 8,078.39 | | | \$ 471.55 | \$ (2,801.25) | \$ 4,752.57 |
| FREEMILL BAPTIST FUND | CHURCH | GNMA | \$ 4,136.83 | | | \$ 136.56 | \$ (136.56) | \$ - |
| PHILBRICK FUND #1 | LIBRARY | GNMA | \$ 5,675.11 | | | \$ 187.34 | \$ (187.34) | \$ - |
| PHILBRICK FUND #2 | LIBRARY | GNMA | \$ 7,798.67 | | | \$ 257.43 | \$ (257.43) | \$ - |
| CROSS-SANBORN FUND | LIBRARY | GNMA | \$ 1,981.57 | | | \$ 65.41 | \$ (65.41) | \$ - |
| PROGRESSIVE GRANGE | SCHOLARSHIP | GNMA | \$ 1,018.15 | | | \$ 85.23 | \$ (100.00) | \$ 1,549.15 |
| FRIENDS OF REBEKAH'S | SCHOLARSHIP | GNMA | \$ 9.24 | | | \$ 12.70 | \$ (25.00) | \$ 363.25 |
| WRC ROOM | LIBRARY | GNMA | \$ 208.72 | | | \$ 8.89 | \$ (6.89) | \$ - |
| JENNETH FUND | EDUCATION | GNMA | \$ 5,134.72 | | | \$ 169.50 | \$ (169.50) | \$ - |
| PHILBRICK-JAMES LIBRARY FO | LIBRARY | GNMA | \$ 38,488.63 | | | \$ 1,055.91 | \$ - | \$ 5,134.72 |
| BILL SANBORN FUND | LIBRARY | GNMA | \$ 333.72 | | | \$ 11.02 | \$ (11.02) | \$ 36,488.63 |
| JOE CARTER MEMORIAL FUND | NEEDY | GNMA | \$ 4,584.95 | | | \$ 160.03 | \$ (284.29) | \$ 333.72 |
| TOWN HALL RESTORATION | TOWN HALL | GNMA | \$ 7,831.27 | \$ 180.00 | | \$ 290.84 | \$ - | \$ 4,723.81 |
| MORRISON CEMETERY FUND | CEMETERY | GNMA | \$ 39,603.30 | \$ 400.00 | | \$ 1,965.00 | \$ (2,850.00) | \$ 9,281.41 |
| OLD CENTRE CEMETERY FUND | CEMETERY | GNMA | \$ 30,007.84 | \$ 2,000.00 | | \$ 1,276.07 | \$ (485.86) | \$ 62,482.25 |
| UNALLOCATED INCOME | CHECKBOOK | PWRMA | \$ - | | | \$ 24.00 | \$ (60.00) | \$ 43,482.62 |
| | | | \$ 178,482.19 | \$ 2,580.00 | \$ - | \$ 8,474.97 | \$ (11,297.71) | \$ 269,216.47 |

DWIGHT D. BARNES
TREASURER, TRUSTEE OF TRUST FUNDS

DEERFIELD SELECTMEN'S REPORT

Another year in the annals of Deerfield town history has come and gone. As Deerfield nears its 250th anniversary of permanent settlement, much has changed, but much is the same. The primary concerns brought to the Board of Selectmen in the year 2003 seemed to focus pretty squarely on age old topics; wise use of the tax dollar, roadway regulation and maintenance, land use concerns, and surprisingly enough, regulation of and protection from, animals.

The selectmen have strived to keep tax rates as low as possible and feel satisfied that we have kept increases both minimal and reasonable. In regard to roads, the selectmen once again found themselves facing the challenges associated with a new, midterm, road agent, but were pleased to find an enthusiastic and capable replacement in Alex Cote who jumped in with both feet and did an outstanding job. Land use concerns occupied much of the select board's meeting time. Deerfield is a desirable place to live and build in, and controversy over subdivision, class 6 road development, conservation, etc... will be with us for the foreseeable future. The selectmen will continue to be as fair and equitable as possible to all parties involved when making decisions and policy. Deerfield's growing population and rural nature have also made for diverse animal related discussions at selectmen's meetings, with topics ranging from horses in the road, uninvited bears at birthday parties, cat eating bands of coyotes... to moose that won't leave the pasture and go back to the woods... All part of what makes Deerfield a special place!

The Board of Selectmen have been particularly pleased to see the bandstand and associated property in the center of town in finished form and thank all who strove to build the bandstand, landscape the property, and bring the playground to completion. Hats off to Joe Manzi for the summer concert series and outstanding Old Home Day celebration as well. The selectmen were also glad to welcome the Sherburne Woods senior housing project to Deerfield. Looking to the future the board hopes to implement further improvements to the center of town, envisioning improved roadways and safer, friendlier pedestrian routes. Other projects in the works include new facilities at Veasey park and practice ball fields at the Deerfield fairgrounds. A resounding thank you to all the committees, volunteers and work groups who have made these projects go!

On a sadder note, Deerfield lost several of its leading citizens in 2003, including well known and loved Roger King, Bill O'Neal, and Rodney Swanson. The selectmen had relied heavily on Rod Swanson who served as welfare director, rescue squad coordinator, tireless bandstand and town hall volunteer... His cheerful acceptance of duty and willingness to help at any and all times is sorely missed. The selectmen are also appreciative of the competence and professionalism shown by our police force in the face of the tragic homicide/suicide that unimaginably stunned Deerfield this year.

The Board of Selectmen take pride in all our town employees, elected and appointed officials, departments and committees. Hats off and thank you to all for doing your best to make Deerfield the wonderful community it is.

The Deerfield Board of Selectmen.

REPORT OF THE TOWN OFFICES

The Town Offices are responsible for a myriad of transactions such as; automobile registrations and supporting documents, vital records (birth, death, marriage), dog registrations, collection of current and delinquent taxes, the custody and care of assessment records, accounts payable, accounts receivable, financial reporting and human resources. This list branches out into many additional duties.

The biggest change in the way Town Government does business was as a result of the Help America Vote Act (HAVA). Visible changes evident to residents were different forms required when registering to vote. The less visible changes involve compliance with accessibility laws. In Deerfield, compliance with HAVA is mostly centered on accessibility to the Historic Town Hall where Deerfield votes. Election Officials attended classes and will continue to do so this upcoming year.

With funding appropriated last year, the Town Offices installed a new file server. At the time no one knew how important the installation would prove to be until the old file server ended its useful life. The Police Department was connected to the Town Office File Server allowing business as usual.

The Town Clerk/Tax Collector's Office is on line with the State of NH, Department of Motor Vehicles and the Bureau of Vital Records allowing residents to accomplish transactions either by mail, or at the Town Offices, for State and local work.

In 2004, the new State Department of Motor Vehicle Program, MAAP, is to be released to municipalities. The MAAP Program will allow for more motor vehicle transactions at the local level and brings with it the possibility of Internet transactions.

Look for updates regarding services, law changes and procedures in the Town Newsletter or check the Town's Website at www.ci.deerfield-nh.us.

The Town Office Staff strives to provide the best possible service to residents. If the answers aren't known they will be researched. Each resident is encouraged to ask questions or offer suggestions. While the law must be followed, sometimes more efficient ways of accomplishing a task can be achieved by sharing thoughts.

Respectfully Submitted,

Cynthia E. Heon
Town Clerk/Tax Collector
Administrative Assistant

PHILBRICK-JAMES LIBRARY REPORT

| | |
|--|--------|
| Visits to the library in 2003 | 8293 |
| Books/other materials borrowed in 2003 | 15,989 |
| New families registered | 81 |

| | |
|--|--------|
| Books at the library in 2002 | 19,283 |
| Books added to the collection in 2003 | 663 |
| Books weeded from the collection in 2003 | 637 |
| Books in the library at the end of 2003 | 19,309 |

REGULAR YEAR-ROUND HOURS

Mondays and Wednesdays 1 to 8 PM

Tuesdays 9 AM to 5 PM

Thursdays and Fridays 1 to 5 PM

Saturdays 9 AM to 12 noon

Closed Sundays

Highlights of 2003:

- ◆ Free cultural passes to Christa McAuliffe Planetarium, Canterbury Shaker Village, Currier Gallery of Art, Museum of New Hampshire History and the **Museum of Fine Arts in Boston** (new this year!)
Thanks to the Friends of the Library for helping with the funding of some of these passes!
- ◆ Monthly book discussion of mostly contemporary works of fiction
- ◆ Valentine-making activity
- ◆ Rubberstamping workshop
- ◆ Recycling presentation with Waddie Winslow
- ◆ Co-sponsored with the Historical Society: speaker Marty Basch (world-traveller by bicycle)
- ◆ Kick-off event for the Reading Rocks theme with the Friends of the Library
- ◆ "Reading rocks the Granite State" summer reading program
- ◆ Read-Alouds at Veasey Park during swim lessons
- ◆ Take-It and Make-It at Home craft kits
- ◆ Musician Steve Blunt performing at Old Home Day
- ◆ Tiger Cubs program on "Family Life Now and Then"
- ◆ Preschool Storytime on Tuesdays at 9:30 AM with stories, poems, songs and crafts geared for ages 3 and 4 year olds
- ◆ Food for Fines for the Deerfield Food Pantry

We do have Internet access at the town library. We also have a copy machine. We also have reproducible IRS forms. We are the year-round collection point for the Deerfield Food Pantry. We also collect Boxtops for Education, Campbell's soup labels and Steeplegate Mall receipts for the public school.

Thanks to everyone who has volunteered their time and talents to help the library grow!

Evelyn F. DeCota, Librarian

FINANCIAL REPORT OF PHILBRICK-JAMES LIBRARY

12/31/03

| | |
|----------------------------------|-----------|
| Balance on hand, January 1, 2003 | 20,138.99 |
|----------------------------------|-----------|

Receipts:

| | | |
|--|-----------|------------------|
| Interest | 19.38 | |
| Donations, fines, book receipts, gifts | 125.90 | |
| Copier income | 30.00 | |
| Humanities Grant | 150.00 | |
| McNaughton Refund | 39.29 | |
| Town Funds Transferred | 15,467.95 | <u>15,832.52</u> |

Expenditures:

Supplies and Maintenance

| | | |
|-----------------------|----------|----------|
| Public Service | 1,056.75 | |
| Office Supplies | 620.90 | |
| USPS | 29.60 | |
| Equipment Maintenance | 495.27 | |
| Equipment | 605.97 | |
| Internet | 217.75 | 3,026.24 |

| | | |
|-----------------|----------|----------|
| <u>Contract</u> | 3,374.45 | 3,374.45 |
|-----------------|----------|----------|

Programs and Personnel Expenses

| | | |
|--------------------------------|--------|--------|
| Humanities Programs | 275.00 | 275.00 |
| Family memberships: | | |
| Currier | 50.00 | |
| NH Historical | 50.00 | |
| Canterbury Shaker Villlage | 100.00 | |
| Christa McAuliffe Planetarium | 200.00 | |
| NH Trustee membership/meetings | 70.00 | |
| Professional Development | 165.00 | 635.00 |

Books and Periodicals

| | | |
|-------------------|----------|----------------------|
| Books | 7,997.51 | |
| Magazines | 253.64 | |
| Newspapers | 218.00 | |
| McNaughton rental | 62.50 | |
| Video Coop | 200.00 | 8,731.65 (16,042.34) |

| | |
|------------------------------------|------------------|
| Balance on hand, December 31, 2003 | <u>19,929.17</u> |
|------------------------------------|------------------|

PHILBRICK-JAMES LIBRARY BUILDING FUND 2003

| | |
|---------------------------------|-------------|
| Balance on Hand January 1, 2003 | \$22,931.16 |
|---------------------------------|-------------|

Receipts:

| | | |
|-----------------------------|----------|----------|
| Trustee of the Ttrust Funds | 1,966.76 | |
| Interest | 101.38 | |
| Donations | 323.78 | 2,391.92 |

| | |
|-----------------------------------|---------------------------|
| Balance on Hand December 31, 2003 | <u>\$25,323.08</u> |
|-----------------------------------|---------------------------|

Deerfield Conservation Commission Annual Report 2003

The Deerfield Conservation Commission (DCC) is a volunteer board with members appointed for three-year terms by the Selectboard. State Law RSA 36-A calls for the establishment of conservation commissions for "the proper utilization and protection of natural resources and the protection of watershed resources." The commission may also, with Selectboard approval, acquire land as conservation areas, or town forests, and then manage those areas.

As a central part of our mission land conservation continues to be a primary task of every commission member. During the year 2003, members of the commission worked closely with landowners and representatives of Bear-Paw Regional Greenways to finalize 3 conservation easements and began the initial groundwork on 2 others. Members also monitored several of the existing easement properties. A conservation easement is an involved process, requiring negotiations with the landowner, Commission, town officials, lawyers and other parties. Landowners usually give easements because they wish to have their land protected for future generations to enjoy or to keep it intact and open, as they have known it. They consider it a viable way of preserving the heritage and character of Deerfield. An easement is established in perpetuity.

The Commission continues to work with Bear-Paw, an organization created by DCC in 1995, and with the Deerfield Open Space Committee (DOSC) to find ways to protect and preserve open space and the rural character of Deerfield. There will be much development pressure placed on Deerfield in the years ahead and these groups are working together to set aside some lands for uses such as passive recreation of the townspeople, wildlife habitat and future infrastructure. The Commission will be working together with the DOSC at Town Meeting in early 2004 to present a warrant article for such purposes.

Regulated wetland activities in town continued to be a prime concern as several applications needed to be evaluated. Commission members ensure that wetland and shore land protection laws are adhered to when applications are received. The Commission reviews these applications with attention to shoreline and wetland protection laws. The Commission also reviewed and investigated letters of complaint concerning wetland violations and reported on those.

Some of our projects during 2003 included funding logging operations to prepare a parking lot at the Peg King Park; renewing the Tree Farm status of the Dowst Cate Town Forest; working with the Forestry Commission on management of the several town forests in Deerfield; encouraging developers to put backlands into conservation areas and members met with several landowners of large parcels to inform them of optional uses of their land other than residential development.

We look forward to 2004 with continued commitment to Deerfield – to preserving its open spaces and wildlife habitats for the enjoyment and health of its people. We look forward to working with members of the community to ensure a clean, safe environment for our children. Our motto is "Serving Future Generations of Deerfield Citizens."

The members of the commission wish to thank the Select Board and the citizens of Deerfield for their continued input and support.

The Commission meets at the Town Offices the first Wednesday of every month at 7:30. Interested citizens are always welcome.

2004 Members: Erick Berglund (Financial Officer), Anne Deely, Mary Doane (Resigned), Brenda Eaves (Co-Chair), Wes Golomb, Kate Hartnett, Chad McCabe, Joe Sears (Co-Chair), Becky Whitmeyer

Respectfully submitted,

Joe Sears, Co-Chair

CONSERVATION LANDS 2002
Deerfield, New Hampshire

| Parcel | Map/Lot | Type | Acres |
|-----------------------------------|------------------|---------------------------|--------------|
| <i>Dowst Cate</i> | 416/16 | <i>Town Forest</i> | 110 |
| Weiss | 416/18 | <i>Town Forest</i> | 93 |
| Wells | 411/39 | <i>Town Forest</i> | 83 |
| Hart | 403/2 | <i>Town Forest</i> | 71 |
| Arthur Chase | 414/73 | <i>Town Forest</i> | 38 |
| Alvah Chase | 413/96 | <i>Town Forest</i> | 27 |
| McNeil | 406/12 | <i>Town Forest</i> | 63 |
| Lindsay/Flanders | 415/30 | <i>Town Forest</i> | 68 |
| | | | |
| Hartford Bk (Fowler, etc.) | 414/37,38,39,40 | <i>Conservation Lands</i> | 38 |
| Yeaton | 405/98 | <i>Conservation Lands</i> | 17 |
| | | | |
| Shores | 405/53 | <i>Easement</i> | 128 |
| Sherburne | 416/24 | <i>Easement</i> | 44 |
| Kay Williams | 405/84 | <i>Easement</i> | 89 |
| Cottonwood | 424/93.9 + misc. | <i>Easement</i> | 120 +/- |
| Linden | 414/3 | <i>Easement</i> | 10 |
| Olsen (Deerfield Piece) | 404/9 | <i>Easement</i> | 137 |
| Stillbach | 424/?? | <i>Easement</i> | 100? |
| Menard | 415/57 | <i>Easement</i> | 230 |
| Curry | 408/45 & 46 | <i>Easement</i> | 342 |
| Pendleton | 409/47 & 54 | <i>Easement</i> | 184 |
| Jaeger | 409/55 & 408/11 | <i>Easement</i> | 111 |
| Burbank | 408/4,12,14 | <i>Easement</i> | 107 |
| Lewis Builders | 408/20 | <i>Easement</i> | 6 |
| Former Malouin | 409/48 | <i>Easement</i> | 1 |

Note: Town Forests and Conservation Lands are Town-owned for conservation purposes.
Easement land is privately owned, but cannot be developed.

ANNUAL REPORT FOR THE DEERFIELD OPEN SPACE COMMITTEE 2003

The Deerfield Open Space Committee (DOSC) is two years old. We are a volunteer subcommittee of the Deerfield Conservation Commission, working to encourage active consideration of voluntary open space protection by Deerfield landowners. The Select Board and Conservation Commission created DOSC after the March 2001 Town Meeting Vote to use current use penalty fees for conservation. While the Deerfield Conservation Commission is the steward of the Conservation Fund, the DOSC helps promote the use of the funds for land conservation purposes. Up to thirteen DOSC members are appointed by the Select Board, with representatives from the Select Board, Planning Board, Municipal Budget Committee, Conservation Commission, and at-large members.

The DOSC vision is:

A Deerfield with sustaining rural character, where homes, businesses, and services are set within a functioning network of wild lands, managed forests, and working farms.

Over the past two years, DOSC has been working to create the most efficient strategy to expend limited land conservation funds before approaching the Town for bonding authority. In 2003, DOSC members followed the work plan developed in 2002, focusing on:

- ◆ initial identification of areas for potential high conservation values, using several tools including the co-occurrence maps produced for Deerfield by Bear Paw Regional Greenway and displayed at the 2003 Town Meeting
- ◆ a strategy to prioritize land protection efforts
- ◆ a plan for communicating and contacting landowners and citizens
- ◆ research to inform a bond article for funding major easement projects

Our general work plan for the next few years includes:

- 2002—Develop the vision and action plan
- 2003—Research area or parcel candidates for protection
- 2003—Start to identify priority projects
- 2003 on—Contact landowners
- 2003 on—Begin negotiations with landowners
- 2003 on—Publicize the process to encourage interested landowners to learn more
- 2004 on—Maintain sufficient funding
- 2004 on—Fieldwork and help with research, surveys, etc.
- 2004 on—Expand knowledge of options.

Deerfield Open Space Committee members: Erick Berglund, Tom Foulkes, Erik Gross, Kate Hartnett, Linda Lee, Rob Mathews, Judy Muller, Andy Robertson, Wendy Schorr. Please contact any one of us for more information, or if you would like to consider joining the Committee. Volunteers include Anne Burnett and Jeanne Menard. **For more information:** For a copy of the “Vision for Deerfield” brochure, please contact either Erick Berglund (463.5593) or Kate Hartnett (463.9091), Co-chairs.

DEERFIELD VOLUNTEER FIRE ASSOCIATION

The Deerfield Volunteer Fire Department responded to a total of 141 calls in 2003.

During 2003 Deerfield Volunteer Fire Department firefighters donated many hours for training maintenance work details, school programs, fundraisers and specials programs and events. At the 2004 Town Meeting we are asking the citizens of Deerfield to support two (2) warrant articles. First, \$10,000.00 to reimburse the Fire Association that they had to use to replace the steel tank in our 1980 International Engine 3. Second, \$24,825.62 to replace a 1993 Ford Taurus car for a 2004 Tahoe to be used for inspections, fires, department business and to transport firefighters to mutual aid calls and training sessions.

Once again, we would like to thank the citizens of Deerfield for their support and donations they have extended to the Department this year.

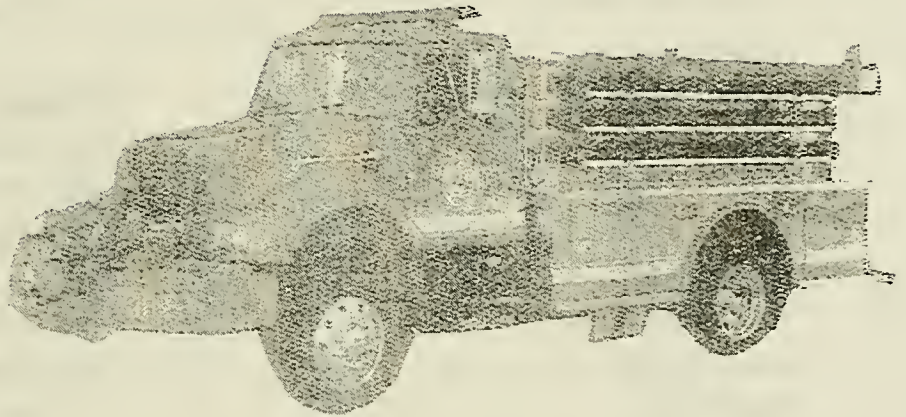
Yours in Fire Protection,

Mark A. Tibbetts
Fire Chief

Deerfield Fire Department

4A Old Centre Road
Deerfield, New Hampshire 03037

Phone: (603) 463-7721
Home: (603) 463-3798



Deerfield Volunteer Fire Department 2003 Fire Statistics

| | | | |
|-------------------|----|----------------|---|
| Accidents | 62 | Chimney Fires | 5 |
| Mutual Aid | 16 | Gas Spill | 1 |
| Car Fire | 5 | Assist Rescue | 1 |
| Smoke in Building | 2 | Missing Person | 1 |
| House Fire | 2 | Tree Fires | 4 |
| Fire Alarms | 14 | Propane Leak | 1 |
| Wires Burning | 5 | Stove Fires | 3 |
| Brush Fires | 18 | Service Call | 1 |

DEERFIELD VOLUNTEER FIRE DEPARTMENT 2003 ROSTER

George F. Clark, Captain
Jack Sullivan
Barbie Raymond
Dwight Stevens, Deputy Chief
Rick Heon, Lieutenant
Keith Rollins, Chief Engineer
James Walker, Engineer
Dianne Kimball
Nick Tordoff, Lieutenant
Mark A. Tibbetts, Fire Chief
Donald W. Smith
Daniel Briggs, Captain
David Twombly
Gary Clark, Deputy Chief
George Keech
Dennis Kimball
Matt Kimball, Captain
Charles Sanborn
Donald F. Smith, Captain
Gerry Purdy
Kevin MacDonald
Dana Briggs
Bud Clark
Paul Kimball
Ginger Demers
Steve Foster
Kevin Briggs

Bradley Briggs
Warren Billings, III, Lieutenant
Aaron Cady
Wally Twombly
Paul Smith
Harvey Robinson
Dale L. Purdy
John Dubiansky
Alex Cote
Jon Thereien
Peter Demers
Glenn Young
Jeff Smith
Mark Young

Explorers

Warren Billings, IV
Gary Clark, Jr.
Joshua Raymond
Ben Van Berkum
Matt Fisher
Brett Demers
Eric Seitz

DEERFIELD VOLUNTEER FIRE DEPARTMENT

INCOME

| | |
|--|---------------------|
| Balance Carried Forward 1/1/2003 | \$ 5,610.15 |
| Town of Deerfield (appropriation) | 27,079.22 |
| Town of Deerfield (warrant article) | 22,000.00 |
| Donations – Firemen | 254.00 |
| Check not cashed | 4.87 |
| Transfer from Deerfield Volunteer Fire Association | 5,000.00 |
| Total Income | \$ 59,948.24 |

EXPENSES

| | |
|---------------------------|---------------------|
| Truck Repair | \$ 1,986.68 |
| Radio Repairs | 1,992.47 |
| Postage | 59.20 |
| Dues & Publications | 1,017.87 |
| Radio Equipment | 937.80 |
| Miscellaneous Repairs | 675.15 |
| Protective Clothing | 731.75 |
| Fire Tools & Supplies | 4,320.24 |
| Supplies | 2,785.68 |
| Equipment | 18,821.63 |
| Miscellaneous | 30.00 |
| Engine III (New Tank) | 10,335.00 |
| Citizen's Bank (Transfer) | 12,000.00 |
| Total Expenses | \$ 55,693.47 |
| Balance as of 12/31/03 | 4,254.77 |

Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at www.nhdfi.org or 271-2217 for wildland fire safety information.

2003 FIRE STATISTICS

(All fires Reported thru November 03, 2003)

TOTALS BY COUNTY

| | <u># of Fires</u> | <u>Acres</u> |
|--------------|-------------------|--------------|
| Belknap | 40 | 4.86 |
| Carroll | 46 | 13.99 |
| Cheshire | 8 | .68 |
| Coos | 7 | 17.40 |
| Grafton | 22 | 12.60 |
| Hillsborough | 60 | 11.34 |
| Merrimack | 98 | 10.45 |
| Rockingham | 56 | 18.54 |
| Strafford | 34 | 7.94 |
| Sullivan | 3 | 2.03 |

CAUSES OF FIRES REPORTED

| | |
|-----------|-----|
| Arson | 10 |
| Campfire | 25 |
| Children | 13 |
| Smoking | 20 |
| Debris | 226 |
| Railroad | 3 |
| Lightning | 2 |
| Equipment | 8 |
| Misc* | 67 |

(*Misc: powerlines, fireworks, electric fences, etc.)

| | <u>Total Fires</u> | <u>Total Acres</u> |
|------|--------------------|--------------------|
| 2003 | 374 | 100 |
| 2002 | 540 | 187 |
| 2001 | 942 | 428 |
| 2000 | 516 | 149 |

ONLY YOU CAN PREVENT WILDLAND FIRES

John Dodge, Ranger

Mark A. Tibbetts, Warden

RESCUE SQUAD

The Deerfield Rescue Squad would like to extend our sincere thanks to the town for their continued support. We had 164 calls last year and we were very glad to see more street numbers at the end of driveways or on mailboxes. This may seem to be a silly thing to those who have lived in town for a long time, but for the newer members on the squad this is very important part of finding you quickly when you need us. Speaking of new members we would like to introduce our newest member, his name is Craig Kostrzewski. He has been involved in medical services for a number of years. Welcome Craig! The members of the squad are looking forward to seeing all of you at the town meeting or around town. I have included a list of our rescue squad to help put names with the faces you may see. If you have any questions or concerns please let me know. Please call me at 463-9834 or my other phone at 396-0156 and leave a message if I am away from my phone.

Thank you,
Barbie Raymond
President
Deerfield Rescue Squad

48-R3 Steve Hussey
48-R4 Bryan Bruce
48-R5 Craig Kostrzewski
48-R6 John Dubiansky
48-R7 Tim McGarry
48-R9 Charlie Sanborn

48-R10 Barbie Raymond
48-R13 Jeanie Menard
48-P2 Christopher Gamache
48-R15 Michelle Gamache
48-R16 Margo Dearbhail
48-P 1 Dave Brass

POLICE DEPARTMENT ANNUAL REPORT 2003

The Deerfield Police Department experienced another busy year in 2003, answering 6,396 calls for service. In addition to the calls answered by the officers, there were 3,827 calls answered by the Department Secretary. The following is a summary of the Department's activity:

Traffic Enforcement

In answer to many complaints by citizens, the Department conducted random enforcement patrols on various Town roads to apprehend speeders. These "directed patrols" have been successful in changing the way some people drive. These patrols will be continued throughout 2004 as well. In 2003, the officers issued 828 citations, of which 199 were issued to residents and 628 to non-residents; 922 warnings were written with 300 going to residents and 622 to non-residents. Saturday, Friday and Tuesday, respectively, were the days most citations/warnings were issued. The 36-55 year old group received the most (702) and the under 19 years old received the least (81). The average speed was 51 MPH and the average speed over the posted limit was 17 MPH. Citations issued resulted in over \$57,300 in fines paid to the State.

Motor Vehicle Crashes

There were a total of 81 motor vehicle crashes investigated in 2003 compared to 85 the previous year. Statistically, the hours between 7am-8am had the most crashes. Most occurred on Friday, and Tuesday had the least amount. Male drivers between 26-35 years old and those under 19 years old had the most crashes (16 each) and those males between 19-21 years old and those over 60 years old had the least amount (4 each). Females 36-45 years old had the most (9) and those over 60 years old the least (1). Skidding (18) and driver inattention (14) accounted for the highest contributing factors. A total of 21 people received injuries. Of a total of 156 occupants, all but 48 used passenger restraints. A total of 29 other crashes were reported, but these were not investigated by officers, compared to 23 last year.

Criminal Activity

Some of the 468 criminal cases handled by the Police Department this year include Burglary (14), Criminal Mischief (63), Threatening (18), DWI (12), Driving after Suspension of License (17), Unlawful Possession of Drugs/Alcohol (20), Reckless Operation of a Vehicle (19), Simple Assault (36), and Untimely Deaths (4). There were also cases of Identity Fraud, Internet Fraud and Internet Child Pornography investigated.

Court Activity

Every time a citation is issued or an arrest is made, the person charged has the right to appear in court to plead their case. The first court date is an arraignment and the second is for the trial. Whenever there is a trial, the charging officer and any witnesses must appear to testify. Unless the officer is actually on duty, which is not the usual case, they are paid at their overtime rate. All violations and misdemeanors are heard at Auburn District Court, Felony cases are heard at the Superior Court in Brentwood and juvenile cases are heard in Derry Family Court.

The Deerfield Police appeared in Court on 46 different days for 598 charges. There were a total of 346 defendants, most with multiple charges. The current status shows that there was a finding on 136 violations, 63 misdemeanors and 4 felonies. Six cases had a Not Guilty finding, 31 defendants failed to appear, 179 cases were continued for trial to a later date in 2004 and 7 felonies were submitted to the Grand Jury.

Other Activity

During 2003, the Deerfield Police assisted other police agencies 214 times, responded to 105 business/residential alarms, performed 457 business/residential security checks and responded to 58 false 911 calls. Whenever 911 is dialed, even if you hang up, an officer will respond to insure that there is no emergency.

The Police completed 110 VIN verification checks for residents. The officers assisted the Fire Department at 48 fires and responded to 139 rescue calls.

The Department investigated 37 incidents involving domestic violence and 4 restraining order violations. The law mandates that at any domestic violence incident involving an assault or threat, the officer must make an arrest. In almost every case where a Restraining Order is served, the officer is required to seize all firearms and ammunition. These are held at the Police Department and can only be released upon issuance of a court order. A storage fee is assessed to the owner and must be paid prior to getting the weapons returned. Anyone convicted of a Misdemeanor offense involving domestic violence is not allowed to possess a firearm.

There were 6 sexual assaults investigated this year compared to 14 last year.

The Department members performed 39 public assists and 68 motorist assists in 2003.

The officers investigated 28 complaints involving juveniles and 11 violations of the Safe Schools Act.

The Department conducted over 9,200 hours of patrol covering over 67,400 miles, spent over 500 hours on investigations, over 225 hours in court, over 600 hours of training and over 60 hours on Community Service Projects. Over 90 hours was spent on teaching the D.A.R.E. program at the Community School.

At the Halloween gathering that was organized by the Parks & Rec Department, we handed out to the children about 140 trick-or-treat bags filled with goodies. Officers have been working with local contractors, the Board of Selectmen and some of the local kids to construct a skate board park. We've also been looking into starting a Police Explorer Post.

The Department provides bicycle helmets to any Deerfield child that needs one, free of charge. The helmets are purchased with funds raised by selling the unclaimed bicycles we recover. Any resident interested in purchasing an inexpensive bicycle for their child should contact the Police Department during normal business hours.

The Department also has a limited supply of gun locks that residents may request. These are also free of charge, while supplies last.

Members of the Department also work "private details" to earn extra money. The officers work on their off-duty time or on their scheduled days off. These details are requested by various vendors and are completely paid for by the vendor, not the taxpayers. The vendor pays the hourly wages for the officer, an hourly rate for the use of the cruiser, and, pays all administrative costs. There is a line item in the budget, but this money is not actually raised by taxation, and is only spent when the details are requested. Officers that worked these details and the hours they worked are as follows: Wunderlich (104.5), Greeley (153), Turner (54.5), Tower (121.5), Hardy (80.5), Deyermond (90), Lavoie (96.5), St Onge (141), Gonnella (58). The officer's salaries, shown elsewhere in the Town Report, include these detail wages.

Members of the Department as of December 31, 2003 are:

Full Time Employees

Chief Robert Wunderlich
Glenda Gonnella, Administrative Secretary
Lt. Michael Greeley
Sgt. Steven Turner

Cpl. Paul Tower
Patrolman Eric Hardy
Patrolman Daniel Deyermond
Patrolman Michael Lavoie

Part Time Officers

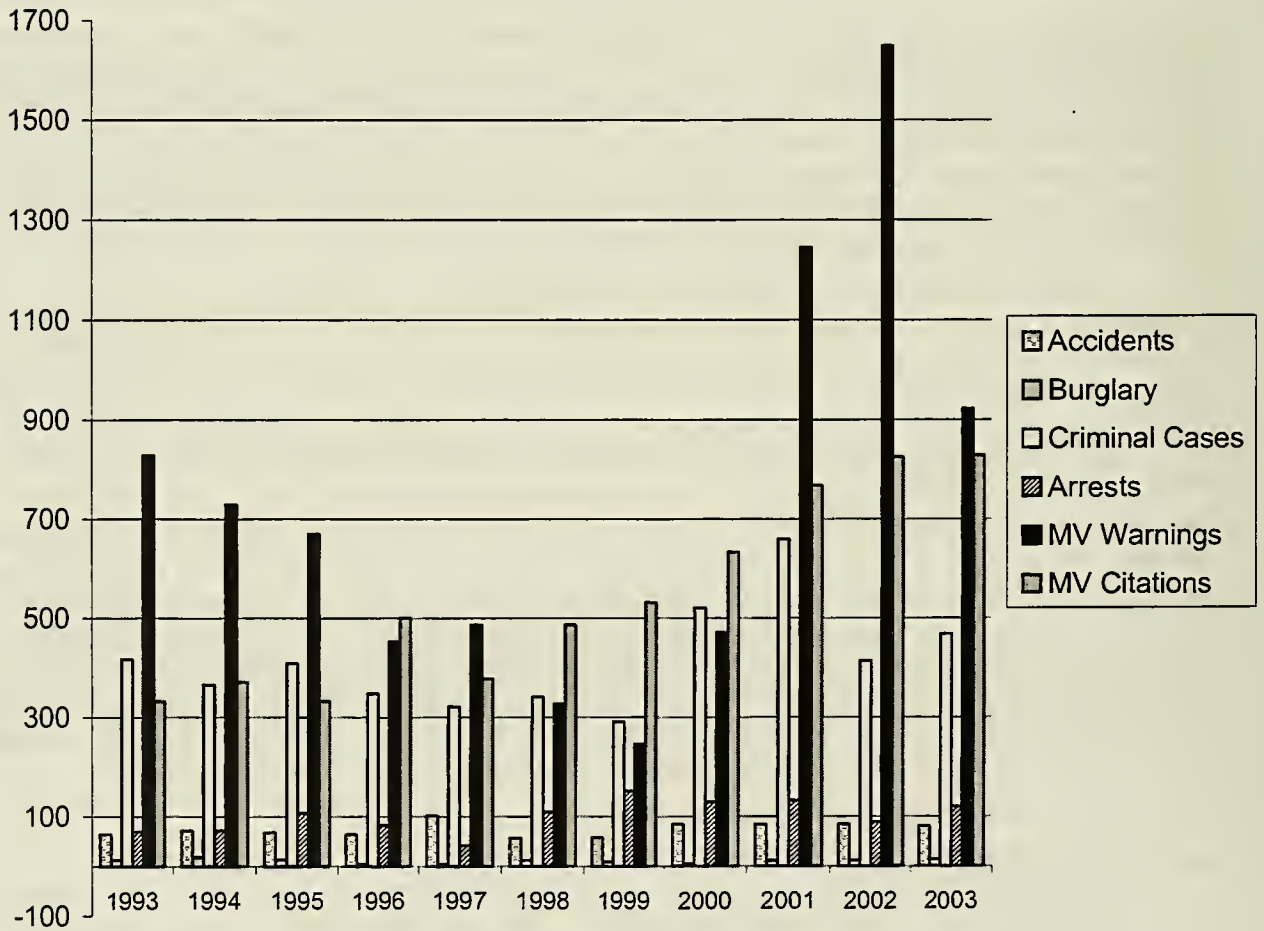
Patrolman Roger St Onge

Patrolman Glenda Gonnella

You can contact the Deerfield Police 24-hours per day at 463-7432 (or 911 in emergencies), during normal business hours Monday-Friday 8:00am- 4:00pm at 463-7258. You may also contact us via email at dfld@metrocast.net or, contact the Chief at chiefrh@metrocast.net.

DEERFIELD POLICE ACTIVITY CHART 2003

| | 1993 | 1994 | 1995 | 1996 | 1997 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 |
|-------------------|------|------|------|------|------|------|------|------|------|------|------|
| Accidents | 65 | 72 | 68 | 64 | 102 | 57 | 58 | 84 | 84 | 85 | 81 |
| Burglary | 13 | 18 | 13 | 4 | 4 | 12 | 8 | 5 | 11 | 12 | 14 |
| Criminal Cases | 417 | 366 | 409 | 348 | 322 | 341 | 291 | 521 | 660 | 414 | 468 |
| Arrests | 70 | 72 | 107 | 83 | 42 | 109 | 151 | 129 | 132 | 89 | 120 |
| MV Warnings | 829 | 730 | 670 | 453 | 487 | 327 | 246 | 471 | 1245 | 1649 | 922 |
| MV Citations | 333 | 372 | 333 | 501 | 378 | 487 | 532 | 634 | 768 | 825 | 828 |
| Calls for Service | 1008 | 1047 | 1327 | 2063 | 3848 | 3899 | 3542 | 4733 | 5644 | 6355 | 6396 |



BUILDING INSPECTOR /CODE ENFORCEMENT REPORT

2003

This past year, building permits have remained on par with the last few years. We did see a slow down in the growth of new single family dwellings for the second consecutive year, but that is expected to change as a number of mid size subdivision are in the approval stage. With perspective buyers waiting I'm anticipating a brisk summer. Permits issued for new homes where at 19 from 30 the previous year. Total building permits remained about the same with the a shift from new homes to additions and accessory buildings. Overall I expect growth to continue as new building lots become available and an increase in new dwellings this year.

A continued reminder to residents that if you have been issued, a building permit you must notify this office when your project is complete. Certificates of occupancy need to be issued in order for you to occupy or use the space.

Still an area of concern for many new residents, are animals, livestock and ones right to own and keep them. Deerfield is a residential / agriculturally zoned community and for the most part any and all forms of agriculture are legal from farming to livestock to the necessary accessory buildings to house them. With the number of barn permits issued this year, many people appear to be taking advantage of this with horse barns and indoors arenas the most popular.

Progress is continuing slowly as we continue to move forward with removal of unused vehicles. Please keep in mind the Deerfield Zoning Ordinances do not allow the storage of more than two vehicles that are not intended for nor capable nor being used, on the public roadways. New legislation has been passed this year giving the communities the ability to impose fines on a daily basis until the properties have been brought into compliance. Owners not complying will be referred to the attorney generals for follow up through the courts if necessary. We will continue to send letters to those who exceed this limit. If you need help in disposing of unwanted vehicles please let me know and I will put you in touch someone who can assist you.

| Year | '94 | '95 | '96 | '97 | '98 | '99 | '00 | '01 | '02 | '03 |
|------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Building Permits | NA | 82 | 72 | 103 | 122 | 142 | 174 | 169 | 176 | 168 |
| Dwellings Units | NA | 28 | 25 | 27 | 40 | 55 | 65 | 58 | 30 | 19 |

If you have any question about the Building Codes or the Zoning Ordinances please feel free to call or stop in to see me at my office in the George B. White Building.

Submitted Feb 4, 2002
Richard H Pelletier

Building Inspector Town of Deerfield

DEERFIELD HIGHWAY DEPARTMENT

There have been some changes made to the Highway Department since last June. Safety Green Shirts and vests were purchased in an effort to make the Highway Department more visible. There are now four full-time employees on the Highway Department. New Highway Department Policies and Maintenance Schedules for the road systems have been put into place. Highway Department employees attended various classes held by the UNH T2 Technology Center. The programs were very informative and offered basic knowledge of various road construction and maintenance practices.

There were several projects in various stages last year. Haynes Road, Old Center Road and Griffin Road were being prepared for paving over the summer. The State Engineers were consulted for their input and they suggested that more blasting be done, gravel added, and underdrains installed. It was their professional opinion that these extra steps would ensure more years of service from the roads. Increased growth creates increased traffic flow from vehicles of all types. Other factors that figure into current construction practices are traffic counts and the size of today's automobiles. In addition to this work, other Town roads were slated for overlaying. Meetinghouse Hill and Brown Road were completed, along with a short section of Mt. Delight Road. Parade Road was put off for this year, but the work has been included in the budget for 2004.

Mountain Road is another ongoing project for the Highway Department. In the 2003 Budget, money was appropriated for Mountain Road reconstruction. However, the plans were not submitted to the Town until early June which was after the budget was approved. The scope of the project submitted after Town Meeting required substantially more funding than was originally allocated. A plan was put forward to do some work on Mountain Road taking into consideration that there was a shortfall in funding. Test borings were taken to establish the base of the road in known problem areas. Brush cutting was started, some of the ditching done, and gravel was added to a short section. Unfortunately, cold weather put a halt to further work. The remaining money for the Mountain Road reconstruction has been encumbered and earmarked for the completion of the ongoing Mountain Road project.

Culverts on Town roads were in need of immediate attention in 2003. They were addressed on an as needed basis. The brush on Town roads had not been cut back in some time. The worst spots were addressed on an as needed basis as well. The same holds true with the ditching. However, these projects will need regular attention to maintain proper drainage.

The section of Griffin Road from Whittier Road to VanBerkum's Nursery is the reconstruction project for 2004. There are culverts to be replaced, blasting of protruding ledge in the road (as well as in the ditch line), trees to be removed and gravel to be added. The project has been reviewed with the State and is expected to be finished in a timely manner. The State's input and expertise on this and other projects has been extremely valuable and greatly appreciated.

The plan for the Highway Department in 2004 is to get caught up on the small things. For example, starting at one end of a road and doing everything from brush cutting to ditching until that road is completed unless circumstances arise that dictate otherwise. The ultimate goal is to make sure that the Highway Department is prepared and equipped to successfully function for the growth and betterment of Deerfield.

Sincerely,

Alex Cote
Highway Agent

ANNUAL REPORT OF THE DEERFIELD PLANNING BOARD, 2003

The general duty of the Deerfield Planning Board is to promote municipal planning. The specific duties are described under Planning and Zoning in NH RSA 674:1, and include to:

- (1) prepare, amend, and update a master plan to guide the development of the municipality;
- (2) carry out the master plan and make recommendations regarding development;
- (3) report on and recommend programs for municipal development and improvements, and erection of public structures;
- (4) recommend amendments to the zoning ordinance or zoning map;
- (5) make field inspections as necessary.

After public request, a public hearing, and discussions at several meetings, the Board proposed changing the age of eligibility for senior housing from 55 to 62 (Section 213 of the Senior Housing Overlay District). The voters approved that change on the 12 March 2003 ballot.

In 2003, the Board met 26 times, generally twice a month on the 2nd and 4th Wednesdays at 7:30 p.m., plus two additional Wednesday night meetings to continue consideration of subdivision proposals. Through those meetings, the Board:

- Granted conditional approval to two major residential subdivisions
- Approved seven minor residential subdivisions
- Approved twenty driveway permits
- Granted three lot line adjustments
- Approved three Site Plans under the Commercial/Industrial Overlay District
- Received two inquiries regarding possible upgrade of Class VI Roads to Class V Town Maintained Roads to allow subdivision
- Heard many informal consultations to consider possible options for subdivision

In addition to the activity summarized above, the Board has a significant number of applications on hold or continued into 2004. The number of applications increased substantially during 2003, creating a waiting list of up to six months for an appointment. In an effort to improve responsiveness, the Board initiated discussion with the Select Board about the possibility of jointly sharing the hiring of a professional planner with an adjacent town to help manage the work load.

In 2004, in addition to addressing the rising permitting load, the Board plans to update the master plan (last updated five years ago in 1999) and the Capital Improvement Plan (last updated in 1987).

Board members and terms are listed at the front of this Annual Report.

Respectfully submitted,

Katherine Hartnett
Vice Chair

ZONING BOARD OF APPEAL ANNUAL REPORT 2003

The year 2003 saw a significant rise in the number of cases (30) up from last year's (23). The board met on the fourth Tuesday of every month. The board held extra sessions as required.

The case log included:

Variances 22 = (15 granted, 3 denied, 1 no decision & 3 continued to 2004)

Special Exceptions 6 = (3 granted, 2 Denied and 1 Not Accepted);

Administrative decisions = None

Rehearing = 3 (ZBA reversed itself once and denied the other two requests.

The Board during the summer of 2003 compiled a list of weaknesses in the ordinance along with questions and comments gathered during the past year or so of cases. These were compiled into a report which was presented to the Planning Board. In September an excellent working session was held between the Chair of the ZBA and Planning Board. This working session reviewed the report, allowed the ZBA to propose changes to the ordinance and obtain answers as to the spirit of the ordinance (Commercial Overlay District).

Board members attended the quarterly meetings held by the Board of Selectmen in conjunction with the Planning Board. These meetings are always helpful in continuing open dialogue between the boards and code enforcement.

The chair appointed the Vice Chair and Board secretary to study the cost of conducting a hearing. It was found that the Town was shouldering 65% of the average cost. The Board voted in December to change this practice by requiring the applicants to pay an average of 59% of the cost and the town 41%. This makes Deerfield's fee higher than surrounding towns who when queried expressed that they were experiencing the same revenue stream problems. Fees were set at \$ 100.00 per application and \$7.00 for notices (each abutter).

The board continued to search for prospective alternates. Four citizens came in, two did not return after the first meeting; one was turned down for recommendation by the board. The fourth prospective alternate on their 2nd of three required meeting as the year closed.

The Board of Adjustment was established in 1970 within the Deerfield Zoning Ordinance as required by NHRSA 673:1, Section IV and specified in RSA 673:3. The Board of Selectmen appoints its five members to three-year staggered terms and may appoint five alternate members. The Board of Adjustment also acts as the "Building Code Board of Appeals" as approved by voters at a Town Meeting. "Rules of Procedure" were adopted in 1970 as required by RSA 676:1 for all land use boards. Copies of the boards procedure are on file with the Town Clerk.

The most common types of appeals include: (1) A variance that deals with your use of your land and the land's unique problem(s); (2) A special exception is a permitted use as outlined in the ordinance but requiring a hearing and approval of the Board; (3) Administrative decisions are those made by an official where the applicant believes that a mistake was made. One or two other types of appeals can be made but the first three are most common. Read the instructions carefully, seek help if you need it, but remember that you alone must decide the type of appeal that is appropriate for your problem. Keep the instructions when you file; they are yours. An applicant must be the owner of the property, or his agent, to file an appeal. An agent must obtain the notarized signature of the owner and attach the letter to the application. Applications for appeal to the Board may be obtained only from the Selectmen's Office, the Building Inspector, or the Planning Board. Completed applications, with the appropriate fee and mailing cost, should be filed with the Board at least 10 days before the fourth Tuesday of the month. This allows sufficient time to place a legal notice in a newspaper having general circulation, post notices, and notify the applicant and abutters by certified mail at least five days prior to the date of the hearing.

Respectfully Submitted

Anthony J. Di Mauro, Chairman

DEERFIELD HERITAGE COMMISSION

2003

The Deerfield Heritage Commission devoted most of the year to increasing awareness of our old barns and the part they played in our Town's history. Member Jim Deeley made several presentations to other towns, to encourage and prepare them to conduct a Barn Survey for the New Hampshire Preservation Alliance, based on our experience. We added four new barns to our Survey.

Our field trip this year was to Sanborn Mills for an educational and enjoyable old-fashioned barn raising (Project Manager, Jim Deeley).

We published the second Barn Calendar for 2004, to an enthusiastic response. We feel that this could lead to a valuable collection. We look forward to working on several new projects this year.

Kathryn E. Williams, Chair
Deerfield Heritage Commission

Heritage Commission Members:

Kathryn E. Williams, *Chair*

James Deely, *Vice-Chair*

Caroline Hoague, *Secretary*

Joe Sears, *Finance*

Fran Menard, *Selectmen's Representative*

Rebecca Hutchinson

Irene Shores

Elsie Brown, *Alternate*

Gile Beye, *Alternate*

DEERFIELD PARKS AND RECREATION

2003 was a year of great growth for the Parks and Recreation Department. The growth was evident both in the increasing numbers participating in the department programs, as well as the number of programs themselves.

Our department depends on the help and support of Town individuals, businesses and organizations to be successful; and to all of you we owe a great debt of gratitude. Our volunteers include those individuals who chaperone our field trips and dances, making these events possible. We also depend heavily on volunteers in all our youth sports. These people donate countless hours coaching, refereeing and running our concession stands. Have you ever noticed how many of the coaches are there for every sport making it a year round volunteer position? Please thank them every chance you get because they are a tremendous asset to our children.

Big thanks also go out to all the volunteers who make Old Home Days the event that it is. Our entire event running staff for Old Home Days returned once again in 2003. They included Jeanne Menard, Cindy Hanson, Dave Rothmund, Mark Tibbetts, Briana Donovan, and many others. A special thanks, once again goes to the Robertson family for preparing our wonderful Chicken BBQ feast, and to the Barnes family for all their donations. 2003 was also the year that fireworks became part of the Old Home Days tradition. The fireworks were paid for entirely through citizen and business donations. We thank all of you for your generosity, and for making fireworks a reality at Old Home Days.

The Parks and Recreation Department also want to thank the Deerfield Fire and Police Department for their partnership and support with many of our events. The Police Department has provided detail at our dances, extra support at Old home days, free child finger printing at our health fair, bags of goodies at our "tail gate trick or treat" and lots of other help and support throughout the year. Steve Turner in particular was instrumental in this year's lighting of the Gazebo/Fireman's Santa Parade, doing much of the "heavy lifting" and set-up. We rely greatly on Chief Mark Tibbetts and the Fire Department throughout the year for many of our community events and activities. They are always there for us.

We are also fortunate to have such a great working relationship with the Deerfield Community School, which we depend upon greatly for many of our events, and for our weekly announcements in "The Bridge" (thanks Kandy). Along those lines, thanks as well to Beth Mokas, Lisa Brochu and the "Communicator."

We also appreciate the support of those businesses that sponsored our softball teams this past season.

Lastly, regarding community support, I would like to say how fortunate I feel to be part of such a supportive community that not only is active in participating in our programs, but also brings wonderful ideas to us for programs. This past year there were four great examples: Colleen Guardia, who brought forward the idea of "Tail Gate Trick or Treating," Cindy Hanson, for the Easter Egg Hunt/Easter Party, Pattie Smellie, for the "Buddy Walk," and Tina Layton for the "Community Health Fair." Each of these was wonderful events that started with a citizen's idea for Deerfield. I encourage all of you to continue this trend.

In terms of our budget there is a slight increase this year. This goes consistently with the growth previously mentioned. It should be noted that an increase in the Parks and Recreation budget does not necessarily mean a net increase. Because many of our programs are supported with user fees, sponsorships, donations, and concessions we generate a large percentage of offsetting revenue. For example in 2003 our department generated over \$30,000 in offsetting revenue. We will continue to explore new ways to generate additional revenue, while maintaining affordable programs.

Two other issues I would like to address are field development and Veasey Park. As most of you know we are currently involved in a lease agreement with the Deerfield Fair Association for land use for athletic fields. This past fall members of the Deerfield Recreation commission as well as other volunteers began some field preparations and repairs for availability this spring. We plan on this being the beginning of much use of that land. Volunteers and donated materials are needed. Please contact myself or Commission Chairman, Jack Hutchinson for more information.

Regarding Veasey Park, the new bathroom facilities will be put in this spring. This is due to the work of the Veasey Park Commission, Don Williams and Paula McCoy.

Looking forward to a great 2004, and wishing all of you the same.

Joe Manzi,
Director Deerfield Parks and Recreation

REPORT OF THE SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help the dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants who are selected for their specialized skills or services. Each year, with the approval of your appointed representatives, the Commission staff designs and carries out programs of area-wide significance that are mandated under New Hampshire and federal laws or regulations, as well as local projects which would pertain more exclusively to your community.

Technical assistance is provided in a professional and timely manner by staff at the request of your Planning Board and/or the Board of Selectmen. The Commission conducts planning studies and carries out projects that are of common interest and benefit to all member communities, keeps your officials apprised of changes in planning and land use regulation and, in conjunction with the New Hampshire Municipal Association, offers training workshops for Planning and Zoning Board members on an annual basis.

SERVICES THAT WERE PERFORMED FOR THE TOWN OF DEERFIELD DURING THE PAST YEAR ARE AS FOLLOWS:

1. Co-sponsored the Municipal Law Lecture series. Deerfield officials were invited to these meetings.
2. Conducted traffic counts at eighteen (18) locations in the Town of Deerfield. Data was forwarded to the Planning Board.
3. Forwarded to the Planning Department a copy of the *Regional Bicycle and Pedestrian Plan*.
4. Updated the town's road base map and forwarded copies to the NHDOT and the Board of Selectmen.
5. Provided technical assistance to the Planning Board regarding the information on parking requirements in the SNHPC communities.
6. Provided the Deerfield Conservation Commission a set of documents pertaining to New Hampshire's Wetlands and Shorelands workshop.
7. Provided a videotape of the discussion on the decision of the US Supreme Court on Tahoe Sierra Preservation Council Inc., et al. vs. Tahoe Regional Planning Agency, et al.
8. Provided technical assistance regarding Planning Board fees for site plan and subdivision applications in the SNHPC communities.

Deerfield's Representatives to the Commission are:

Frederick J. McGarry

George H. Thompson

Executive Committee Member: Frederick J. McGarry, Treasurer

ROCHESTER/RURAL DISTRICT VNA & HOSPICE

Your VNA & Hospice continues as your home health agency providing intermittent skilled home care to individuals of all ages. Our services include nursing, rehabilitation, personal care, medical social services and homemaking. We are proudly celebrating 90 years of service to the community. Your community support allows us to provide care to those with no insurance, those that have insurance that does not cover a significant portion of the cost of care provided and to provide services for which there is no reimbursement.

We are proud of our clinical staff, which includes nurses trained in the specialty fields of: wound care, diabetic education, ostomy care, lactation, IV care and management, psychiatric nursing and hospice. We have a very experienced group of professionals on staff and they are managing much more acutely ill patients on a daily basis. It is not just a cliché that hospital stays are shorter and people are leaving hospitals sicker, it is the truth.

We have spent the last year transitioning to our new home care software and implementing a point of care, electronic record. This means that each of our professional clinicians have a laptop and immediate access to all pertinent medical records. The nursing shortage is an actuality and we are depending on technology to help us deal with the shortage. With the aid of an electronic record, time for trips to the office can be decreased, duplication as simple as writing the patient name on each piece of documentation is eliminated and information is current, not waiting to be filed.

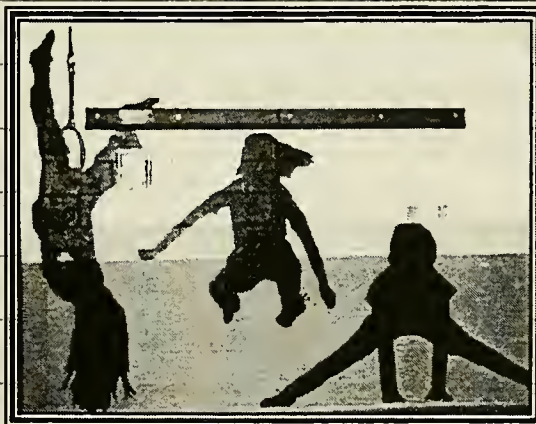
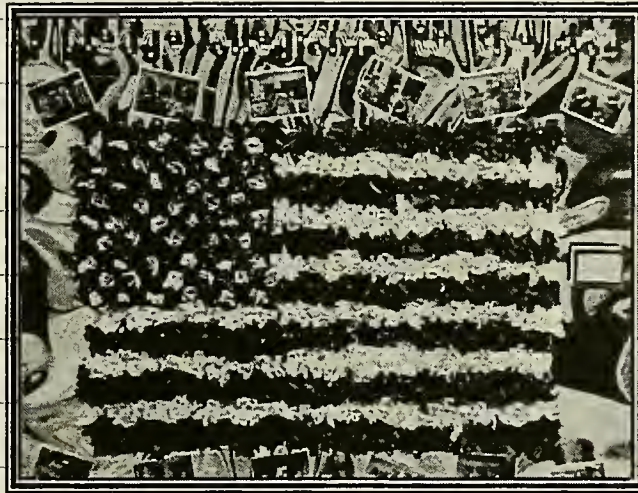
We are also able to monitor patients via a telehealth unit, assessing the patient from the office. We are able to monitor blood pressure, pulse, weight, blood sugar and verify that the patient is taking their medication appropriately. The patient can be visualized while the visit is made and wounds can be assessed. These types of advancements in care will help us cope with the nursing shortage as we move forward.

Total visits provided in Deerfield in 2003 (annualized):

| | | | |
|----------------------------|-----|---------------------------------------|-----|
| Skilled Nurse | 309 | <u>Percentage of patients:</u> | |
| Physical Therapy | 32 | Medicare | 66% |
| Occupational Therapy | 3 | Medicaid / HCBC | 27% |
| Speech Therapy | 0 | Private insurance | 7% |
| Medical Social Worker | 2 | Self pay | 0% |
| Licensed Nursing Assistant | 71 | Grant funding | 0% |
| Homemaking | 0 | <u>Percentage of patients</u> | |
| | | over 76 years = | 55% |

Submitted by: Linda Hotchkiss RN, MHSA Executive Director

Deerfield School District



**2003
REPORTS**

1. Introduction

2. Methodology



3. Results
4. Discussion

OFFICERS OF THE DISTRICT
For the Year Ending June 2003

MODERATOR
Douglas Leavitt

SCHOOL BOARD

| | |
|-----------------|-------------------|
| Kevin Barry | Term Expires 2004 |
| Donald Gorman | Term Expires 2005 |
| Judy Williams | Term Expires 2005 |
| John Harrington | Term Expires 2006 |
| Kevin Webber | Term Expires 2006 |

DISTRICT CLERK
Kandy Davitt

DISTRICT TREASURER
Cindy Tomilson

SUPERINTENDENT OF SCHOOLS
Thomas Haley

ASST. SUPERINTENDENT OF SCHOOLS
David Dziura

BUSINESS ADMINISTRATOR
Peter Aubrey

PRINCIPAL
Paul Yergeau

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Town Hall in said District on the 9th day of March, 2004 at 7:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.
5. BY PETITION: Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the School District of Deerfield on the second Tuesday of March.

The polls are to open at 7:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Deerfield this 5th day of February, 2004.

Kevin Barry, Chair
Donald Gorman
John Harrington
Kevin Webber
Judy Williams
Deerfield School Board

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Deerfield Community School in said District on the 20th day of March, 2004 at 9:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2 To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the District will vote to raise and appropriate the sum of \$2,152,010 to provide for the high school tuition costs of Deerfield students. **This is a special warrant article.**

School Board recommends approval
Budget Committee recommends approval

4. To see if the District will vote to approve the long-term, exclusive high school tuition agreement negotiated by the Deerfield School Board with the Concord School District.

5. To see if the District will vote to create an expendable general trust fund under the provisions of RSA 198:20-c to be known as the Roof Repair Trust Fund, for the purpose of funding future replacement at Deerfield Community School, and to raise and appropriate the sum of up to \$40,000, from surplus, for this purpose, and to authorize the use/transfer of up to \$40,000 from the June, 2004 fund balance for this purpose.

School Board recommends approval
Budget Committee recominends approval

6. To see if the District will vote to raise and appropriate the sum of up to \$25,000, from surplus, to be added to the Special Education Trust Fund previously established, and to authorize the use/transfer of up to \$25,000 from the June 30, 2004 fund balance for this purpose.

School Board recommends approval
Budget Committee recommends approval

7. To see if the District will vote to raise and appropriate the sum of \$17,000 to support the research and planning activities of the Space Needs Committee.

School Board recommends approval
Budget Committee recommends approval

8. To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District, inclusive of all funds appropriated in previous articles on this warrant.

9. To choose Agents and committees in relation to any subjects embraced in the Warrant.

10. To transact other business that may legally come before said meeting.

Given under our hands and seal this 5th day of February, 2004.

Kevin Barry, Chair
Donald Gorman
John Harrington
Kevin Webber
Judith Williams
Deerfield School Board

**DEERFIELD SCHOOL DISTRICT
2004/05 BUDGET**

| Purpose of Appropriation | Expenditures 2002/03 | Approved Budget 2003/04 | School Board's Budget 2004/05 | Budget Committee | |
|----------------------------------|-------------------------|-------------------------------|--|------------------------|-------------------------------|
| | | | | Recommended 2004/05 | Not Recommended 2004/05 |
| | | | | | |
| INSTRUCTION | | | | | |
| Regular Program | 3,432,487 | 3,836,752 | 4,310,344 | 4,310,344 | |
| Special Program | 1,697,108 | 1,925,407 | 1,948,191 | 1,948,191 | |
| Other Instructional Programs | 15,750 | 21,500 | 23,610 | 23,610 | |
| SUPPORT SERVICES | | | | | |
| Student Support Services | 154,602 | 171,539 | 195,932 | 195,932 | |
| Instructional Staff Services | 94,923 | 117,210 | 120,019 | 120,019 | |
| General Administration | | | | | |
| Other School Board | 33,463 | 27,379 | 28,281 | 28,281 | |
| Executive Administration | | | | | |
| SAU Management Services | 168,717 | 171,956 | 178,454 | 178,454 | |
| School Administrative Services | 202,403 | 203,499 | 213,579 | 213,579 | |
| Business Services | | | | | |
| Operation/Maint. of Plant | 292,249 | 309,268 | 338,098 | 338,098 | |
| Student Transportation | 470,969 | 517,746 | 567,100 | 567,100 | |
| Other Support Services | 709,838 | 831,325 | 946,673 | 946,673 | |
| Non-Instructional Services | 117,457 | 109,578 | 105,427 | 105,427 | |
| Facilities Acquisitions & Const. | 2,237 | 4 | 4 | 4 | |
| OTHER OUTLAYS | | | | | |
| Debt Service - Principal | 312,374 | 355,000 | 55,000 | 55,000 | |
| Debt Service - Interest | 52,263 | 28,513 | 15,263 | 15,263 | |
| To Food Service Fund | 0 | 1 | 1 | 1 | |
| To Expendable Trust | 0 | 75,000 | 0 | 0 | |
| SPECIAL WARRANT | | | | | |
| ARTICLES | | | | | |
| Roof Repair Trust | 0 | 0 | 40,000 | 40,000 | |
| Special Ed. Trust | 0 | 0 | 25,000 | 25,000 | |
| Space Needs-Research | 0 | 0 | 17,000 | 17,000 | |
| TOTAL APPROPRIATIONS | 7,756,840 | 8,701,677 | 9,127,976 | 9,127,976 | |

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

| ACCOUNT # | DESCRIPTION | 2002-2003 EXPENDED | 2003-2004 BUDGET | 2003-2004 PROJECTED | 2004-2005 PROPOSED | DOLLAR INC./DEC. | MBC RECOMMEND |
|------------------------------|--|-----------------------|---------------------|------------------------|-----------------------|---------------------|---------------------|
| 1100 REGULAR PROGRAMS | | | | | | | |
| 001-1100-110-108-000 | TEACHERS SALARIES | 1,465,095.71 | 1,671,619.00 | 1,647,298.00 | 1,794,945.00 | 123,326.00 | 1,794,945.00 |
| | <i>Reflects track increases, personnel changes; includes new 1/2 Health Instructor @ \$15,698</i> | 7,800.00 | | | | | |
| 001-1100-111-108-000 | INTERN STIPENDS | | 7,800.00 | 7,800.00 | 7,800.00 | 0.00 | 7,800.00 |
| | <i>6 @ \$1,300</i> | | | | | | |
| 001-1100-112-108-000 | SUBSTITUTE SALARIES | 33,836.25 | 18,000.00 | 14,000.00 | 21,600.00 | 3,600.00 | 21,600.00 |
| | <i>Established formula of 60 people X 6 days X \$60/day.</i> | | | | | | |
| 001-1100-113-108-055 | TECH REPAIR | 7,967.77 | 11,742.00 | 11,742.00 | 11,000.00 | (742.00) | 11,000.00 |
| | <i>Reflects current staffing. Implementation of new server and continued replacement of older problematic machines reflects projected hours.</i> | | | | | | |
| 001-1100-114-108-000 | AIDE SALARIES | 25,944.19 | 27,358.00 | 15,486.00 | 26,614.00 | (744.00) | 26,614.00 |
| | <i>(2) Kindergarten + (1) part-time classroom aide</i> | | | | | | |
| 001-1100-115-108-000 | TITLE 1/READING RECOVERY | 8,208.32 | 82,765.00 | 73,711.00 | 99,211.00 | 16,446.00 | 99,211.00 |
| | <i>Salary for (2) full-time positions for FY 05 - Gross budgeted - Title 1 funds to offset \$41,353</i> | | | | | | |
| | REGULAR PROGRAMS SALARIES | 1,548,852.24 | 1,819,284.00 | 1,770,017.00 | 1,961,170.00 | 141,886.00 | 1,961,170.00 |
| 001-1100-561-108-000 | HIGH SCHOOL TUITION | 1,623,067.22 | 1,827,374.00 | 1,994,156.00 | 2,152,010.00 | 324,636.00 | 2,152,010.00 |

Budgets High School Tuition for 247 students at area high schools. Current year High School enrollment is 240 students

- 14 STUDENTS AT P.A. @ \$7,928 = \$109,592 (3.0% estimated increase - current tuition \$7,600)
 33 STUDENTS AT COE-BROWN @ \$9,581 = \$316,173 (9.9% actual increase - current tuition \$8,720)
 166 STUDENTS AT CONCORD HIGH @ \$8,774 = \$1,456,484 (2.9% actual increase - current tuition \$8,527)
 10 STUDENTS AT CONCORD HIGH @ \$8,953 = \$89,530 (2.9% actual increase - current tuition \$8,701)
 6 STUDENTS AT CENTRAL @ \$6,700 = \$40,200 (no increase - current tuition \$6,700)
 6 STUDENTS AT MEMORIAL @ \$6,700 = \$40,200 (no increase - current tuition \$6,700)
 6 STUDENTS AT DOVER HIGH @ \$8,847 = \$53,082 (8.0% estimated increase - current tuition \$8,191.54)
 3 STUDENTS AT RAYMOND HIGH @ \$7,552 = \$22,656 (2.7% actual increase - current tuition \$7,356)
 3 STUDENT AT SOMERSWORTH HIGH @ \$8,031 = \$24,093 (10.4% actual increase - current tuition \$7,276)

| | | | | | | | |
|---------------------------------------|---|------------------|------------------|------------------|------------------|-----------------|------------------|
| INSTRUCTIONAL EQUIPMENT-REPAIR | | | | | | | |
| 001-1100-430-108-000 | INSTR. EQUIPMENT REPAIR | 10,345.47 | 7,000.00 | 7,000.00 | 7,000.00 | 0.00 | 7,000.00 |
| | <i>Projection for repairs to aging equipment</i> | | | | | | |
| 001-1100-430-108-055 | TECHNOLOGY EQUIPMENT REPAIR | 2,896.98 | 1,000.00 | 1,000.00 | 2,000.00 | 1,000.00 | 2,000.00 |
| | <i>Printer and wiring expenses; Network OS maintenance agreement</i> | | | | | | |
| 001-1100-611-108-055 | COMPUTER REPAIR PARTS | 6,468.72 | 4,000.00 | 3,000.00 | 5,000.00 | 1,000.00 | 5,000.00 |
| | <i>Regularly replaced items and replacement of machine parts that are out of warranty</i> | | | | | | |
| | INSTRUCTIONAL EQUIPMENT - REPAIR | 19,711.17 | 12,000.00 | 11,000.00 | 14,000.00 | 2,000.00 | 14,000.00 |

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

| ACCOUNT # | DESCRIPTION | 2002-2003 EXPENDED | 2003-2004 BUDGET | 2003-2004 PROJECTED | 2004-2005 PROPOSED | DOLLAR INC./DEC. | MBC RECOMMEND |
|--------------------------------|---|-----------------------|---------------------|------------------------|-----------------------|---------------------|---------------------|
| TEACHING SUPPLIES | | | | | | | |
| 001-1100-610-108-000 | GENERAL SUPPLIES | 28,899.56 | 39,000.00 | 39,000.00 | 35,000.00 | (4,000.00) | 35,000.00 |
| | <i>Figure compiled using five year average</i> | | | | | | |
| 001-1100-610-108-006 | FOREIGN LANGUAGE | 1,988.42 | 3,000.00 | 3,000.00 | 2,500.00 | (500.00) | 2,500.00 |
| 001-1100-610-108-008 | ART | 11,006.86 | 13,682.00 | 13,682.00 | 13,955.00 | 273.00 | 13,955.00 |
| 001-1100-610-108-017 | GUIDANCE | 786.38 | 814.00 | 814.00 | 814.00 | 0.00 | 814.00 |
| 001-1100-610-108-023 | MATH | 7,897.36 | 7,550.00 | 7,550.00 | 9,930.00 | 2,380.00 | 9,930.00 |
| | <i>Replace textbooks 6,7,8</i> | | | | | | |
| 001-1100-610-108-024 | MUSIC | 2,047.57 | 4,200.00 | 4,200.00 | 2,500.00 | (1,700.00) | 2,500.00 |
| 001-1100-610-108-025 | PHYSICAL EDUCATION | 3,317.67 | 3,519.00 | 3,519.00 | 2,019.00 | (1,500.00) | 2,019.00 |
| 001-1100-610-108-027 | LANGUAGE ARTS | 25,246.00 | 26,898.00 | 26,898.00 | 19,445.00 | (7,453.00) | 19,445.00 |
| 001-1100-610-108-029 | SCIENCE | 6,303.55 | 9,697.00 | 9,697.00 | 8,250.00 | (1,447.00) | 8,250.00 |
| 001-1100-610-108-030 | SOCIAL STUDIES | 7,084.39 | 7,404.00 | 7,404.00 | 7,404.00 | 0.00 | 7,404.00 |
| 001-1100-650-108-055 | SOFTWARE-REG. ED. PROGRAMS | 7,734.47 | 6,000.00 | 6,000.00 | 6,000.00 | 0.00 | 6,000.00 |
| | <i>Includes consumable materials such as paper & pencils, as well as texts, resource materials such as dictionaries, and lab materials. Costs here have been determined using 5 year cost averaging. Some costs have been moved to item repair and replacement.</i> | | | | | | |
| | TEACHING SUPPLIES | 102,302.23 | 121,764.00 | 121,764.00 | 107,817.00 | (13,947.00) | 107,817.00 |
| INSTRUCTIONAL EQUIPMENT | | | | | | | |
| 001-1100-731-108-000 | NEW INSTRUCTIONAL EQUIPMENT | 799.89 | 1.00 | 1,806.00 | 2,700.00 | 2,699.00 | 2,700.00 |
| | <i>Physical education, music and language arts items such as listening stations moved from teaching supplies</i> | | | | | | |
| 001-1100-733-108-000 | NEW FURNITURE/FIXTURES | (170.92) | 2,116.00 | 2,393.00 | 3,000.00 | 884.00 | 3,000.00 |
| | <i>New furnishings such as bookcases, teacher desks, stools, storage cabinets, and shelving units</i> | | | | | | |
| 001-1100-733-108-055 | NEW FURNITURE - COMPUTER | 814.27 | 600.00 | 600.00 | 600.00 | 0.00 | 600.00 |
| | <i>Ergonomically correct furnishings for computers</i> | | | | | | |
| 001-1100-734-108-000 | NEW TECHNOLOGY EQUIPMENT | 3,404.95 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| 001-1100-734-108-055 | NEW COMPUTER/NETWORK EQUIP | 1,716.00 | 2,890.00 | 2,890.00 | 1.00 | (2,889.00) | 1.00 |
| 001-1100-735-108-000 | INSTRUCTIONAL EQUIP. REPLACEMENT | 6,708.54 | 3,230.00 | 3,230.00 | 7,230.00 | 4,000.00 | 7,230.00 |
| | <i>Replacement of items such as music and PE equipment, classroom VCRs, tape recorders, digital cameras, AV carts, and overhead projectors</i> | | | | | | |
| 001-1100-737-108-000 | FURNITURE/ FIXTURE REPLACEMENT | 4,427.25 | 6,818.00 | 6,842.00 | 7,000.00 | 182.00 | 7,000.00 |
| | <i>Replacement of furniture on established replacement schedule</i> | | | | | | |
| 001-1100-738-108-055 | COMPUTER/NETWORK REPLACEMENT | 18,415.91 | 27,500.00 | 26,602.00 | 16,400.00 | (11,100.00) | 16,400.00 |
| | <i>Computer purchase (regular replacement cycle), additional computer for classroom added last year, replacement peripherals</i> | | | | | | |
| | INSTRUCTIONAL EQUIPMENT | 36,115.89 | 43,156.00 | 44,363.00 | 36,932.00 | (6,224.00) | 36,932.00 |
| | TOTAL 1100 | 3,330,048.75 | 3,823,578.00 | 3,941,300.00 | 4,271,929.00 | 448,351.00 | 4,271,929.00 |

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

| ACCOUNT # | DESCRIPTION | 2002-2003 EXPENDED | 2003-2004 BUDGET | 2003-2004 PROJECTED | 2004-2005 PROPOSED | DOLLAR INC./DEC. | MBC RECOMMEND |
|---|--|-----------------------|---------------------|------------------------|-----------------------|---------------------|---------------------|
| 1200 SPECIAL PROGRAMS | | | | | | | |
| 001-1200-110-108-000 | TEACHERS SALARIES | 393,374.15 | 487,767.00 | 494,535.00 | 562,369.00 | 74,602.00 | 562,369.00 |
| | <i>Reflects only track increases & personnel changes</i> | | | | | | |
| 001-1200-111-108-000 | SPEC. ED. SECRETARY | 12,880.00 | 13,339.00 | 11,134.00 | 13,339.00 | 0.00 | 13,339.00 |
| 001-1200-114-108-000 | AIDE SALARIES | 351,897.13 | 352,009.00 | 383,361.00 | 391,030.00 | 39,021.00 | 391,030.00 |
| | <i>FY 2003/2004 budgeted 29 aides, current actual aides 32</i> | | | | | | |
| 001-1200-115-108-000 | SUMMER SERVICES | 46,950.08 | 49,500.00 | 49,981.00 | 48,500.00 | (1,000.00) | 48,500.00 |
| | <i>Program held at DCS, mandated by Federal Law, to prevent regression</i> | | | | | | |
| 001-1200-116-108-000 | SPECIAL ED. COORDINATOR | 46,051.96 | 52,788.00 | 52,788.00 | 52,788.00 | 0.00 | 52,788.00 |
| 001-1200-117-108-000 | PRESCHOOL AIDES | 9,220.80 | 24,340.00 | 15,466.00 | 19,500.00 | (4,840.00) | 19,500.00 |
| | <i>(3) part-time positions</i> | | | | | | |
| 001-1200-312-108-000 | CENTRAL ADMIN. COST | 27,959.94 | 31,101.00 | 31,092.00 | 33,854.00 | 2,753.00 | 33,854.00 |
| | <i>Transportation & Out of District coordination, Sped federal funds bookkeeping, Spedis data entry & monitoring</i> | | | | | | |
| 001-1200-321-108-000 | TUTORING SERVICES | 0.00 | 1.00 | 0.00 | 1,500.00 | 1,499.00 | 1,500.00 |
| | <i>Required by law for housebound/extended day students</i> | | | | | | |
| 001-1200-322-108-000 | SPECIAL ED. TRAINING | 0.00 | 800.00 | 800.00 | 2,000.00 | 1,200.00 | 2,000.00 |
| | <i>Required by law</i> | | | | | | |
| 001-1200-323-108-000 | CONTRACTED SERVICES | 81,011.26 | 64,300.00 | 51,120.00 | 59,000.00 | (5,300.00) | 59,000.00 |
| | <i>Vision & OT services, Autism & EH consultants, Outside evals, Inclusion facilitator</i> | | | | | | |
| | SPECIAL PROGRAMS SALARIES AND SERVICES | 969,345.32 | 1,075,945.00 | 1,090,277.00 | 1,183,880.00 | 107,935.00 | 1,183,880.00 |
| 001-1200-568-108-000 | SUMMER PROGRAM TUITION | 26,171.95 | 24,000.00 | 42,324.00 | 45,050.00 | 21,050.00 | 45,050.00 |
| | <i>Reflects currently identified students who will need intensive summer programming</i> | | | | | | |
| 001-1200-569-108-000 | SPECIAL PLACEMENTS/TUITION | 692,423.43 | 804,935.00 | 668,200.00 | 699,140.00 | (105,795.00) | 699,140.00 |
| | <i>Supports out-of-district placements and tuition mandated by disabled students' education plans</i> | | | | | | |
| SPECIAL PROGRAM MILEAGE AND SUPPLIES | | | | | | | |
| 001-1200-580-108-000 | SPECIAL ED. MILEAGE | 705.59 | 1,250.00 | 1,250.00 | 350.00 | (900.00) | 350.00 |
| 001-1200-610-108-000 | SPECIAL ED. SUPPLIES | 6,405.59 | 11,500.00 | 11,500.00 | 13,150.00 | 1,650.00 | 13,150.00 |
| | <i>Summer program & general teaching supplies</i> | | | | | | |
| 001-1200-650-108-055 | COMPUTER SOFTWARE | 1,061.07 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 |
| | SPECIAL PROGRAM MILEAGE AND SUPPLIES | 8,172.25 | 13,750.00 | 13,750.00 | 14,500.00 | 750.00 | 14,500.00 |

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

| ACCOUNT # | DESCRIPTION | 2002-2003 EXPENDED | 2003-2004 BUDGET | 2003-2004 PROJECTED | 2004-2005 PROPOSED | DOLLAR INC./DEC. | MBC RECOMMEND |
|-----------|-------------|-----------------------|---------------------|------------------------|-----------------------|---------------------|------------------|
|-----------|-------------|-----------------------|---------------------|------------------------|-----------------------|---------------------|------------------|

SPECIAL PROGRAM EQUIPMENT

| | | | | | | | |
|--|-------------------------------------|--------------|--------------|--------------|--------------|------------|--------------|
| 001-1200-430-108-000 | EQUIPMENT REPAIRS/MAINT. AGREEMENTS | 0.00 | 0.00 | 0.00 | 3,624.00 | 3,624.00 | 3,624.00 |
| <i>Copier - budgeted in 2490-430 for FY 03/04</i> | | | | | | | |
| 001-1200-733-108-000 | NEW FURNITURE/FIXTURES/EQUIP | 0.00 | 4,176.00 | 4,176.00 | 1.00 | (4,175.00) | 1.00 |
| 001-1200-734-108-055 | NEW COMPUTER/NETWORK EQUIP | 995.00 | 2,600.00 | 2,600.00 | 1,995.00 | (605.00) | 1,995.00 |
| <i>Equipment required by IEP's (1 child specific computer and assistive devices)</i> | | | | | | | |
| 001-1200-738-108-055 | REPLACE COMPUTER/NETWORK EQUIP | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| SPECIAL PROGRAM EQUIPMENT | | | | | | | |
| | | 995.00 | 6,777.00 | 6,776.00 | 5,621.00 | (1,156.00) | 5,621.00 |
| TOTAL 1200 | | | | | | | |
| | | 1,697,107.95 | 1,925,407.00 | 1,821,327.00 | 1,948,191.00 | 22,784.00 | 1,948,191.00 |

1410 OTHER INSTRUCTIONAL PROGRAMS

| | | | | | | | |
|--|------------------------|-----------|-----------|-----------|-----------|----------|-----------|
| 001-1410-110-108-000 | COCURRICULAR SALARIES | 9,600.00 | 13,400.00 | 13,400.00 | 15,300.00 | 1,900.00 | 15,300.00 |
| <i>Increase in Athletic Director salary, addition of assistant track and softball coaches</i> | | | | | | | |
| 001-1410-340-108-000 | COCURRICULAR OFFICIALS | 3,570.00 | 4,200.00 | 4,200.00 | 4,410.00 | 210.00 | 4,410.00 |
| <i>Includes softball</i> | | | | | | | |
| 001-1410-610-108-000 | COCURRICULAR SUPPLIES | 2,580.17 | 3,900.00 | 3,900.00 | 3,900.00 | 0.00 | 3,900.00 |
| <i>Supplies used for sports and extra curricular programs such as scripts for school play, and team uniforms</i> | | | | | | | |
| TOTAL 1410 | | | | | | | |
| | | 15,750.17 | 21,500.00 | 21,500.00 | 23,610.00 | 2,110.00 | 23,610.00 |

2120 GUIDANCE

| | | | | | | | |
|--|-------------------|------------|------------|------------|------------|-----------|------------|
| 001-2120-110-108-000 | GUIDANCE SALARIES | 68,601.00 | 76,932.00 | 76,932.00 | 84,670.00 | 7,738.00 | 84,670.00 |
| 001-2123-330-108-000 | DIAGNOSTIC | 44,949.33 | 41,448.00 | 41,448.00 | 66,613.00 | 25,165.00 | 66,613.00 |
| <i>Supports special education appraisal services (testing, psychological services, required evaluation updates.)</i> | | | | | | | |
| TOTAL 2120 | | | | | | | |
| | | 113,550.33 | 118,380.00 | 118,380.00 | 151,283.00 | 32,903.00 | 151,283.00 |

2130 HEALTH

| | | | | | | | |
|----------------------|-------------------------|-----------|-----------|-----------|-----------|----------|-----------|
| 001-2134-110-108-000 | NURSING SALARY | 39,200.00 | 40,848.00 | 40,848.00 | 42,458.00 | 1,610.00 | 42,458.00 |
| 001-2134-430-108-000 | HEALTH EQUIPMENT REPAIR | 150.00 | 188.00 | 188.00 | 200.00 | 50.00 | 200.00 |
| 001-2134-610-108-000 | MEDICAL SUPPLIES | 520.13 | 550.00 | 550.00 | 550.00 | 0.00 | 550.00 |
| 001-2134-641-108-000 | HEALTH BOOKS | 395.06 | 350.00 | 350.00 | 380.00 | 30.00 | 380.00 |
| 001-2134-642-108-000 | MEDICAL/A.V. | 50.00 | 60.00 | 60.00 | 60.00 | 0.00 | 60.00 |
| 001-2134-739-108-000 | REPLACEMENT EQUIPMENT | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| TOTAL 2130 | | | | | | | |
| | | 40,315.19 | 41,959.00 | 41,956.00 | 43,649.00 | 1,690.00 | 43,649.00 |

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

| ACCOUNT # | DESCRIPTION | 2002-2003 EXPENDED | 2003-2004 BUDGET | 2003-2004 PROJECTED | 2004-2005 PROPOSED | DOLLAR INC./DEC. | MBC RECOMMEND |
|---|---|-----------------------|---------------------|------------------------|-----------------------|---------------------|------------------|
| 2190 OTHER PUPIL SERVICES | | | | | | | |
| 001-2190-890-108-000 | ASSEMBLY | 486.80 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 |
| | <i>Salary for outside speakers for the entire student body. Often is offset by grants and donations from the community.</i> | | | | | | |
| TOTAL 2190 | | 486.80 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 |
| 2210 IMPROVEMENT OF INSTRUCTION. | | | | | | | |
| 001-2213-110-108-000 | CURRICULUM STIPENDS | 0.00 | 0.00 | 0.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| | <i>Split out from 2213-322 below; includes stipends for out of school time spent by staff in development of curriculum frameworks</i> | | | | | | |
| 001-2213-322-108-000 | CURRICULUM DEVELOPMENT | 5,875.00 | 17,000.00 | 17,000.00 | 6,000.00 | (11,000.00) | 6,000.00 |
| | <i>Funds used for training in all curricular areas including newly implemented frameworks or mandated program changes</i> | | | | | | |
| 001-2219-322-108-000 | IN-SERVICE TRAINING | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | 0.00 | 2,500.00 |
| | <i>Funding for staff development</i> | | | | | | |
| 001-2219-329-108-000 | STAFF COURSE REIMBURSEMENT | 5,721.45 | 12,000.00 | 12,000.00 | 12,000.00 | 0.00 | 12,000.00 |
| | <i>Per negotiated contract</i> | | | | | | |
| 001-2219-641-108-000 | PROF. BOOKS/SUBSCRIPTIONS | 257.07 | 425.00 | 425.00 | 425.00 | 0.00 | 425.00 |
| TOTAL 2210 | | 14,353.52 | 31,925.00 | 31,925.00 | 31,925.00 | 0.00 | 31,925.00 |
| 2220 EDUCATIONAL MEDIA | | | | | | | |
| 001-2222-111-108-000 | LIBRARY INSTRUCTOR | 39,724.04 | 44,810.00 | 44,810.00 | 47,926.00 | 3,116.00 | 47,926.00 |
| 001-2222-114-108-000 | LIBRARY AIDE SALARY | 6,451.20 | 8,258.00 | 8,307.00 | 8,307.00 | 49.00 | 8,307.00 |
| 001-2222-610-108-000 | LIBRARY SUPPLIES | 555.97 | 600.00 | 674.00 | 600.00 | 0.00 | 600.00 |
| 001-2222-640-108-000 | LIBRARY PERIODICALS | 697.41 | 602.00 | 602.00 | 700.00 | 98.00 | 700.00 |
| 001-2222-641-108-000 | LIBRARY-GENERAL REFERENCE MATERIAL | 6,883.23 | 6,960.00 | 6,960.00 | 6,960.00 | 0.00 | 6,960.00 |
| 001-2222-739-108-000 | LIBRARY EQUIPMENT | 2,342.18 | 455.00 | 455.00 | 500.00 | 45.00 | 500.00 |
| 001-2223-430-108-000 | AV REPAIRS/UPGRADES | 314.70 | 1,500.00 | 1,500.00 | 1,000.00 | (500.00) | 1,000.00 |
| 001-2223-642-108-000 | AUDIO VISUAL MATERIAL | 324.36 | 750.00 | 750.00 | 750.00 | 0.00 | 750.00 |
| 001-2223-650-108-000 | COMPUTER SOFTWARE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-2223-734-108-000 | AUDIO VISUAL EQUIPMENT | 1,943.70 | 2,050.00 | 2,050.00 | 2,050.00 | 0.00 | 2,050.00 |
| 001-2223-738-108-055 | REPLACE COMPUTER/NETWORK EQUIP | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 |
| TOTAL 2220 | | 59,216.79 | 65,985.00 | 66,108.00 | 68,794.00 | 2,809.00 | 68,794.00 |
| 2290 OTHER INST. STAFF SERVICES. | | | | | | | |
| 001-2290-320-108-000 | WORKSHOPS & CONFERENCES-NON-CERT. | 3,497.50 | 5,000.00 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 |
| 001-2290-322-108-000 | WORKSHOPS & CONFERENCES-CERTIFIED | 15,214.47 | 11,500.00 | 11,500.00 | 11,500.00 | 0.00 | 11,500.00 |
| | <i>Per negotiated contract</i> | | | | | | |
| TOTAL 2290 | | 18,711.97 | 16,500.00 | 16,500.00 | 16,500.00 | 0.00 | 16,500.00 |

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

| ACCOUNT # | DESCRIPTION | 2002-2003 EXPENDED | 2003-2004 BUDGET | 2003-2004 PROJECTED | 2004-2005 PROPOSED | DOLLAR INC./DEC. | MBC RECOMMEND |
|---|-----------------------------------|-----------------------|---------------------|------------------------|-----------------------|---------------------|-------------------|
| 2310 SCHOOL BOARD | | | | | | | |
| 001-2310-110-108-000 | SCHOOL BOARD SALARIES | 1,600.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00 | 2,000.00 |
| 001-2310-115-108-000 | SCHOOL BOARD SECRETARY | 1,015.00 | 1,800.00 | 1,800.00 | 2,160.00 | 360.00 | 2,160.00 |
| 001-2310-300-108-000 | FIXED ASSET TRACKING | 432.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-2310-330-108-000 | CONTRACTED SERVICES | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| 001-2310-340-108-000 | CENSUS | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| 001-2310-540-108-000 | ADVERTISING | 6,137.72 | 4,000.00 | 4,000.00 | 6,000.00 | 2,000.00 | 6,000.00 |
| <i>Though much advertising is now done through websites, newsprint advertising costs have risen substantially</i> | | | | | | | |
| 001-2310-610-108-000 | BOARD EXPENSES | 3,442.77 | 4,100.00 | 4,100.00 | 4,100.00 | 0.00 | 4,100.00 |
| 001-2310-810-108-000 | N.H.S.B.A. DUES | 3,128.66 | 3,129.00 | 3,210.00 | 3,210.00 | 81.00 | 3,210.00 |
| 001-2312-115-108-000 | CLERK - DISTRICT MEETING | 135.00 | 505.00 | 505.00 | 505.00 | 0.00 | 505.00 |
| 001-2313-110-108-000 | TREASURER SALARY | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 |
| 001-2313-610-108-000 | TREASURER'S EXPENSE | 1,065.76 | 1,200.00 | 1,200.00 | 1,200.00 | 0.00 | 1,200.00 |
| 001-2314-121-108-000 | MODERATOR | 110.00 | 110.00 | 110.00 | 110.00 | 0.00 | 110.00 |
| 001-2314-340-108-000 | LEGAL NOTICES | 186.39 | 100.00 | 100.00 | 100.00 | 0.00 | 100.00 |
| 001-2314-800-108-000 | SCHOOL DISTRICT MEETING EXP. | 3,245.00 | 2,800.00 | 2,800.00 | 2,800.00 | 0.00 | 2,800.00 |
| 001-2317-300-108-000 | AUDITORS | 2,033.00 | 2,033.00 | 2,033.00 | 2,094.00 | 61.00 | 2,094.00 |
| 001-2318-300-108-000 | ATTORNEYS | 9,824.65 | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 3,000.00 |
| TOTAL 2310 | | 33,355.95 | 25,779.00 | 25,858.00 | 28,281.00 | 2,502.00 | 28,281.00 |
| 2321 SAU MANAGEMENT SERVICE | | | | | | | |
| 001-2321-312-108-000 | DISTRICT SHARE | 168,717.00 | 171,956.00 | 171,956.00 | 178,454.00 | 6,498.00 | 178,454.00 |
| <i>SAU Budget Share up 0.5%. Deerfield share increase based upon student enrollment down 2% and equalized valuation of property up 2.5%. Extra Revenue decreased</i> | | | | | | | |
| TOTAL 2321 | | 168,717.00 | 171,956.00 | 171,956.00 | 178,454.00 | 6,498.00 | 178,454.00 |
| 2400 SCHOOL ADMINISTRATIVE SERVICES | | | | | | | |
| 001-2410-110-108-000 | PRINCIPAL'S SALARY | 70,883.22 | 66,904.00 | 66,904.00 | 69,580.00 | 2,676.00 | 69,580.00 |
| 001-2410-111-108-000 | ASST. PRINCIPAL'S SALARY | 47,118.00 | 51,000.00 | 51,000.00 | 51,000.00 | 0.00 | 51,000.00 |
| 001-2410-550-108-000 | PRINTING SERVICES | 0.00 | 0.00 | 0.00 | 3,400.00 | 3,400.00 | 3,400.00 |
| <i>Consolidation of outside printing services previously in a variety of locations in the budget. Used for printing of math assessments, bus, student, and faculty handbooks.</i> | | | | | | | |
| 001-2410-810-108-000 | PROFESSIONAL DUES - SCHOOL ADMIN. | 1,338.00 | 1,700.00 | 1,700.00 | 1,700.00 | 0.00 | 1,700.00 |
| 001-2411-115-108-000 | SECRETARY SALARIES | 48,820.40 | 50,413.00 | 50,426.00 | 50,298.00 | (115.00) | 50,298.00 |
| 001-2411-116-108-000 | SUMMER SECRETARIAL | 1,783.18 | 2,559.00 | 1,485.00 | 2,559.00 | 0.00 | 2,559.00 |
| 001-2490-110-108-055 | TECH COORD - SUMMER | 5,235.00 | 5,235.00 | 5,235.00 | 5,389.00 | 154.00 | 5,389.00 |
| 001-2490-300-108-000 | CRIMINAL RECORDS CHECK | 703.00 | 900.00 | 900.00 | 900.00 | 0.00 | 900.00 |
| 001-2490-330-108-000 | SCHOOL RESOURCE OFFICER | 0.00 | 1.00 | 0.00 | 0.00 | (1.00) | 0.00 |

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

| ACCOUNT # | DESCRIPTION | 2002-2003 EXPENDED | 2003-2004 BUDGET | 2003-2004 PROJECTED | 2004-2005 PROPOSED | DOLLAR INC./DEC. | MBC RECOMMEND |
|----------------------|--|-----------------------|---------------------|------------------------|-----------------------|---------------------|-------------------|
| 001-2490-430-108-000 | EQUIPMENT REPAIRS/MAINT AGREEMENTS | 5,740.00 | 9,750.00 | 9,750.00 | 13,224.00 | 3,474.00 | 13,224.00 |
| | <i>Maintenance agreements for three non sped copiers; and lease on one non-sped copier</i> | | | | | | |
| 001-2490-430-108-055 | MAINT CONTRACTS/AGREEMENTS-COMPUTER | 2,471.80 | 1,100.00 | 1,100.00 | 2,100.00 | 1,000.00 | 2,100.00 |
| | <i>MMS, and Jackson 600 maintenance agreements</i> | | | | | | |
| 001-2490-431-108-055 | OUTSIDE TECH SUPPORT-COMPUTERS | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| 001-2490-534-108-000 | POSTAGE | 2,459.06 | 2,500.00 | 2,500.00 | 2,700.00 | 200.00 | 2,700.00 |
| 001-2490-580-108-000 | TRAVEL/CONFERENCES/COURSES | 3,813.16 | 6,600.00 | 6,600.00 | 6,600.00 | 0.00 | 6,600.00 |
| 001-2490-610-108-000 | OFFICE SUPPLIES | 2,531.81 | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 3,000.00 |
| 001-2490-641-108-000 | PROFESSIONAL BOOKS/SUBSCRIPTIONS | 81.77 | 175.00 | 175.00 | 175.00 | 0.00 | 175.00 |
| 001-2490-650-108-055 | COMPUTER SOFTWARE | 7,980.00 | 500.00 | 500.00 | 1.00 | (499.00) | 1.00 |
| 001-2490-733-108-000 | NEW EQUIPMENT | 554.91 | 210.00 | 210.00 | 1.00 | (209.00) | 1.00 |
| 001-2490-738-108-055 | REPLACE COMPUTER/NETWORK EQUIP | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| 001-2490-890-108-000 | COMMENCEMENT | 879.85 | 950.00 | 950.00 | 950.00 | 0.00 | 950.00 |
| TOTAL 2400 | | 202,403.16 | 203,499.00 | 202,435.00 | 213,579.00 | 10,080.00 | 213,579.00 |

2600 OPERATION/MAINTENANCE

| | | | | | | | |
|----------------------|--|------------|------------|------------|------------|------------|------------|
| 001-2610-110-108-000 | CUSTODIAN SALARIES | 122,165.21 | 120,189.00 | 119,454.00 | 123,990.00 | 3,801.00 | 123,990.00 |
| | <i>Maintenance director, (3) full-time custodians (1) part-time custodian; summer help \$3,200; substitutes \$2,240; Summer painting \$3,060</i> | | | | | | |
| 001-2610-580-108-000 | CUSTODIAN MILEAGE | 662.05 | 300.00 | 300.00 | 300.00 | 0.00 | 300.00 |
| 001-2620-441-108-000 | MODULAR RENTAL | 42,983.35 | 35,400.00 | 35,400.00 | 68,980.00 | 33,580.00 | 68,980.00 |
| | <i>1st Modular (renewal year 1 of 2 year lease) \$17,700; 2nd Modular (year 3 of 3 year lease) \$14,400; New 3rd Modular (2 year lease)</i> | | | | | | |
| 001-2620-531-108-000 | TELEPHONE | 7,676.11 | 7,600.00 | 6,200.00 | 7,700.00 | 100.00 | 7,700.00 |
| 001-2620-600-108-000 | CLEANING SUPPLIES | 6,851.49 | 6,549.00 | 6,549.00 | 6,876.00 | 327.00 | 6,876.00 |
| 001-2620-622-108-000 | ELECTRIC | 42,373.12 | 49,700.00 | 45,500.00 | 44,492.00 | (5,208.00) | 44,492.00 |
| | <i>Projecting 5% increase in rates</i> | | | | | | |
| 001-2620-623-108-000 | PROPANE | 6,011.51 | 6,160.00 | 7,000.00 | 6,160.00 | 0.00 | 6,160.00 |
| 001-2620-624-108-000 | OIL | 14,021.69 | 13,500.00 | 14,750.00 | 16,013.00 | 2,513.00 | 16,013.00 |
| | <i>Based on prior year expenditures + 14.2% increase</i> | | | | | | |
| 001-2620-731-108-000 | EQUIPMENT - NEW | 196.90 | 1.00 | 374.00 | 995.00 | 994.00 | 995.00 |
| | <i>Floor scrubber</i> | | | | | | |
| 001-2620-733-108-000 | NEW FURNISHINGS & FIXTURES | 1,848.88 | 1,708.00 | 1,708.00 | 1,600.00 | (108.00) | 1,600.00 |
| | <i>Materials for construction of cubbles, book shelves and additional classroom fixtures</i> | | | | | | |
| 001-2620-735-108-000 | EQUIPMENT REPLACEMENT | 10,623.10 | 9,716.00 | 2,830.00 | 1.00 | (9,715.00) | 1.00 |
| 001-2620-737-108-000 | REPLACEMENT FURN. & FIXTURES | 0.00 | 7,210.00 | 7,210.00 | 2,290.00 | (4,920.00) | 2,290.00 |
| | <i>Replace bathroom partitions</i> | | | | | | |
| 001-2621-520-108-000 | SMP INSURANCE | 14,524.00 | 16,199.00 | 14,010.00 | 16,177.00 | (22.00) | 16,177.00 |
| | <i>Based on current year cost + 5%</i> | | | | | | |

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

| ACCOUNT # | DESCRIPTION | 2002-2003 EXPENDED | 2003-2004 BUDGET | 2003-2004 PROJECTED | 2004-2005 PROPOSED | DOLLAR INC./DEC. | MBC RECOMMEND |
|------------------------------------|---|-----------------------|---------------------|------------------------|-----------------------|---------------------|-------------------|
| 001-2621-610-108-000 | MAINTENANCE SUPPLIES | 4,330.77 | 2,751.00 | 2,751.00 | 2,120.00 | (631.00) | 2,120.00 |
| 001-2630-424-108-000 | GROUNDS MAINTENANCE | 2,638.90 | 7,288.00 | 7,288.00 | 3,940.00 | (3,348.00) | 3,940.00 |
| 001-2840-430-108-000 | EQUIPMENT REPAIRS | 3,315.80 | 6,440.00 | 7,438.00 | 3,500.00 | (2,940.00) | 3,500.00 |
| 001-2640-431-108-000 | CONTRACTED SERVICES | 8,927.01 | 16,407.00 | 22,903.00 | 29,214.00 | 12,807.00 | 29,214.00 |
| 001-2640-610-108-000 | PREVENTIVE MAINTENANCE SUPPLIES | 3,099.57 | 2,150.00 | 2,150.00 | 3,750.00 | 1,600.00 | 3,750.00 |
| TOTAL 2600 | | 292,249.46 | 309,268.00 | 303,815.00 | 338,098.00 | 28,830.00 | 338,098.00 |
| 2720 PUPIL TRANSPORTATION | | | | | | | |
| 001-2721-519-108-000 | TRANSPORTATION CONTRACT | 236,088.00 | 247,896.00 | 247,896.00 | 315,000.00 | 67,104.00 | 315,000.00 |
| 001-2722-518-108-000 | SUMMER TRANSPORTATION | 14,174.84 | 18,950.00 | 10,802.00 | 6,700.00 | (12,250.00) | 6,700.00 |
| 001-2722-519-108-000 | SPECIAL ED TRANSPORTATION | 209,687.55 | 241,400.00 | 191,696.00 | 233,700.00 | (7,700.00) | 233,700.00 |
| | <i>Provides for needs of currently identified disabled children</i> | | | | | | |
| 001-2724-519-108-000 | ATHLETIC TRIPS | 3,656.03 | 2,700.00 | 2,700.00 | 3,700.00 | 1,000.00 | 3,700.00 |
| 001-2725-519-108-000 | FIELD TRIPS | 7,362.85 | 6,800.00 | 6,800.00 | 8,000.00 | 1,200.00 | 8,000.00 |
| TOTAL 2700 | | 470,969.27 | 517,746.00 | 459,694.00 | 567,100.00 | 49,354.00 | 567,100.00 |
| 2900 OTHER SUPPORT SERVICES | | | | | | | |
| 001-2900-211-108-000 | HEALTH INSURANCE | 379,024.66 | 438,348.00 | 435,531.00 | 508,367.00 | 70,019.00 | 508,367.00 |
| | <i>Reflects average increase of 14.9 %</i> | | | | | | |
| 001-2900-212-108-000 | DENTAL INSURANCE | 26,364.97 | 34,436.00 | 35,445.00 | 39,059.00 | 4,623.00 | 39,059.00 |
| | <i>9.3% rate increase</i> | | | | | | |
| 001-2900-213-108-000 | LIFE INSURANCE | 6,642.51 | 8,609.00 | 8,626.00 | 9,419.00 | 810.00 | 9,419.00 |
| 001-2900-214-108-000 | DISABILITY INSURANCE | 3,854.30 | 10,170.00 | 10,831.00 | 11,954.00 | 1,784.00 | 11,954.00 |
| 001-2900-220-108-000 | FICA | 213,079.75 | 240,117.00 | 238,517.00 | 261,451.00 | 21,334.00 | 261,451.00 |
| 001-2900-232-108-000 | TEACHER RETIREMENT | 55,990.39 | 65,116.00 | 64,652.00 | 71,003.00 | 5,887.00 | 71,003.00 |
| 001-2900-238-108-000 | SEPARATION BENEFIT | 3,999.96 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-2900-239-108-000 | ANNUITIES | 14,429.52 | 19,264.00 | 19,264.00 | 18,747.00 | (517.00) | 18,747.00 |
| 001-2900-250-108-000 | UNEMPLOYMENT COMPENSATION | 1,965.78 | 4,328.00 | 4,328.00 | 4,520.00 | 192.00 | 4,520.00 |
| 001-2900-260-108-000 | WORKERS' COMPENSATION | 4,485.98 | 10,937.00 | 6,541.00 | 12,114.00 | 1,177.00 | 12,114.00 |
| 001-2900-291-108-000 | ADMINISTRATIVE INCREASES | 0.00 | 0.00 | 0.00 | 3,902.00 | 3,902.00 | 3,902.00 |
| 001-2900-292-108-000 | NON-CERTIFIED INCREASES | 0.00 | 0.00 | 0.00 | 6,137.00 | 6,137.00 | 6,137.00 |
| TOTAL 2900 | | 709,837.82 | 831,325.00 | 823,735.00 | 946,673.00 | 115,348.00 | 946,673.00 |

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

| ACCOUNT # | DESCRIPTION | 2002-2003 EXPENDED | 2003-2004 BUDGET | 2003-2004 PROJECTED | 2004-2005 PROPOSED | DOLLAR INC./DEC. | MBC RECOMMEND |
|--|---------------------------------------|-----------------------|---------------------|------------------------|-----------------------|---------------------|---------------------|
| 4200/4500 FACILITIES ACQUISITION/CONSTRUCTION | | | | | | | |
| 001-4100-710-108-000 | SITE ACQUISITION/IMPROVEMENT | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| 001-4200-450-108-000 | FACILITIES/SITE IMPROVEMENT | 4,588.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| 001-4300-330-108-000 | HIGH SCHOOL FEASIBILITY STUDY/OPTIONS | (2,351.00) | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| 001-4500-451-108-000 | CONTRACTED MAJOR BUILDING REPAIRS | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| TOTAL 4100/4500 | | 2,237.00 | 4.00 | 0.00 | 4.00 | 0.00 | 4.00 |
| 5100 DEBT SERVICE | | | | | | | |
| 001-5110-910-108-000 | BONDED DEBT PRINCIPAL | 312,374.25 | 355,000.00 | 335,800.00 | 55,000.00 | (300,000.00) | 55,000.00 |
| 001-5120-830-108-000 | BONDED DEBT INTEREST | 52,282.50 | 28,513.00 | 28,513.00 | 15,263.00 | (13,250.00) | 15,263.00 |
| TOTAL 5100 | | 364,656.75 | 383,513.00 | 364,313.00 | 70,263.00 | (313,250.00) | 70,263.00 |
| 5200 MISC. ACCOUNTS | | | | | | | |
| 001-5221-930-108-000 | TRANSFER TO FOOD SERVICES | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| TOTAL 5220 | | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 |
| 5250 TRANSFERS TO RESERVES & TRUSTS | | | | | | | |
| 001-5252-930-108-000 | EXPENDABLE TRUST | 0.00 | 75,000.00 | 75,000.00 | 0.00 | (75,000.00) | 0.00 |
| TOTAL 5250 | | 0.00 | 75,000.00 | 75,000.00 | 0.00 | (75,000.00) | 0.00 |
| GENERAL FUND TOTALS | | 7,533,947.88 | 8,564,325.00 | 8,486,842.00 | 8,899,334.00 | 335,009.00 | 8,899,334.00 |
| FEDERAL PROGRAM GRANTS | | | | | | | |
| FUND IV FOOD SERVICE PROGRAM | | 105,436.07 | 27,774.00 | 27,774.00 | 41,215.00 | 13,441.00 | 41,215.00 |
| WARRANT - ROOF REPAIR EXPENDABLE TRUST | | 117,456.50 | 109,578.00 | 109,578.00 | 105,427.00 | (4,151.00) | 105,427.00 |
| WARRANT - SPECIAL EDUCATION EXPENDABLE TRUST | | 0.00 | 0.00 | 0.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| WARRANT - SPACE NEEDS RESEARCH & PLANNING | | 0.00 | 0.00 | 0.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| TOTAL DISTRICT APPROPRIATION | | 7,756,840.45 | 8,701,677.00 | 8,624,194.00 | 9,127,976.00 | 426,299.00 | 9,127,976.00 |

DEERFIELD SCHOOL DISTRICT ESTIMATED REVENUES

| REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES | REVISED REVENUES 2003/04 | SCHOOL BOARD'S BUDGET 2004/05 | BUDGET COMMITTEE BUDGET 2004/05 |
|--|---|--|--|
| Revenue from Local Sources | | | |
| Tuition | 18,000.00 | 26,000.00 | 26,000.00 |
| Earnings on Investments | 1,800.00 | 1,800.00 | 1,800.00 |
| Food Service Sales | 79,578.00 | 72,827.00 | 72,827.00 |
| Other Local Sources | 300.00 | 300.00 | 300.00 |
| Revenue from State Sources | | | |
| School Building Aid | 125,968.00 | 27,322.00 | 27,322.00 |
| Catastrophic Aid | 89,422.00 | 234,142.00 | 234,142.00 |
| Child Nutrition | 2,000.00 | 2,000.00 | 2,000.00 |
| Revenue from Federal Sources | | | |
| Federal Program Grants | 83,400.00 | 82,568.00 | 82,568.00 |
| Child Nutrition Program | 28,000.00 | 30,600.00 | 30,600.00 |
| Disabilities Programs | 88,910.00 | 102,539.00 | 102,539.00 |
| Medicaid Distribution | 30,000.00 | 30,000.00 | 30,000.00 |
| Other Financing Sources | | | |
| Voted from Fund Balance | 75,000.00 | 65,000.00 | 65,000.00 |
| Fund Balance To Reduce Taxes | 197,188.00 | | - |
| Total Appropriations Recommended | \$819,566.00 | \$675,098.00 | 675,098.00 |
| Cost of Adequate Education | 3,249,350.00 | 2,694,667.00 | 2,694,667.00 |
| District Assessment | 4,632,761.00 | 5,758,211.00 | 5,758,211.00 |
| Total Revenues & District Assessments | \$8,701,677.00 | \$9,127,976.00 | 9,127,976.00 |

DEERFIELD SCHOOL DISTRICT
SUMMARY REPORT
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

| | FY 2001/02 | FY 2002/03 |
|---------------------------|---------------|---------------|
| Actual Expenditures | \$1,942,436 | \$2,199,349 |
| Actual Revenues | | |
| ♦ Catastrophic Aid | \$ 51,845 | \$ 114,007 |
| ♦ Medicaid | 19,561 | 52,356 |
| ♦ Federal Grant | 76,910 | 88,910 |
| ♦ Tuition | <u>16,939</u> | <u>29,665</u> |
| Total Offsetting Revenues | \$ 165,255 | \$ 284,938 |

- Notes: • Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
- State Foundation Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

**DEERFIELD SCHOOL DISTRICT
ANNUAL MEETING
MARCH 22,2003**

Saturday, March 22 at 9:00 AM Moderator Douglas Leavitt called the Deerfield School District meeting to order.

School District Officials and Administrators were introduced: School Board Chair, Kevin Barry: School Board members Gay Brearley, Jim Eaves Don Gorman and Judy Williams. Also present Superintendent of the SA.U 53 Tom Haley, SAU Business Manager, Peter Aubrey: Building Principal Paul Yergeau, and School Board Counsel Gordon Graham: Assistant Moderator, Steve Barry, Assistant School District clerks Pro Tern, Linda Heon and Kandy Davitt.

The Moderator announced the election results: As of Tuesday, March 11th, 2003 newly elected school board members John Harrington and Kevin Webber; Douglas Leavitt, School District Moderator; Cynthia Tomlison, School District Treasurer; Harriet Cady, School District Clerk.

At this time the Moderator asked that everyone take a moment of silent prayer for the safety of our men and women serving in the Persian Gulf.

The Moderator asked that everyone stand for the Pledge of Allegiance,

The moderator then presented the order of voting. Un-Registered voters must be seated in the designated area to the Moderators left. Doug Leavitt then announced that the Rules of the Meeting would be governed by Roberts Rules of Order, as modified by the moderator in accordance with the laws of the State of New Hampshire. Rulings of the Moderator can be overturned. An appeal must be made immediately following the ruling.

The order of the day is the School District Warrant. The Moderator stated he would read each Article, recognize a School Board Chair, MBC or a petitioner to move the Article, and then seek a second. The maker of the motion will be given the opportunity to speak first, and then the Article would be open for discussion. The maker of the motion would be recognized first.

The Moderator explained the voting procedure. The form of voting will first be a showing of raised cards. If the vote is not clear then a show of hands will be counted. A secret ballot will be conducted when requested by five members of the body in writing prior to the card vote on the motion.

The Moderator stated there would be no smoking permitted in the building or on school grounds by state law, He pointed out the four fire exits and said these must be kept clear at all times.

The moderator stated that all speakers will be allowed three minutes to present their views and will be allowed to speak as many times as they wish. Each speaker would have a first turn before a previous speaker is given a second turn.

The number of amendments to each main motion is limited to two or one amendment on the main motion or one on the amendment on the amendment, with the exception of the main budget article.

The Moderator also said if a person wishes to accomplish some action but is not certain how to proceed to ask for assistance.

The moderator then reviewed the process of speaking to the audience. You will be recognized in turn at the microphone, please state your name, and then begin to speak. All remarks must be confined to the subject of the pending question or to question of order or privilege and must be addressed to the moderator. A motion to move the question which stops debate and calls for immediate vote will only be recognized in turn at the microphone. After obtaining a second on the motion to close debate the chair will announce the number of people remaining at the microphone so that the voters will be aware of the people who wish to speak. A motion to move the question will not be accepted from someone who has just spoken and it requires a two-thirds majority.

Mr. Leavitt, the School District Moderator stated that it was now time for a few announcements and awards.

He first wanted to recognize the Coe Brown Basketball team who finished second in class I. Four members of that team came from DCS. Two starters, Captain Jeff Kelley, Will Gazzola, and off the bench Jordon Barnes and Ben Kelley.

The PTO would like to have it announced that they are sponsoring a special guest speaker -Mr. Agati. The program would be April 14th at the DCS cafeteria. The topic of the program is " Why do kids do the things they do and what can I do about it."

The moderator announced that Jeff Kelley was awarded \$500.00 as this year's recipient of the F.O.C.U.S scholarship. Jeff volunteered many hours at the Horizon Soup Kitchen. In addition he volunteered as a camp counselor at basketball camp.

The Moderator introduced School Board chairman, Kevin Barry, who presented plaques to outgoing school board members, Gay Brearley, for her work on the High School Building Committee, the Curriculum Review Board and member of the negotiating team for the teachers' contract. Jim Eaves was recognized and appreciated for his professional expertise that he brought to the board, his work as a member of the negotiating team for the Concord High School long term contract and for being a member of the teachers' contract negotiating team.

The Moderator said it was time to take up the Warrant.

Article 1: To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

Reports from the Cooperative, School District Committee. Larry Lassins, Meetinghouse Hill Rd. spoke concerning the cooperative efforts for the high school. The committee discontinued its' research in a cooperative high school since the board was exploring a contract with Concord High School. Larry Lassins wanted to get a sense of the community and if they would like to continue exploring the cooperative venture or become inactive until the Concord High School contract was resolved. Larry Lassins was seeking a sense of the body.

The Moderator asked for a sense of the meeting to see if the Deerfield Residents wanted the Cooperative Committee to remain active or have the committee become inactive until the Concord Contract was resolved.

The Moderator announced that there was a clear majority to have the Cooperative Committee place any activity on hold until negotiations with Concord High School was resolved.
Article 2: To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

MOTION, Kevin Barry asked to move the article as read
SECONDED, Gay Brearley

Harriet Cady, Old Centre Rd. N. commented that inventory is lacking for fixed assets and there is no report of gifts received for the year. She stated that citizens should know "when gifts are received especially, if the gift might end up costing the community something in the future".

The article was approved on a HAND VOTE and so declared.

Article 3: To see if the district will vote to raise and appropriate the sum of \$1,926,054 to provide for the high school tuition costs of Deerfield students. **This is a special warrant article.**

School Board recommends approval

Budget Committee recommends approval

MOTION, Kevin Barry asked to move the article as read SECONDED, Judy Williams

Judy Williams moved to amend Article 3 and to change the number to \$1,827,374.00.
The amendment was SECONDED, Kevin Barry

Judy Williams stated that the original numbers on the warrant were based on the number of students and tuition information that the board had at the time the article was written. Since then the board has had more information and are now able to reduce the cost at a savings of \$6,896, In addition the board would like to reduce the number of high school students by eleven making an additional savings of \$91,784. That is a total of \$98,680.00.

Mr. Bicknell, Mt. View Rd. Chairman of the MBC stated that he would like to support the DCS Board for doing this.

There being no further discussion, the Moderator called for the VOTE on the

AMMENDMENT TO Article 3. It was a HAND VOTE in the affirmative and so declared.

There being no discussion of the main article, the Moderator reread Article 3. To see if the district will vote to raise and appropriate the sum of \$1,827,374 to provide for the high school tuition costs of Deerfield students. This is a special warrant article.

There being no further discussion, the Moderator called for the VOTE. It was a HAND VOTE in the affirmative and so declared. **ARTICLE 3 passed.**

Article 4: To see if the District will vote to approve the cost items as set forth in the collective bargaining agreement reached between the Deerfield Education Association and the Deerfield School board for the 2003/04 and 2004/05 fiscal, which calls for the following estimated increases in salaries and benefits:

| | |
|--------------|-----------|
| Year 2003/04 | \$218,347 |
| Year 2004/05 | \$176,979 |

and further to raise and appropriate the sum of \$218,347 for the 2003/04 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits agreed to by the Deerfield School board and the Deerfield Education Association.

School Board recommends approval

Budget Committee recommends approval

MOTION, Gay Brearley asked to move Article 4 as read.

SECONDED, Jim Eaves

Gay Brearley addressed the audience informing them that a handout was available at the door with information on the negotiated teachers' agreement. Gay Brearley stated that it has been the goal of the DCS Board and teachers to bring the district to the state average.

- The board has found that newly certified teachers with a BS Degree at the start level were only being paid at 91 percent of the state average for that same level of education and experience while teachers with Master's Degree and ten or more years experience ten or more years were at 98 percent. It has been demonstrated that the district has had difficulty recruiting newly certified teachers because the pay scale is out of line at the low end. The model that was settled on was a two year agreement with the first year graduated from 8 percent at the low end to 4 percent at step ten. This formula accomplishes 97.7 percent of state average at the base and 101.2 percent at the maximum. Year two is a straight across the board 4 percent.
- Longevity benefits were also a negotiated item. The model was changed to eliminate longevity benefits for any teacher until a teacher has been at step 10 for 1 year. The benefit has been increased from \$500 to \$600 dollars. A length of service to Deerfield component has been added. \$300 dollars has been added to 'the benefit year 15 and another \$300 added at year 20.
- Course Reimbursement. This line reimburses teachers attending professional workshops and credit courses for a more advanced degree. This line is over expended every year. This line has been changed \$17,500 to \$ 23,500 per year. This is a \$6000 per year increase.
- Dental Insurance: Changes in Dental Insurance will cost the district \$4,878. This is a modest enhancement to the current plan. The District will pay 85 percent and the teachers will pay 15 percent.
- Section 125: The cost will be over \$2,000 the 1st year and will save money the 2nd year. This is a pre-Tax method of deducting dependent care or unreimbursed health and dental costs from payroll.
The benefit for the district is that those dollars come out pre-taxed money the district is not liable for the additional PICA and workmen's compensation.
- Long-term Disability: The district paid 50 percent and now will pay 100 percent of the cost. The cost will be \$5,550 over the first two years.
- Language Changes: Language changes have been made which will help determine rights of teachers to have preference for positions that may open due to additional buildings

Harriet Cady, Old Centre Rd., made several comments concerning the teacher contract. She stated that the yellow handout shows the two-year cost but does not show that once the first year of \$ 218,347 is in that is then included into next years budget so this two years contract total cost is \$613,673. Ms. Cady would like to see the total cost for the two years even though you are only funding the first year. The 2nd point that should be taken into consideration is that other towns have larger classroom sizes and little or no aides. It was her opinion that Deerfield teachers have smaller classes and more aides. The third and final point Cady stated is that the State of NH and industry are reducing, not increasing benefits.

Harriet Cady requested a secret ballot and then asked 5 people to stand. The Moderator then requested that Harriet Cady put the request in writing.

Mr. Erik Berglund, Nottingham Rd. noted that the Budget Committee supported this contract and so did the School Board. He wanted to hear from the School Board the affordability not only of the contract but their sense of the budget in the context of the current financial situation. He would also like to hear from the MBC and would like to know how they arrived to supporting this budget and contract agreement.

Mr. Bicknell, Chairman of the MBC stated that he could not speak for other MBC members but it was his opinion when you were looking at a 49 % increase on the total school budget as Chairman of the MBC he felt that it was not a bad increase.

Kevin Barry stated that the impact of Article 4 would be 84 cents on the dollar with the high school adjustment and the budget as it stands, with the teachers' contract there would be a 7.6 percent increase over last years budget. The estimated tax rate would be \$ 2,491 for everything.

Lynn Hapke, Old Centre Rd. stated that she was in support of the board's position in trying to create a situation where the school could attract new teachers and then keep them in the Deerfield system. Lynn Hapke then noted that in the 5 years that she has lived in town the population has increased from 3000 to 4000 residents, which means a 20 percent increase in the population.

Walter Hooker, Blue Heron Lane, asked the board about the total value of the teacher's contract. Where did the \$218,000 dollars come from?"

Judy Williams stated that most of these increases would come from the salary line and benefits. The only items that would not be included would be the increase to the training budget. The \$218,000 increase came from the amount of increase in salaries, changes to the longevity agreement and the cost of the change in the dental plan.

The moderator received an answer from Peter Aubrey. He stated that they are unable to give the figures that are being sought after because the professional/non-professional lines cannot be separated with the information that they have presently.

The moderator stated that the vote would be on the terms of the contract and the money to fund the first year increase, which would roll into the main budget Article 7.

Deb Boisvert, Old Centre Rd. wanted to address three points.

1. Epsom just approved a contract with a 20.1 percent increase over three years, which is larger than what Deerfield Teachers are seeking, and they have smaller class sizes.
2. Within the next 5 years 40 percent of the teachers nationally and in the state will be retiring creating pressure to attract new qualified teachers at the lower end of the scale.
3. Deerfield is now 24th from the bottom of the state if this contract is not passed it will be 6th from the bottom; That places the District back to where it was 10 years ago.

Jill Heath, Reservation Rd. stated that Article 4 is a very responsible request and encouraged people to support this measure. Jill Heath went on to say that the Town of Deerfield is not even at the state average of a low paying state.

Jim Eaves, DCS Board member noted that the ongoing trend for Deerfield was that the town has stayed below the state average. The state average for the 00-01 school year cost per student was \$6,705 and in Deerfield the average cost was \$5,776. Jim Eaves stated that even with the passage of this contract Deerfield would still stay well below the state spending average per student.

Don Gorman, DCS Board member stated that the number of aides in a classroom is driven by special education needs. Special Education needs are driven by law. Mr. Gorman went on to say that the high number of special education needs are a concern of the board but pertaining to the teachers' contract it is not a factor. Mr. Gorman informed the audience that there was a lot of give and take on both sides and that every single issue was negotiated. This contract did not receive a rubber stamp and both sides did a wonderful job and spent a lot of time and put a lot of emotion into this contract. He went on to say that this was a good contract.

Mr. Leavitt, School District Moderator, reread Article 4 before the secret ballot was taken.

While the votes for Article 4 was being collected Mr. Leavitt the School District Moderator asked Jim Eaves to give a brief update on the Concord contract. He stated that this was just an informational item and it had nothing to do with any of the articles. Mr. Eaves stated that there was a two-phase negotiating process. The 1st phase was to secure a short-term contract, which was 5 years in length. The negotiating team was able to double the number of seats from 20 to 41 students. Concerns of the short-term contract were that it only gave the town a years notice if they no longer wanted Deerfield students, A long-term agreement was submitted which proposed a twenty year contract that would guarantee ten years for Deerfield students to attend. After the 7th year if Concord chose not to have Deerfield students to attend there would be a four-year period to transition Deerfield students out of Concord. Concord is now conducting a capacity study of the high school, which should be done in May. It is Mr. Eaves stated that the time line for a final proposal for the Town of Deerfield could be secured by summer and the town could be looking for a special school district meeting at that point.

The moderator declared the vote closed for Article 4 and moved onto Article 5 while the ballots were being counted.

There being no further discussion, the Moderator called for the VOTE on the **Article 4. It was a SECRET BALLOT in the affirmative and so declared.**

Vote closed

143 yes – 54 no

Article 5: To see if the District will vote to approve the following resolution to be shared appropriately with State and Federal officials:

Be it resolved that the voters of the Deerfield School district vigorously oppose any and all unfunded and /or under-funded federal education mandates including, but not limited to, those contained in the recently enacted "No Child Left Behind Law" as well as those historically unfunded within the special education (I.D.E.A.) law

MOTION, Don Gorman, to approve Article 5 as read
SECONDED, Judy Williams

Mr. Gorman spoke on this article. He stated the School Board Association of NH had concerns about the "No Child Left Behind" legislation. He went on to say that this legislation was unfunded and gives the Federal authority the right to remove the administrators the teachers, etc. unless they meet these federal standards. He went on to say that this really takes the local control away from what we are doing today.

This petition from the School Board Association of NH was placed in all the school district throughout the state. Its' purpose was to bring pressure to bear that we do not want federal control of our local schools

Mr. Bicknell, Mt. View Rd. asked that those present send a message that the Town of Deerfield doesn't need this or want this.

Mr. Leavitt read the article one more time

There being no further discussion, the Moderator called for the VOTE on the **Article 5. It was a HAND COUNT in the affirmative and so declared.**

Article 6: To see if the District will vote to create an expendable general trust fund under the provisions of RSA 198:20-c to be known as the Special Education Trust Fund for the purpose of meeting the District's lawful obligations to special education students, and to raise and appropriate the sum of up to \$75,000, from surplus, for this purpose, and to authorize the use/transfer of up to \$75,000 from the June, 2003 fund balance for this purpose.

School Board recommends approval

Budget Committee recommends approval

MOTION, Judy Williams moved the article as read
SECONDED, Don Gorman

Judy Williams spoke to this article. She stated that the board put this article in because in the last few years there has been an unpredictable special education budget. Changes can happen that can make the budget go up or down as much as \$200,000, to \$300,000 very quickly. Most of this year we have been meeting our Sped budget although it may change at the end of the year. Last year regular education had to be frozen due to \$300,000 special education changes. The board would like to have money available if it is needed to help with any unexpected costs during the year, This money would come from the current years surplus if there were a surplus. Ms. Williams went on to explain that if there was a \$40,000 surplus

only \$40,000 could be placed in the trust if there was a \$ 90,000 surplus only \$75,000 could be placed into this trust fund. These monies would only be spent for Special Education items and it would only be spent with the approval of the voters of Deerfield at the School District meeting.

Harriet Cady, Old Centre Rd stated that she had done some research into this matter. She had contacted the Dept. of Education and discovered that no school district should be affected by unusual crises of a special Ed student. The school district may borrow the money from the state and the state would pay the interest. Harriet Cady stated that she had a letter from the state explaining this but unfortunately she did not bring it. It was also her opinion that taking money from taxpayers now who might move out of the district by the time the money used is taxing people for something they might not have benefit of.

Judy Williams replied to Harriet Cady's comments. She stated that the board was aware of the law and that Harriet Cady's example of one student affecting the budget in such a way was rarely the case. The most likely scenario would be that several students would cost you \$30,000 and then the same benefit would not be available.

Dick Boisvert, Old Centre Rd. asked if this fund was equivalent to a capital reserve fund that the town might set aside money for a new fire truck as an example. Mr. Leavitt replied that this was a fair analogy. Mr. Boisvert then asked if this money would be placed in an interest bearing accounts. The answer to his question was yes.

Don Gorman, DCS Board member stated that it was important to know that this is going to an interest bearing account, which would be low because it would be placed in government securities or bonds. He also stated that this money could not be taken out to pave a parking lot. Since there is a surplus now, it would be a good thing to set this money aside.

Harriet Cady, Old Centre Rd. stated that Mrs. Williams spoke to a different issue than what is the law. She stated that they have a right to borrow the money and restated her original point. Ms. Cady then went on to inquire about one-time expenditures.

Erik Bergland, Nottingham Rd. stated that we already had a mechanism to handle this problem. He stated that a town or a school district could have a deficit appropriation or over spend the budget for a good reason.

J. Williams stated that the process that Mrs. Cady was speaking about only applied to when someone moves into the district. If you have someone in the district and their special education needs change and the cost of those needs go up the Catastrophic Aid rules do not apply.

There being no further discussion, the Moderator called for the VOTE on the **Article 6**.

Article 7: is the main budget article this belongs to the MBC. The moderator called for a 10 min. recess and invited the MBC to come to the stage and join the school board.

Chris Hatfield, of Candia Rd. came forward to move Restrict reconsideration on all of the articles previously voted.

Dick Boisvert 2nd

The chair entertained a motion to restrict reconsideration of all votes and articles previously considered at the meeting. This motion is non-debatable.

It was a HAND COUNT in the affirmative and so declared.

The moderator stated that the Motion passes and there is restricted consideration for Articles 1-6

Article 7: To See what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District, inclusive of all funds appropriated in previous articles on this warrant,

The budget committee would like to move \$8,701,677.

Seconded, Kevin Barry

Elbert Bicknell, Chairman of the MBC stated to those present that the tax rate for the school district has come down slightly.

There being no further discussion, the Moderator called for the VOTE on the **Article 7. It was a HAND COUNT in the affirmative and so declared.**

Article 7 passed as read

Judy Williams has a clarification for Mr. Hooker's previous question. She stated that what is negotiated is not just a dollar amount but terms and conditions. Until everyone is hired or in place you don't have a bottom line. In trying to answer Mr. Hooker's question using the information that was available, is that the total contract is worth about 2.6 million dollars. The reason that it is not exact is that it would take awhile to total all the individual insurance costs and the taxes because they are all mixed in together.

Article 8: To choose Agents and committees in relation to any subjects embraced in the Warrant.

There was no action to be taken under this article.

Article 9: To transact other business that may legally come before said meeting.

There was no action to be taken under this article.

**MOTION, to AJOURN the meeting
SECONDED, various**

The MOTION was approved on a VOICE VOTE, and the meeting stood ADJOURNED at 10:40 a.m.

STATEMENT OF EXPENDITURES
For the Year Ending June, 2003

INSTRUCTION

| | |
|------------------------------|-----------------|
| Regular Education Programs | \$ 2,090,218.77 |
| Special Education Programs | 821,565.16 |
| Other Instructional Programs | 18,125.53 |

SUPPORT SERVICES

| | |
|--------------------------------|------------|
| Student | 712,132.55 |
| Instructional Staff | 103,707.56 |
| General Administration | 198,117.95 |
| School Administration | 245,416.87 |
| Operation/Maintenance of Plant | 322,477.17 |
| Student Transportation | 324,276.72 |

INSTRUCTION - HIGH SCHOOL

| | |
|---------------------------|--------------|
| Regular Education Program | 1,623,067.22 |
| Special Education Program | 556,946.08 |
| Student | 375.00 |
| General Administration | 3,955.00 |
| Student Transportation | 146,692.55 |

INSTRUCTION - DISTRICT WIDE

| | |
|---------------------------------------|------------|
| Facilities Acquisition & Construction | 2,237.00 |
| Debt Service - Principal | 312,374.25 |
| Debt Service - Interest | 52,262.50 |

SPECIAL REVENUE FUNDS

| | |
|---------------------------|------------|
| Regular Education Program | 102,438.92 |
| Student | 250.00 |
| Instructional Staff | 2,640.60 |
| General Administration | 106.55 |

FOOD SERVICE FUND

| | |
|--------------|------------|
| Food Service | 117,456.50 |
|--------------|------------|

| | |
|---------------------------|------------------------|
| TOTAL EXPENDITURES | \$ 7,756,840.45 |
|---------------------------|------------------------|

STATEMENT OF REVENUES
For the Year June 30, 2002

REVENUES FROM LOCAL SOURCES

Current Appropriation \$ 4,148,807.00

TUITION

Tuition from Individuals

Regular Day School (259.00)

Tuition from Other LEAs Within NH

Special Education 29,665.20

29,406.20

OTHER LOCAL REVENUES

Earnings on Investments 1,903.73

Food Service 90,862.05

Other Local Revenue 1,184.31

FROM LOCAL REVENUES 93,950.09

TOTAL LOCAL REVENUES 4,272,163.29

REVENUE FROM STATE SOURCES

Adequacy Aid (Grant) 1,724,247.00

Adequacy Aid (State Tax) 1,358,449.00

School Building Aid 125,968.22

Catastrophic Aid 114,007.48

Child Nutrition 1,936.00

Public Inter Agencies 2,495.95

TOTAL STATE REVENUE 3,327,103.65

REVENUE FROM FEDERAL SOURCES

Elementary/Secondary - Title I 61,606.86

Elementary/Secondary - Other 43,829.21

Child Nutrition Program 30,475.00

Disabilities Programs 88,910.00

Medicaid Distributions 52,356.47

TOTAL FEDERAL REVENUE 277,177.54

TOTAL REVENUES \$ 7,876,444.48

REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 2002 to June 30, 2003

| | | |
|--|-------------------|----------------------------|
| CASH ON HAND JULY 1, 2002 | | \$ 500,417.76 |
| Received from Selectmen | \$5,507,256.00 | |
| Revenue from State Sources | 2,112,054.84 | |
| Received from all Other Sources | <u>188,278.59</u> | |
| TOTAL RECEIPTS | | <u>7,807,589.43</u> |
| Total Amount Available for Fiscal Year | | \$8,308,007.19 |
| Less School Board Orders Paid | | <u>7,854,777.67</u> |
| BALANCE ON HAND JUNE 30, 2003 | | \$ 453,229.52 |

Cynthia E. Tomilson
District Treasurer

SUPERINTENDENT'S SALARY

2002/03

| | |
|------------|---------------|
| Allenstown | \$13,249 |
| Chichester | 8,717 |
| Deerfield | 16,736 |
| Epsom | 14,034 |
| Pembroke | <u>34,432</u> |
| | \$87,168 |

ASSISTANT SUPERINTENDENT'S SALARY

2002/03

| | |
|------------|---------------|
| Allenstown | \$11,066 |
| Chichester | 7,280 |
| Deerfield | 13,978 |
| Epsom | 11,721 |
| Pembroke | <u>28,755</u> |
| | \$72,800 |

BUSINESS ADMINISTRATOR'S SALARY

2002/03

| | |
|------------|---------------|
| Allenstown | \$ 8,695 |
| Chichester | 5,720 |
| Deerfield | 10,982 |
| Epsom | 9,209 |
| Pembroke | <u>22,594</u> |
| | \$57,200 |

STATISTICAL REPORT

| YEAR | REGISTERED | AVERAGE DAILY ATTENDANCE |
|---------|------------|-----------------------------|
| 1999/00 | 602 | 525.5 |
| 2000/01 | 621 | 539.9 |
| 2001/02 | 614 | 533.0 |
| 2002/03 | 587 | 509.9 |

CLASS BREAKDOWN

2003/04

| | |
|--------------|----|
| Kindergarten | 54 |
| Grade 1 | 64 |
| Grade 2 | 72 |
| Grade 3 | 50 |
| Grade 4 | 65 |
| Grade 5 | 57 |
| Grade 6 | 70 |
| Grade 7 | 65 |
| Grade 8 | 52 |

DEERFIELD COMMUNITY SCHOOL

Class of 2003

Joseph Almeida
Emily Babbin
Brian Barry
Dana Brearley
Kelli Brosnahan
Megan Callahan
Joseph Cartier
Jared Cassier
Audrey Coan
Nathan Come
Matthew Cook
Lisa Cote
Shawn Debutts
Christina DeFisser
Brett Demers
Anne Devlin
Michael Dion
Leah Drouin
Eliza Eaves
Mary Flannery
Kalvin Fosher
Shane Frost
Meghan Gauthier
Ryan Gauthier
Amanda Gillen
Leanne Gillen
Daniel Grace
Johanna Greenway
Alex Haas
L. James Horton
Jessica Hunter
Benjamin Johnson
Jamie Kearley
Shiannah Kimball

Joshua Lamontagne
Kyle Mandigo
Sara Martineau
Elizabeth Merrill
Joshua Merritt
Stephen Mothes
Meredith Motz
Katelynn Mulcahy
Matthew Mullett
Benjamin Nicholson
Samantha O'Brien
Matthew Pappalardo
Jennifer Perry
Marrissa Piro
Donald Powers
Philip Quinno
Cody Reed
Liza Robert
Tabitha Romano
Brittni Ross
Erica Rowe
Rebecca Roy
Paul Salisbury
Charles Sargent
Julianne Shute
Lyndsay Stenbeck
Andrew Stevens
David Stickney
Joseph Thibault
Catherine Tucker
Ryan Whatmough
Laura Williams
Natalia Williams
Rebeca Yurek

Karina VanBerkum

SCHOOL NURSE REPORT

The 2002-2003 school year had the busiest flu season of my 11 years a DCS. With the help of the staff, we got through it and headed toward a healthier spring. Although we had a tough winter, there were some very positive things that happened in 02-03. The most important addition was the new Wellness program. The goal of the program was to promote better health through diet, exercise, safety and spirituality. We had Wellness themes each month that involved both the staff and the students. Our themes were:

September: Back to school wellness, focusing on proper rest, diet, dealing with change and stress.

October: Safety month. Our PE teachers, Debbie Campelia and Andy Chouinard, taught about helmet safety, and 64 ski and bike helmets and 13 booster seats were sold through my annual helmet program. We had a whole school evacuation and intruder alert, presentations by Captain Smylie on bicycle and seatbelt safety and a program by Think First on the prevention of brain and spinal cord injury. I taught CPR and First Aid and certified 25 staff members.

November: 5-A-Day month. The focus for the staff and students was nutrition and the importance of fruits and vegetables in our diet. We had a challenge to see if we could eat five fruits and vegetables a day. Debbie Campelia and Debbie Boisvert created a Jeopardy game about fruits and vegetables that the students played in an assembly. Prizes were awarded for the correct answers. Thank you to Tina Layton for visiting classes to teach about the benefits of "5-A-Day", collecting the materials and prizes for the program, and helping with the Jeopardy game.

December: Sharing and Caring month. The activities this month included 8th grade students helping at the New Horizon Food Pantry and running a Kudos program to recognize acts of kindness. Seventh grade students sent letters to soldiers overseas and collected food items for the Deerfield Food Pantry. After making dozens of cookies, Mrs. Power's first grade class, along with their Big Buddies in the Technology Magnet, traveled to the Sharon Home to share the joy of decorating cookies and sang carols with the residents. DCS staff members went Christmas caroling at Deerfield homes.

January: New Beginnings month. We worked on our New Year's resolutions for initiating healthy habits and winter fitness.

February: Heart Health Month. The students had heart-based education and the annual Hoops for Heart and Jump Rope for Heart. The staff enjoyed a Mind-Body-Spirit Wellness day and began a Yoga program, many snow shod, cross-country skied, watched and reviewed a movie or took a heart healthy cooking class.

March through May: March Into May activities. This ten-week program focused on starting or increasing physical activity. Our Wellness Team won an outstanding achievement award from New Hampshire Celebrates Wellness for this program.

Some of the services I provided in the 2002-2003 school year included:

- Annual health screening for vision, hearing, height, weight and blood pressure on every student and scoliosis screening on fifth through eighth grade students.
- Compiling and maintaining health records and reports, including the monitoring and implementing of state immunization laws.
- Reviewing and preparing records on 106 new students entering DCS in the 2002-2003 school year.
- Administering first aid and emergency care, providing nursing care and assessment, administering medications, referring students and staff as necessary and providing follow up care and interpretation of orders by medical care providers.
- Assisting in health related classroom presentations including Basic Aid Training (BAT) for all fourth grade students, CPR to all eighth grade students as well as classes on sexuality, and AIDS.
- Participating in conferences with staff and parents.
- Helping the Deerfield Brownie Troops with the thirteenth annual Red Cross blood drive. We had 49 pints of blood donated at the April 9, 2003 drive.

Again, I would like to extend my thanks to the many parents and community members who are willing to give of their time and talents to help me in the health office. I would like to thank Mary Ann Johnson for her continuing help with medical consultations and scoliosis screenings, Jo-Ann O'Connell for help with scoliosis and annual health screenings, and John Dubiansky for helping with CPR. Thank you also to Colleen Guardia and the Room Mothers for their help with the phone tree, and Audrey Barnes, Pat Moore, Patrice Kilham, Susan Seitz, Gigi Klipa Sue Zwick, Gail Mason, Mary Wallace, and Brenda Dallaire for their help with yearly screenings.

Thank you to everyone who has helped. Your support enables me to devote more time to individual students and their health needs as well as teaching programs that I hope will help students throughout their lives.

Louise Matteson, RN, School Nurse

2002-2003 INTERVENTIONS

| | |
|-----------------------------------|------|
| Total visits to the Health Office | 3380 |
| First Aid Visits | 399 |
| Medical Visits | 2981 |
| Referrals | 135 |
| Parent contacts | 559 |
| Classroom Presentations | 24 |

DEERFIELD COMMUNITY SCHOOL

| TEACHER'S NAME | SUBJECT | 2002/03 | YEARS EXPERIENCE |
|--------------------|---------------------|-----------|---------------------|
| Yergeau, Paul | Principal | 63,718.00 | 26 |
| Young, Patricia | Assistant Principal | 46,118.00 | 9 |
| Arcari, James | Elementary | 47,033.00 | 25 |
| Arzigian, Diane | Elementary | 47,968.00 | 27 |
| Barnes, Sarah | Elementary | 29,485.00 | 5 |
| Beaulieu, Kelli | Elementary (P.T.) | 14,743.00 | 5 |
| Boisvert, Deborah | Tech. Coord. | 48,947.00 | 16 |
| Brunnert, Almut | Elementary | 46,533.00 | 15 |
| Campelia, Deborah | Phys. Education | 47,033.00 | 24 |
| Cannon, Elizabeth | Elementary | 28,479.00 | 3 |
| Carlson, Anna | Music | 41,341.00 | 21 |
| Chouinard, Andrew | Phys. Education | 26,841.00 | 3 |
| Daigle, Judy | Elementary | 31,193.00 | 6 |
| Driscoll, Mary Ann | Literacy | 41,907.00 | 9 |
| Dudley, Robert | Math | 26,841.00 | 3 |
| Ferguson, Matthew | Elementary | 47,968.00 | 15 |
| Fladd, John | Social Studies | 30,328.00 | 5 |
| Goroski, Kira | Elementary | 32,198.00 | 5 |
| Hahn, Gail | Literacy | 46,533.00 | 15 |
| Hanson, Cynthia | Elementary | 34,913.00 | 8 |
| Kelley, Debra | Elementary | 41,157.00 | 9 |
| Knee, Maria | Elementary | 47,968.00 | 24 |
| Latour, Roberta | Music (P.T.) | 23,267.00 | 15 |
| Leavitt, Karen | Elementary | 44,256.00 | 33 |
| Mason, Karen | Elementary | 18,468.00 | 10 |
| Matthews, Kathleen | Elementary | 48,947.00 | 29 |
| Maxfield, Lynsey | Elementary | 32,198.00 | 5 |
| McGarry, Penelope | Art (P.T.) | 14,743.00 | 5 |
| McKenzie, Heidi | Elementary | 28,479.00 | 3 |
| Miller, Jane | Elementary | 47,968.00 | 27 |
| Mommsen, Linda | Elementary | 32,198.00 | 5 |
| Nelson, Sherri | Elementary | 44,263.00 | 14 |
| Nicols, Patricia | Elementary | 41,841.00 | 27 |
| O'Donnell, Ellen | Math/Science | 33,162.00 | 5 |
| Plater, Sarah | Elementary | 32,198.00 | 5 |
| Powers, Martha | Elementary | 46,533.00 | 17 |

DEERFIELD COMMUNITY SCHOOL

| TEACHER'S NAME | SUBJECT | 2002/03 | YEARS EXPERIENCE |
|--------------------------|--------------------|-----------|---------------------|
| Ryan, Ann | Elementary | 44,256.00 | 33 |
| Sanborn, Susan | Elementary | 36,403.00 | 7 |
| Schmidtchen, Ardith | Elementary | 27,870.00 | 4 |
| Shute, Nancy | Elementary | 43,093.00 | 20 |
| Tanguay, Jason | Elementary | 24,900.00 | 1 |
| Tatulis, Edith | Elementary | 47,033.00 | 17 |
| Voveris, Laura | Art | 38,724.00 | 9 |
| Auger, Leslie | Speech Pathologist | 41,157.00 | 10 |
| Crane, Christina | Special Education | 30,282.00 | 4 |
| King, Judith | Special Education | 47,256.00 | 26 |
| Korth, Gail | Speech Pathologist | 45,482.00 | 14 |
| Leuchter, Valerie | Special Education | 26,601.00 | 3 |
| Lister, Jocelyn | Special Ed. Coord. | 47,694.00 | 22 |
| McCann, Lyn Norris | Occu. Ther. | 14,774.00 | 11 |
| Miller, Nannette | Special Education | 38,707.00 | 8 |
| Rose, Patricia | Occu. Ther. | 42,593.00 | 18 |
| Stanley, Sheri | Special Education | 29,924.00 | 5 |
| Tebo, Molly | Speech Pathologist | 26,784.00 | 1 |
| Swanson, Heather | Guidance Couns. | 32,198.00 | 5 |
| Turnquist, Bruce | Special Education | 47,968.00 | 21 |
| Whittaker, Kathleen | Special Education | 28,479.00 | 3 |
| Yuknewicz-Boisvert, Greg | Guidance Couns. | 36,403.00 | 7 |
| Matteson, Claire L. | Nurse | 39,200.00 | 23 |
| Bilodeau, Joan | Librarian | 39,724.00 | 9 |

SCHOOL BOARD REPORT

This past year has been an eventful one with the board wrestling with many issues. We have negotiated a contract with Concord for placement for High School students, pending approval by the town at the School District Meeting. Deerfield is faced with an aging facility, reduced federal funding, and an increasing student population. We have responded to these issues, working together with the administration, to find creative solutions, keeping the needs of our students and citizens in mind.

High School Contract Negotiations:

This year has brought to conclusion the efforts of two years of negotiations between the Concord School District and the town of Deerfield. What the school board has been able to bring forward to the town is an agreement that will offer the students of Deerfield a sense of continuity in their education that has been missing. The agreement offers all the students the opportunity to attend high school in one location together, thereby keeping friendships together that have formed over the years.

Facility:

The school board has had a challenging year with the DCS building and physical plant. From lightning strikes causing well issues, to water heater and emergency lighting problems, the board has been striving to make sure that the building is properly maintained and cared for to give the town many more years of quality usage. As the building ages, the board will continue to look ahead to determine where the areas of concern are, keeping ahead of scheduled maintenance and plan for necessary expenditures. We are attempting to put funds away incrementally to be used for upcoming projects, thereby reducing the heavy impact of large expenditures hitting all at once.

Space needs:

This summer the school board commissioned a space needs committee. The committee was chartered to evaluate the current use of the DCS facility as well as investigate and suggest potential solutions to the growing student population. The committee's goal was to report its findings to the school board before the School District meeting.

Reading Recovery Program:

This past school year, federal Title 1 funding was drastically reduced for Deerfield. This money had been used to support our Reading Recovery program. This important program helps improve 1st and 2nd graders reading skills. One of many benefits to this type of program is that it can help students who may otherwise be identified as needing special education services. The board felt that this program should continue and voted to continue supporting it without federal funding. The school administration has worked hard to find the money to support this program within its existing budget.

The board has also had the pleasure of recognizing several student groups and faculty members for outstanding effort, including work by one of the school magnets in the community,

The board has had the pleasure of supporting a hardworking, caring student body, a dedicated staff and an involved community. We look forward to seeing your face at a School Board Meeting soon.

PRINCIPAL'S REPORT

This past school year has been a “quiet year”, which is a good thing to encounter on occasion – even in a school. This year brought about negligible changes in our school population, no additional positions on our certified staff, no increase (or decrease) in the number of modulars that grace our landscape but a heavy focus on finding a more permanent solution to our high school placement struggle. This has been a year to grow and refine the plans and programs that have been in place, and to review the progress being made in curriculum development, individual student assessment, as well as curriculum assessment.

In July of 2003, the School Board set a goal of presenting a long-term contract proposal to the community that would allow our students to have high school placements for a minimum of ten years at Concord High School. After an expected successful early fall vote, a committee would then begin the work of looking at the space issues we have dealt with at DCS. The goal would be to present an option to the community, at the annual school district meeting, that would alleviate our space issues. Negotiations for the high school contract took substantially longer than expected and hence the space needs committee's work took a back seat. The contract with Concord has been successfully negotiated. Now we await the vote of the community to determine if Concord will become the school of record for our high school students for the next ten to twenty years. Based on the results of that March decision, we will progress with plans for addressing the space needs of our entire student population.

This year, we also found that the building has hit the point where it is beginning to show us it is not new anymore. Substantially more problems were encountered with the otherwise normal building maintenance. Lightning wreaked havoc with our well and back-up generator, but there have also been more maintenance issues, associated with aging, with the heating system, emergency lighting, and plumbing. Our food service staff displayed heroic efforts to provide lunch for our school community many times with water and electrical problems. They are to be commended for their extra efforts, stamina, and creativity. We have begun a more aggressive effort in our maintenance department to keep our beautiful building from aging too quickly!

The No Child Left Behind (NCLB) act has visibly been in the forefront of so many decisions at our school. Assessment of our programs and each student's progress remains a vital piece of our daily efforts and yearly goals. This past year, the NH Department of Education used the results of the state assessment (NHEIAP) to determine the progress of all of NH's schools as required by NCLB legislation. The good news is that the data is disaggregated. The results of each student's performance are separated into subcategories so that many smaller groups are looked at while monitoring progress rather than looking at a lump sum school total and making over-generalizations. For instance, the analysis looks at ethnic groupings, demographic combinations, students with learning difficulties, and those who are socioeconomically disadvantaged. Unfortunately, one group of our students did not make the expected progress – those who have learning difficulties. We were not alone. One hundred forty of 463 schools were cited for not meeting their Adequate Yearly Progress (AYP) goals. Of those schools, most were cited for failing in the special education arena. We have begun to review our approach, analyze each student's shortcomings and successes, as well as realistic potential for success. From here, we will make any possible and appropriate adjustments in our programs, but we are feeling quite confident that, though these students are not excelling, they are working to their best potential, and our staff is delivering the best programs for each student as is possible. We will not let other

students suffer in order to bring up the test scores for this smaller subgroup. Many of our more seasoned teachers have noted that students are being expected to do more and more at younger ages, yet their maturity level and developmental stages are not advancing to keep up with the added push that has been expected. Some grade levels have pockets of struggling learners that causes us to revise our approach and reconfigure services that are delivered. Our continued reflection on how best to meet everyone's needs frequently comes back to discussions about how much we can expect our children to achieve in this ever changing world. We also will not change our philosophy to "teach to the test". We anticipate that this small "special education" subgroup will not surge ahead with their test scores. We also predict that many other schools will join our lot as the stakes continue to rise. I would love to be proven wrong and see our scores skyrocket!

Our staff continues to follow the latest developments in all areas of education. Our Middle School staff has devoted this current year to understanding and implementing differentiated instruction – the philosophy that all children do not learn the same way or at the same rate, hence delivery of education must be tailored to meet individual needs. Our Primary grade teachers, as a team, attended the Northeast Literacy Conference in order to apprise themselves of the best practices in literacy instruction. Many varied professional development offerings were presented throughout the year on topics such as literacy instruction, learning styles, behavior, and technology.

Our students continue to receive a broad education, which not only encompasses the basic academic areas. Most students also participate in community service activities and service learning projects. Our sports programs continue to grow in number to reflect the level of interest of our diverse student body. We have added, through the volunteer efforts of Mrs. Bonnie McPherson, a girls' softball team. The girls were undefeated and went on to win the Southeast League Championship. Our Cross Country team, under the leadership of teacher Matt Ferguson riding on their recent Southeast League Championship title continues to gain momentum. Physical Education teacher and Athletic Director Andy Chouinard worked with a group of talented soccer players and helped our school win the Girl's Southeast League Championship. After a short hiatus, our older students performed a full-length comedy directed by teacher Ellen O'Donnell and produced by teacher Debbie Kelley. Students were delighted to be able to share their theatrical talents again and will continue to thrive under the newly completed lighting of our stage – a component of our school's technology plan. Deb Boisvert and Maria Knee have begun a LEGO Robotics team that allows students to undertake a statewide engineering challenge of creating a robot that will accomplish a series of tasks through student designed routines and student programmed instructions. Our school's wellness team continues to grow in size, program offerings, and enthusiasm. Both students and staff are the recipients of the programs that help us all to remain healthy in our busy worlds.

In September of 1998, a team of educators from across New England came to DCS to verify the results of the school's self study. This self study is our vehicle for school improvement and follows the guidelines of the New England Association of Schools and Colleges' standards for quality schools. Upon completion of their visit, we confirmed our list of 75 recommendations. We have been diligently working on this list. Though there is a ten year period in which to address these recommendations, at the five year reporting mark, we have completed 80% and another 15% are in progress. You won't be surprised that the remaining areas that are planned for the future or have seen no action are mostly related to matches with high school curriculum

feedback, soliciting information about our high school students' levels of success, communication with our sending high school, and the inconsistencies through the last five years based on space issues at DCS. This is a high level of achievement for this community to have aggressively addressed so many recommendations.

Though it was a "quiet year" we have seen a lot of growth in so many areas. We continue to strengthen our programs, improve our practice, reflect on why we do things and how we do them, and search for new experiences so our students can be successful in this quickly changing world. What is most important to remember, however, is how much we enjoy our children. This is a fact that will not change no matter who is in public office sharing directives, how stringent educational reform may be, or what new programs are available on the market. Kids will always be kids, and we love to share their enthusiasm for new things, to be a part of their everyday successes, and to help them formulate the strategies that will allow them to be successful in whatever endeavors come their way. We know that's something we all share in common.

Respectfully submitted,

Paul Yergeau
Principal

SUPERINTENDENT'S REPORT

In my previous Deerfield School District Report, I summarized the major tenets of the No Child Left Behind Legislation, which was enacted by Congress and signed into law by President Bush in 2002. While public education policy and practice has traditionally been the province of state and local officials, the federal government, under NCLB, has now assumed a greatly expanded role in setting standards, allocating funds, and determining staff qualifications.

During this past year, NCLB requirements and regulations continued to evolve and school districts nation-wide have begun to address the challenges of initial implementation. In Deerfield, our faculty and administrators have concentrated their efforts on NCLB's regulations for a *highly qualified staff* and on criteria for determining and achieving *adequate yearly progress*.

The definition of what constitutes a highly qualified educator has changed in the past year, but continues to generally require that teachers be state certified in each core subject taught. This means that a teacher certified in English will no longer be able to also teach reading nor can one certified in history teach civics and government without obtaining additional qualifications, even if they have years of relevant experience. Several options and procedures have been approved for teachers to become highly qualified, each involving significant extra work, decision-making and record-keeping for teachers and administrators alike. Currently 3 Deerfield faculty members are actively engaged in seeking necessary credentials through one of the several approved processes to obtain highly qualified status under this new law.

The NCLB Act also requires that *adequate yearly progress* (AYP) must be achieved by each public school. Those schools which do not achieve AYP during two consecutive years are designated as *schools in need of improvement*, and a series of increasingly severe consequences are imposed unless AYP is regained. Moreover, NCLB requires not only the full student body but also separate subgroups including special education, economically disadvantaged, non-English speaking and minority students to achieve AYP at the same level as students generally. If any statistically relevant sub-group in a school's population fails to meet AYP, the entire school also fails, even if the overall student body performed successfully. New Hampshire has designated performance goals using its existing state-wide assessment as the standard for reaching AYP in each school.

In the first year of testing, Deerfield did achieve school-wide AYP in math and language arts at both grades 3 and 6. Unfortunately, special education students as a sub-group failed to reach the AYP standard while at the same time meeting the statistical number required to be counted. Thus Deerfield Community School has been judged unsuccessful in reaching complete AYP for a first year. A second year without achieving full AYP will result in requirements to add a number of tutorial programs to our curriculum at district expense and possibly pay tuition and transportation to other schools for some students. The faculty and administration are working diligently to further review and revise our current programs in both regular and special education in an effort to improve our standing. With federal requirements for special education seemingly at odds with the new federal NCLB expectations, this task is certain to be challenging.

A report by Leadership for Educational Excellence, a coalition of major education associations based in New Jersey, relates that NCLB's emergence creates both opportunity and challenge. It includes laudable goals such as the elimination of achievement gaps based on race

or disability and the objective that all students will be proficient in language arts, math and science. However, the report also notes that NCLB provides at best only modest funding increases in limited areas to assist with achieving these goals, leaving states or local districts responsible for significant expenses in future years. The act, the report goes on, may well have a number of unintended negative consequences including compromising a school's ability to address unique student needs, losing experienced educators and para-professionals, requiring districts which cannot offer internal choice to tuition students elsewhere, and focusing on top-down mandates which narrow curriculum and punish rather than support.

It is often said that there is opportunity in every challenge. We are trying to view NCLB, at least from an educational perspective, as an opportunity to examine what we currently do, how we do it, and how positive the results turn out. A basic philosophy of our district has long been that all children can learn at a high level, and we continue to focus our efforts on that objective.

Respectfully Submitted,
Thomas Haley
Superintendent of Schools

Brent W. Washburn, CPA, Prof. Assoc.
64 Hooksett Turnpike Road
Concord, New Hampshire 03301-8400

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

December 18, 2003

The School Board
Deerfield School District
Deerfield, New Hampshire

I have audited the financial statements of the Deerfield School District as of and for the year ended June 30, 2003, and have issued my report thereon dated December 18, 2003. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Deerfield School District's general purpose financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Deerfield School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessary disclose all matters in the internal control over financial reporting that might be a reportable condition or material weaknesses. A reportable condition involve matters coming to my attention relating to significant deficiencies in the design of operation of the internal control over financial reporting that, in my judgment could adversely affect Deerfield School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. A material weakness is a condition in which the design or operation of one of more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be a reportable condition nor a material weakness.

This report is intended for the information of the audit committee, management, and federal awarding agencies, pass-through entities. However this report is a matter of public record and its distribution is not limited.

I extend my thanks to the officials and employees of the Deerfield School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

APPENDIX ON INTERNAL CONTROLS

This is an Appendix to the December 18, 2003 Deerfield School District's report on internal controls and compliance based on an audit performed in accordance with *Government Auditing Standards*. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants have been maintained. The School District would need to implement the new reporting model for years beginning after June 15, 2003 as required by the *Governmental Accounting and Financial Reporting Standards*: Statement 34 – Basic financial Statements and Management's Discussion and Analysis for State and Local Governments. This new model requires fixed assets to be included although it would not require retroactive infrastructure reporting.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule. Implementation of GASB-34 will require fixed asset reporting next year.

Management Response: The current Accounting System does not include any integrated software to enable tracking and depreciation of fixed assets. Currently, tracking is being attempted thru manual means and the data is then transmitted to a data base at Primex via modem. This method is slow, time consuming and only provides a list of assets at year-end. The year-end data produced then must be entered into and depreciation calculated thru a separate spreadsheet. We are in the process of evaluating new replacement Accounting Software to alleviate this problem along with many other issues which the current system does not address.

State of New Hampshire
Bureau of Vital Records and Health Statistics
RESIDENT BIRTH REPORT
01/01/2003 - 12/31/2003
--DEERFIELD--

| Child's Name | Date of Birth | Place of Birth | Father's Name | Mother's Name |
|------------------------------|---------------|----------------|-----------------------|------------------------|
| CANTONE, MIKAYLA MARIE | 01/04/2003 | DERRY, NH | CANTONE, WILLIAM | CANTONE, JOANNE |
| DAVIS, KATHERINE CLAIR | 01/06/2003 | MANCHESTER, NH | DAVIS, ERIC | DAVIS, BRIGID |
| BOUCHER, AIDAN DANIEL | 01/13/2003 | DERRY, NH | BOUCHER, BRIAN | BOUCHER, CHARLENE |
| LEVERONE, WILLIAM CALLAHAN | 01/29/2003 | MANCHESTER, NH | LEVERONE, WILLIAM | LEVERONE, DANA |
| LIPTAK, MILES GARRETT | 01/31/2003 | MANCHESTER, NH | LIPTAK, GERALD | LIPTAK, AMY |
| TOWNSEND, ABBIGAIL MARIE | 02/23/2003 | EXETER, NH | TOWNSEND, BRIAN | TOWNSEND, AUDREY |
| YINGLING, WILLIAM PAUL | 02/26/2003 | PORTSMOUTH, NH | YINGLING, WILLIAM | YINGLING, MEREDITH |
| UBER, BRENDEN PAUL | 03/06/2003 | CONCORD, NH | UBER, GERALD | UBER, TERRILEE |
| FIFIELD, LILY CATHERINE | 03/11/2003 | MANCHESTER, NH | FIFIELD, JOHN | FIFIELD, SUSAN |
| PETRUSKA, ELIJAH JACOB | 03/18/2003 | EXETER, NH | PETRUSKA, DOUGLAS | PETRUSKA, KISHRONDRA |
| KILGORE, SYDNEY MARGUERITE | 03/25/2003 | MANCHESTER, NH | KILGORE, DOUGLAS | KILGORE, KIMBERLY |
| FERRARONE, MATTHEW CHARLES | 04/04/2003 | MANCHESTER, NH | FERRARONE, CHARLES | FERRARONE, JANINE |
| BUSH, INLE MYAT | 04/04/2003 | MANCHESTER, NH | BUSH, DANIEL | THWIN, SOE SOE |
| FOSS, AIDEN RICHARD | 04/14/2003 | EXETER, NH | FOSS, MARK | NICHELSON, JODY |
| SINOTTE, RILEY DANIEL | 04/15/2003 | MANCHESTER, NH | SINOTTE, JEFFREY | SINOTTE, JANEELLEN |
| GIORDANO, RAELENE CATHERINE | 04/24/2003 | MANCHESTER, NH | GIORDANO, RICHARD | GIORDANO, DEBORAH |
| LEFOLEY, SHELBY LYNN | 04/26/2003 | PORTSMOUTH, NH | LEFOLEY, ROBERT | LEFOLEY, KAREEN |
| GIANGARRA, MICHAEL JOSEPH | 05/15/2003 | DERRY, NH | GIANGARRA, MICHAEL | GIANGARRA, MOLLY |
| PHILLIPS, KASSIDY VERA | 06/02/2003 | MANCHESTER, NH | PHILLIPS, ROBERT | PHILLIPS, STACEY |
| FURTADO, JOHN WILLIAM | 07/08/2003 | EXETER, NH | FURTADO, BRIAN | FURTADO, KERRI |
| ST GERMAIN, KASSANDRA LOUISE | 07/09/2003 | MANCHESTER, NH | ST GERMAIN, KEITH | ST GERMAIN, KATHERINE |
| DESGROSEILLIERS, CONOR JAMES | 07/18/2003 | CONCORD, NH | DESGROSEILLIERS, MARC | DESGROSEILLIERS, PAULA |
| JEFFERS, HUNTER DYLAN | 07/25/2003 | CONCORD, NH | JEFFERS, RUSSELL | JEFFERS, DIANNA |

State of New Hampshire
Bureau of Vital Records and Health Statistics
RESIDENT BIRTH REPORT
01/01/2003 - 12/31/2003
--DEERFIELD--

| Child's Name | Date of Birth | Place of Birth | Father's Name | Mother's Name |
|-------------------------------|---------------|----------------|----------------------|---------------------|
| REESE, COOPER THOMAS | 07/30/2003 | CONCORD, NH | REESE, CHARLES | REESE, NANCY |
| QUAGLIERI, GARRETT THOMAS | 08/15/2003 | CONCORD, NH | QUAGLIERI, ROBERT | QUAGLIERI, ANDREA |
| QUAGLIERI, KENTON TRAVIS | 08/15/2003 | CONCORD, NH | QUAGLIERI, ROBERT | QUAGLIERI, ANDREA |
| EDWARDS, CAMERON MICHAEL | 09/04/2003 | MANCHESTER, NH | EDWARDS, MICHAEL | EDWARDS, DEBRA |
| O'BRIEN, DANIEL JAMES | 09/18/2003 | EXETER, NH | O'BRIEN, THOMAS | O'BRIEN, JULIE |
| CORBEIL, COLLEEN DAWN | 09/26/2003 | MANCHESTER, NH | CORBEIL, DONALD | CORBEIL, CATHERINE |
| MAZGELIS, JOHN CLEMENT | 09/27/2003 | MANCHESTER, NH | MAZGELIS, DANIEL | MAZGELIS, TINA |
| ST PETER, CHELSEY JEAN | 09/27/2003 | EXETER, NH | ST PETER, FRED | ST PETER, TINA |
| FRANCIS, AMY ROSE | 09/30/2003 | MANCHESTER, NH | FRANCIS, ERIC | BARKER, JENNIFER |
| COMIRE, BRANDON LEO | 10/01/2003 | MANCHESTER, NH | COMIRE, RAYMOND | COMIRE, RENE |
| VAN DER BIJL, CASSANDRA DIANA | 10/04/2003 | LEBANON, NH | VAN DER BIJL, ROBERT | VAN DER BIJL, DANA |
| PEGNAM, WILLIAM PETER | 10/11/2003 | MANCHESTER, NH | PEGNAM, JOHN-WILLIAM | PEGNAM, MARGARET |
| FORD, ETHAN DEANE | 10/12/2003 | MANCHESTER, NH | FORD, JONATHAN | FORD, KATHRYN |
| GROSS, SOPHIA PATRICIA | 10/15/2003 | MANCHESTER, NH | GROSS, ERIK | GROSS, NANCY |
| BRIGGS, VICTORIA HAYDEN | 10/16/2003 | MANCHESTER, NH | BRIGGS, DANA | BRIGGS, TIFFANY |
| HOLDSWORTH, JAKE THOMAS | 10/24/2003 | MANCHESTER, NH | HOLDSWORTH, THOMAS | HOLDSWORTH, KATHRYN |
| REED, QUINN THOMAS | 11/05/2003 | MANCHESTER, NH | REED, SHAWN | REED, CASSANDRA |
| JEFFERS, SYDNEY KAY | 11/15/2003 | PORTSMOUTH, NH | JEFFERS, HIRAM | JEFFERS, JENNIFER |
| BOWEN, KAYLA PAIGE | 11/24/2003 | MANCHESTER, NH | BOWEN, KEVIN | BOWEN, STEFANIE |
| NASH, RYLEY ALORAH | 11/26/2003 | MANCHESTER, NH | NASH, RAYMOND | NASH, REGINA |
| GRAY, BRODY ALLEN | 11/26/2003 | MANCHESTER, NH | GRAY, RICHARD | GRAY, IDA |
| SHIMER, CURTIS ARTHUR | 11/29/2003 | MANCHESTER, NH | SHIMER, SCOTT | SHIMER, KIM |

Total number of records 45

The Bureau of Vital Records and Health Statistics provided the above information.

Respectfully Submitted,
Cynthia E. Heon
Town Clerk/Tax Collector

State of New Hampshire
Bureau of Vital Records and Health Statistics

RESIDENT DEATH REPORT

01/01/2003 - 12/31/2003

--DEERFIELD--

| Decedent's Name | Date of Death | Place of Death | Father's Name | Mother's Maiden Name |
|-------------------------|---------------|----------------|---------------------|----------------------|
| CRUIKSHANK, STEVEN J. | 01/20/2003 | MANCHESTER, NH | CRUIKSHANK, CHARLES | GRANT, HELEN |
| CARTER, JOHN | 02/08/2003 | BEDFORD, NH | CARTER, JOSEPH | JORDON, MARY |
| SCIANLINO, SALVATORE J. | 02/13/2003 | CONCORD, NH | SCIANLINO, VINCENT | AIELLO, JOSEPHINE |
| HITCHCOCK, EVELYN D. | 02/23/2003 | DEERFIELD, NH | DURGIN, CHAUNCY | OLSON, VERA |
| MAY, ROWENA W. | 02/26/2003 | DEERFIELD, NH | CURLEY, THOMAS | SMITH, ADELE |
| MELLOR, SUSAN M. | 03/12/2003 | DEERFIELD, NH | MUNYON, JACK | AVERY, RITA |
| DAIGLE, HERCULES H. | 03/25/2003 | EPSOM, NH | DAIGLE, ARTHUR | BOUTOTE, EGLINE |
| CURTIS, CARLA J. | 03/28/2003 | MANCHESTER, NH | CURTIS, DALE | CANTRELL, BONNIE |
| EVANS, JUSTIN | 04/01/2003 | MANCHESTER, NH | EVANS, RICHARD | HOAG, CAROL |
| FESTA, HARRY J. | 04/05/2003 | PORTSMOUTH, NH | FESTA, ENRICO | DESTASIO, OLYMPIA |
| TWOMBLY, RANDY W. | 04/25/2003 | PEMBROKE, NH | TWOMBLY, DAVID | GODDARD, HARRIET |
| CAVERLY, LORRAINE | 06/28/2003 | ROCHESTER, NH | ALLEN, EDWARD | ORMES, ALICE |
| BLACK, MICHAEL M. | 07/16/2003 | MANCHESTER, NH | BLACK, WARNER | LITTLE, MARYJANE |
| HURLBUTT, ROSALIE S. | 08/15/2003 | DEERFIELD, NH | JAMISON, LESTER | SHAW, SELMA |
| KING, ROGER C. | 09/01/2003 | MANCHESTER, NH | KING, HOWARD | HILL, MABEL |
| WHELDEN, ROY M. | 09/07/2003 | DEERFIELD, NH | WHELDEN, ROY | DYER, LEONORA |
| ONEAL, WILLIAM J. | 09/16/2003 | CONCORD, NH | ONEAL, WILLIAM | MCDONALD, NELLIE |
| CARBONE, LILLIAN J. | 09/27/2003 | DEERFIELD, NH | HALE, BENJAMIN | YOUNG, CARRIE |
| SWANSON, RODNEY P. | 10/04/2003 | CONCORD, NH | SWANSON, CHARLES | EKHOLM, RUTH |
| FISHER, ETHEL M. | 10/26/2003 | CONCORD, NH | THOMAS, NELSON | PALMER, MABEL |
| FOWKE, THOMAS L. | 11/24/2003 | DEERFIELD, NH | FOWKE, IVAN | GOULD, EMMA |
| REECE, WANDA M. | 12/09/2003 | DEERFIELD, NH | GIARD, RONALD | LORD, SUZANNE |
| REECE, ROBERT P. | 12/09/2003 | DEERFIELD, NH | REECE, ROBERT | LEITH, LINDA |

State of New Hampshire
Bureau of Vital Records and Health Statistics
RESIDENT DEATH REPORT
01/01/2003 - 12/31/2003
--DEERFIELD--

| Decedent's Name | Date of Death | Place of Death | Father's Name | Mother's Maiden Name |
|----------------------------|---------------|----------------|----------------|----------------------|
| STEWART, CARL E. | 12/09/2003 | DEERFIELD, NH | DAGGETT, FRANK | CARDIN, DOROTHY |
| Total number of records 24 | | | | |

The Bureau of Vital Records and Health Statistics provided the above information.

Respectfully Submitted,
Cynthia E. Heon
Town Clerk/Tax Collector

State of New Hampshire
Bureau of Vital Records and Health Statistics

RESIDENT MARRIAGE REPORT

01/01/2003 - 12/31/2003

--DEERFIELD--

| Groom's Name | Groom's Residence | Bride's Name | Bride's Residence | Town of Issuance | Place of Marriage | Date of Marriage |
|-------------------------|-------------------|----------------------|-------------------|------------------|-------------------|------------------|
| VIEH, PAUL L. | CHICHESTER,NH | HURD, ELLEN J. | DEERFIELD,NH | CHICHESTER | CONCORD | 02/01/2003 |
| CHARUK, CHRISTOPHER J. | MANCHESTER,NH | COWGER, KRISTI L. | DEERFIELD,NH | MANCHESTER | MANCHESTER | 02/07/2003 |
| DEVARNEY, ALAN R. | FREMONT,NH | DEVARNEY, REBECCA L. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 02/14/2003 |
| GOGUEN, RONALD G. | DEERFIELD,NH | HARLOW, KATHRYN M. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 02/14/2003 |
| BAKIOS, RONALD G. | DEERFIELD,NH | EDWARD, STACIE M. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 03/28/2003 |
| VAN DER BIJL, ROBERT M. | DEERFIELD,NH | SARTAIN, DANA S. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 04/19/2003 |
| MORGAN, TIMOTHY A. | DEERFIELD,NH | SOUCY, KRISTINE A. | DEERFIELD,NH | DEERFIELD | MANCHESTER | 04/26/2003 |
| STEVENS, CHRISTIAN P. | DEERFIELD,NH | GAUTHIER, CHARITY L. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 04/29/2003 |
| SMITH, JEFFREY P. | DEERFIELD,NH | FONTAINE, BETHANY L. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 05/17/2003 |
| GILL, DENIS A. | DEERFIELD,NH | CANTARA, COURTNEY G. | DEERFIELD,NH | DEERFIELD | MANCHESTER | 06/06/2003 |
| BLODGETT, DONALD R. | DEERFIELD,NH | ROGIER, VIRGINIA A. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 06/16/2003 |
| CHAUVEETTE, DOUGLAS R. | DEERFIELD,NH | FRENCH, GERRI A. | DEERFIELD,NH | DEERFIELD | MANCHESTER | 06/21/2003 |
| DECOTA, JASON R. | DEERFIELD,NH | OXFORD, KENDRA L. | BARRINGTON,NH | DEERFIELD | LEE | 06/28/2003 |
| EICHLER, GEORGE R. | GORHAM,NH | DUSTIN, TRACY L. | DEERFIELD,NH | GORHAM | GORHAM | 07/05/2003 |
| DREW, THOMAS M. | CONCORD,NH | ANDRES, MELISSA R. | DEERFIELD,NH | CONCORD | CONCORD | 07/13/2003 |
| GILBERT, JOSIAH J. | DEERFIELD,NH | GILBERT, PAMELA A. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 07/19/2003 |
| LAFOND, BRYAN J. | CONCORD,NH | KNIGHT, JENNIFER E. | DEERFIELD,NH | CONCORD | DEERFIELD | 07/30/2003 |
| DECOTA, ROY H. | DEERFIELD,NH | CRONYN, EVELYN F. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 08/02/2003 |
| BAKER, CLARENCE | DEERFIELD,NH | FALES, IEDDI B. | DEERFIELD,NH | DEERFIELD | GOFFSTOWN | 08/09/2003 |
| HORTON, JEFFREY S. | DEERFIELD,NH | KONWISER, DEBORAH M. | DEERFIELD,NH | DEERFIELD | EXETER | 08/23/2003 |
| KULL, STEPHEN A. | DEERFIELD,NH | EDES, MARY G. | DEERFIELD,NH | NORTHWOOD | RYE | 09/05/2003 |
| GARNEAU, MARK J. | DEERFIELD,NH | CASSIDY, KAREN R. | DEERFIELD,NH | DEERFIELD | WALPOLE | 09/06/2003 |
| MACDONALD, KEVIN J. | DEERFIELD,NH | MENARO, JEANNE M. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 09/06/2003 |
| TORDOFF, NICHOLAS R. | DEERFIELD,NH | PRESTON, JASMINE M. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 09/13/2003 |
| BEDGOOD, JOEL C. | DEERFIELD,NH | HILLIARD, CRYSTAL M. | DEERFIELD,NH | DEERFIELD | HAMPSTEAD | 09/13/2003 |
| VINCEVIC, SEVAL | MANCHESTER,NH | NOLAN, CATHY L. | DEERFIELD,NH | DEERFIELD | EPPING | 09/27/2003 |
| JAWITZ, TIMOTHY L. | DEERFIELD,NH | FRENCH, SHARON L. | DEERFIELD,NH | DEERFIELD | DEERFIELD | 09/27/2003 |
| CARDWELL, JEFFREY B. | DEERFIELD,NH | TERRY, JESSICA L. | DEERFIELD,NH | DEERFIELD | WEARE | 09/27/2003 |

State of New Hampshire
 Bureau of Vital Records and Health Statistics
 RESIDENT MARRIAGE REPORT
 01/01/2003 - 12/31/2003
 --DEERFIELD--

| Groom's Name | Groom's Residence | Bride's Name | Bride's Residence | Town of Issuance | Place of Marriage | Date of Marriage |
|-------------------------|-------------------|---------------------|-------------------|------------------|-------------------|------------------|
| ANDERSEN, STEVEN R. | DEERFIELD, NH | COUTURE, TINA B. | DEERFIELD, NH | DEERFIELD | DERRY | 10/04/2003 |
| WASSON, PHILLIP W. | DEERFIELD, NH | KINCAID, ALLISON M. | DEERFIELD, NH | MANCHESTER | DUNBARTON | 11/29/2003 |
| ARISTIZABAL, EDUARD | MANCHESTER, NH | COMRIE, REBECCA R. | DEERFIELD, NH | MANCHESTER | CANDIA | 11/29/2003 |
| Total number of records | | | | | | 31 |

The Bureau of Vital Records and Health Statistics provided the above information.

Respectfully Submitted,
 Cynthia E. Heon
 Town Clerk/Tax Collector

